



Report of the Chair

Scrutiny Programme Committee – 14 October 2019

Membership of Scrutiny Panels and Working Groups

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| Purpose: | The Scrutiny Programme Committee is responsible for appointing members and conveners to the various scrutiny panels / working groups that are established. This report advises of relevant matters that need to be considered. |
| Content: | This report is provided to facilitate any changes that need to be made. |
| Councillors are being asked to: | <ul style="list-style-type: none">• agree the membership of Panels and Working Groups reported, and any other changes necessary. |
| Lead Councillor: | Councillor Mary Jones, Chair of the Scrutiny Programme Committee |
| Lead Officer & Report Author: | Brij Madahar, Scrutiny Team Leader Tel: 01792 637257 E-mail: brij.madahar@swansea.gov.uk |
| Legal Officer: | Debbie Smith |
| Finance Officer: | Paul Cridland |

1. Introduction

- 1.1 In accordance with Council report 18 October 2012, when current scrutiny arrangements were agreed, the Scrutiny Programme Committee is responsible for appointing members and conveners to the various scrutiny panels / working groups that are established.

2. Proposed Revision to Current Scrutiny Panel / Working Group Membership

- 2.1 Public Services Board Performance Panel

This is a multi-agency Panel and the Committee should note that Cllr Cyril Anderson has been nominated as the representative of the Mid & West Wales Fire Authority, replacing Cllr John Warman (Neath Port

Talbot Council). Cllr Anderson will therefore join the PSB Scrutiny Performance Panel.

3. Performance Panel Conveners

- 3.1 In accordance with the Committee's wishes, and since the last Committee meeting, the following Performance Panel has met and appointed a convener for the 2019/20 municipal year, noted as follows:

| Performance Panel | Convener |
|---------------------------------------|------------------------|
| Natural Environment (25 September) | Councillor Peter Jones |

As with the other Performance Panel conveners, Councillor Peter Jones will be added to the membership of the Public Services Board Scrutiny Performance Panel.

4. Statutory Education Co-optees

- 4.1 The Committee should note that Mr John Meredith, who was acting co-opted member on the Committee and Education Performance Panel as Church in Wales representative, has formally stood down. The Church in Wales will advise of new representative in due course, and be reminded of their entitlement periodically should the position remain vacant for any length of time.

5. Guiding Principles

- 5.1 When determining membership / conveners or agreeing any changes there are some key considerations for the Committee:
- It is necessary for more than one political group to be represented on each panel / working group.
 - These bodies also need to be of a manageable size in terms of team working and effective questioning.
 - To ensure that all political groups have opportunities and are engaged.
 - Good scrutiny practice places emphasis on respect for minority party wishes around both chairing of such bodies and the work programme.
 - Being fair and balanced in the appointment of conveners, when there is interest from more than one councillor, e.g. giving opportunity to those who have not acted as convener previously.
 - The Committee should reflect on the existing 'balance' of conveners to help inform future appointments.
 - A minimum of three members should be present at all meetings.

6. Legal Implications

6.1 There are no specific legal implications raised by this report.

7. Financial Implications

7.1 There are no specific financial implications raised by this report.

Background Papers: None

Appendices: None