



Report of the Head of Democratic Services

Council - 28 March 2019

Review of the Charter between City & County of Swansea and the Community / Town Councils within its Boundaries

Purpose:	To receive the Community / Town Council Charter Review Group suggested amendments and the recommendation of the Community / Town Councils Forum to adopt the amendments.
Policy Framework:	None.
Consultation:	Access to Services, Finance, Legal.
Recommendation(s):	It is recommended that: 1) The suggested amendments to the Charter between the City and County of Swansea and the Community / Town Councils within its boundaries be adopted.
Report Author:	Huw Evans
Finance Officer:	Ben Smith
Legal Officer:	Tracey Meredith
Access to Services Officer:	Rhian Millar

1. Introduction

- 1.1 There has been a Charter between the City & County of Swansea and the Community / Town Councils within its Boundaries since 2011. The latest version of the Charter was agreed on 27 August 2013 but has been reviewed since that time.
- 1.2 On 30 July 2018, the Community / Town Councils Forum agreed to establish a Review Group to carry out the work of reviewing the Charter. The Community / Town Councils Charter Review Group was chaired by Councillor D H Hopkins (Delivery Cabinet Member & Chair of the Community / Town Councils Forum).

2. Review of the Charter between the City & County of Swansea and the Community / Town Councils within its Boundaries

- 2.1 The Community / Town Council Charter Review Group comprised of:
- Huw Evans, Head of Democratic Services;
 - Cllr David H Hopkins, Delivery Cabinet Member;
 - Community Cllr Matthew Bailey, Clydach Community Council;
 - Town Cllr Jane Harris, Pontarddulais Town Council;
 - Community Cllr Dale Ponting, Ilston Community Council;
 - Community Cllr Helen Mitchell, Mumbles Community Council;
 - Community Cllr Carrie Townsend-Jones, Mumbles Community Council
 - Charlotte Toft, Clerk to Ilston Community Council.
- 2.2 The Group met on 3 occasions (23 October, 13 November and 4 December 2018) in order to conduct the review. The Review Group concluded its work and presented its suggestions to the Forum on 28 January 2019.
- 2.3 The Community / Town Councils Forum agreed that the suggested amendments be approved and that the City and County of Swansea and the 24 Community / Town Councils within its Boundaries be asked to adopt the amended Charter. The Charter Review Group created two documents setting out its suggested amendments to the Charter.
- 2.4 **Appendix A** sets out a “Working Version” of the Charter. It shows the original Charter and the suggested amendments made by the Review Group as tracked changed.
- 2.5 **Appendix B** sets out a “Clean Version” of the Charter. This is a version incorporating the amendments suggested by the Review Group.
- 2.6 Council is asked to adopt the suggestion made by the Review Group and the recommendations of the Forum to adopt the amended Charter.

3. Equality and Engagement Implications

- 3.1 There are no equality or engagement implications associated with this report.

4. Financial Implications

- 4.1 There are no financial implications associated with this report.

5. Legal Implications

- 5.1 There are no specific legal implications associated with this report.

Background Papers: None.

Appendices:

- Appendix A “Working Version” of the Charter (Tracked Changes).
Appendix B “Clean Version” of the Charter (Incorporating the amendments suggested by the Review Group).