

Councillor Peter Black
Convener
Adult Services Scrutiny Panel

BY EMAIL

Please ask for: Councillor Mark Child
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Our Ref: MC/JW
Your Ref:
Date: 13 February 2018

Dear Councillor Black

Thank you for your letter dated 29th January in relation to the Adult Services Scrutiny Panel that took place on 16th January.

In relation to your specific questions surrounding the unit cost for day services, I can confirm the following.

For Older People's Day Services, the average unit cost is £39.75 per day. This has been calculated on the following basis.

	Expenditure to Sep17	Inclusive of Oncosts	Attendances	Unit	Unit Cost
Total/Average	244,382	274,441	6,904	Day	39.75

Expenditure that has been considered is as follows:

Service	Employees	Premises	Transport	Supplies and Services	Third Party Payments	Internal Debits
Total	218,518	8,909	5,480	6,232	4,863	380

For Younger Adult Services, the average unit cost is £51.91 per day. This has been calculated on the following basis.

Service Type	Expenditure to Sep17	Inclusive of Oncosts	Attendances	Unit	Unit Cost
Total/Average	453,483	509,261	9,810	Day	51.91

Expenditure that has been considered is as follows:

	Employees	Premises	Transport	Supplies and Services	Third Party Payments	Internal Debits
Total	420,554	12,930	4,049	15,696	-	256

It should be noted that transport relates to staff travel costs. The cost of transport for service users no longer sits within the Social Services budget, and has not been accounted for in the calculation of unit cost as it would be unlawful to do so. Supplies and Services relate to items such as heating, lighting, telephones and catering.

Oncosts of 12.3% have been applied in line with previously agreed Council methodology for calculating oncosts. These oncosts account for an overall contribution to the cost of management and support services such as IT, Finance and HR.

It should be noted that no uplift has been accounted for in relation to these calculations in relation to staffing inflation in 2018/19 so the actual unit cost is likely to be greater, at the point that charges are applied.

The majority of costs are fixed or semi fixed, with the exclusion of some elements of transport and supplies and services such as catering and the purchasing of materials. A full spend analysis of each service highlighting all costs and whether they are considered fixed or not is enclosed with this response.

I hope this answers the Panel's queries surrounding how the unit costs have been calculated.

Yours sincerely



COUNCILLOR MARK CHILD
CABINET MEMBER FOR HEALTH & WELLBEING

Older People Day Services – Spend Analysis by Natural Account April 2017-September 2017

		Nrtn Lodge	Rose Cross	St Johns	Hollies	Ty W
000001 Salaries	Semi Fixed	42,130	22,253	49,727	2,499	42,857
000002 NI	Semi Fixed	3,190	1,646	3,778	310	2,697
000003 Pension	Semi Fixed	10,359	5,455	8,858	165	9,294
000005 Salaries Sick	Semi Fixed	2,032	914	1,509	657	378
000008 Additional Hours	Semi Fixed	2,103	1,493	897	0	632
000009 Holiday Average Pay	Semi Fixed	719	163	355	0	170
000011 Salaries Protected	Semi Fixed	342	0	684	0	0
000201 Long Service Awards	Semi Fixed	0	0	0	252	0
EMPLOYEES		60,875	31,923	65,809	3,883	56,028
100021 Ground Maintenance	Fixed	19	0	0	0	0
100044 Premises Security	Fixed	763	0	430	29	0
100045 Cleaning Contractors	Fixed	20	0	0	0	0
100065 Electricity	Fixed	1,056	0	0	0	0
100066 Gas	Fixed	1,243	663	666	662	820
100091 Water & Sewerage	Fixed	0	955	0	451	1,131
PREMISES		3,101	1,618	1,096	1,142	1,952
200070 Car Allowances	Variable	25	0	0	0	0
200071 Staff Transport Other	Variable	463	0	4,992	0	0
TRANSPORT		488	0	4,992	0	0
300002 Catering Provisions	Variable	1,259	0	1,563	0	0
300021 Client Support	Variable	155	0	164	0	0
300099 Telephones	Fixed	321	0	67	0	0
300109 Postage & Carriage	Variable	7	0	0	0	0
300171 Stationery	Variable	56	0	51	0	0
300234 Equipment Mntenance	Fixed	498	0	0	0	0
300235 Equipment Purchase	Fixed	134	0	356	0	0
300256 Materials Purchase	Variable	586	0	145	0	99
300311 Waste Disposal	Fixed	51	0	36	0	0
300321 Other Services	Variable	241	0	0	248	120
300433 Misc Expenses	Variable	0	0	78	0	0
SUPPLIES & SERVICES		3,307	0	2,458	248	219
400111 Voluntary Orgs	Fixed	4,863	0	0	0	0
THIRD PARTY PAYMENTS		4,863	0	0	0	0
700001 Inter Service Debits	Semi Fixed	380	0	0	0	0
INTERNAL DEBITS		380	0	0	0	0
GROSS EXPENDITURE		73,014	33,541	74,355	5,273	58,199
Oncosts	Oncosts	8,981	4,126	9,146	649	7,158
All Inclusive		81,995	37,667	83,501	5,922	65,357

Younger Adults Day Services - Spend Analysis by Natural Account April 2017-September 2017

NA	Cost Type	Glandwr	West Cross	Abergelli	Trewarren	Maesglas
000001 Salaries	Semi Fixed	52,530	62,972	60,940	66,527	61,686
000002 NI	Semi Fixed	3,973	5,228	4,681	6,311	4,442
000003 Pension	Semi Fixed	8,804	15,099	15,160	17,210	12,352
000004 Salaries Overtime	Semi Fixed	-	-	-	15	-
000005 Salaries Sick	Semi Fixed	847	1,506	366	8,973	3,647
000006 Salaries Maternity	Semi Fixed	-	855	-	1,443	-
000008 Additional Hours	Semi Fixed	-	-	2,860	739	-
000011 Salaries Protected	Semi Fixed	-	-	1,388	-	-
EMPLOYEES		66,154	85,660	85,395	101,218	82,127
100001 Fixtures & Fittings	Fixed	218	-	-	-	-
100023 Premises Maint	Fixed	348	-	-	-	-
100044 Premises Security	Fixed	-	983	466	615	-
100065 Electricity	Fixed	335	574	11	442	-
100066 Gas	Fixed	463	734	290	244	-
100090 Rent & Leases	Fixed	-	-	-	-	4,452
100091 Water & Sewerage	Fixed	339	539	32	368	-
190021 Grounds Maint	Fixed	450	240	-	-	-
190023 CBS Recharges	Fixed	783	-	-	-	-
PREMISES		2,936	3,070	799	1,669	4,452
200067 Client Transport	Variable	1,788	393	-	-	-
200070 Car Allowances	Variable	58	446	127	84	-
290022 Vehicle Hire	Fixed	-	-	-	-	1,153
TRANSPORT		1,846	839	127	84	1,153
300002 Catering Provisions	Variable	1,389	210	-	1,956	1,909
300021 Client Support	Variable	481	1,609	330	68	-342
300097 Copyright Fees	Fixed	147	-	-	-	-
300099 Telephones	Fixed	29	69	125	196	41
300171 Stationery	Variable	342	1	-	-	13
300234 Equipment Maint	Fixed	-	73	-	47	-
300235 Equipment	Fixed	361	564	-	465	260
300256 Materials Purchase	Variable	807	219	1,474	613	278
300311 Waste Disposal	Fixed	78	9	-	-	-
300321 Other Services	Variable	265	-	-	320	810
300433 Misc Expenses	Variable	125	5	350	-	-
SUPPLIES & SERVICES		4,024	2,759	2,279	3,665	2,969
700001 Inter Service Debits	Semi Fixed	224	-	-	-	32
INTER SERVICE DEBITS		224	0	0	0	32
Oncosts	Oncosts	9,248	11,356	10,898	13,116	11,160
All Inclusive		84,432	103,684	99,498	119,752	101,893