City and County of Swansea



Council Constitution, Part 3.2 - Responsibility for Functions: Terms of Reference, Section 1 (Cabinet Portfolios)

1 Care Services

| Adult Social Services Modernisation |
|---|
| Assessment / Care Management |
| Child & Family Services |
| Children & Young People (CYP) Chair |
| Continuum of Care |
| Corporate Parenting Lead |
| Elderly Care |
| Families First |
| Human Rights city accreditation |
| Joint Equipment |
| Leaders Representative on West Glamorgan RPB |
| Learning Disability |
| Local Area Coordination Lead |
| Mental Health including CAHMS |
| Physical & Sensory Impairments |
| Preventing Violence against Women, Domestic Abuse & Sexual Violence |
| Regional Adoption Service |
| Safe Looking After Children (LAC) Reduction Strategy |
| Safeguarding lead |
| Strategic Health & Social Care Collaboration Opportunities |
| Supporting People |
| Wellbeing lead |
| YOS (Youth Offending Service) |

2 Community

| Services | Support | |
|-------------------------------------|--|--|
| Bin services | Activities to Promote Independence & Ageing Well | |
| Community Caretakers (Non HRA) | Community based events | |
| Community Growing (inc. Allotments) | Community Groups, Engagement & Development | |
| Community operatives (new) | Community safety | |
| Fly Tipping | Community Support Services | |
| Grass Cutting Services | Community Wellbeing | |
| Litter & Community Cleansing | Co-production champion | |
| Public Toilets | Digital inclusion | |
| Recycling | LAC Services in Communities | |
| Regreening in communities | Local policing | |
| Streetscene improvements | Mental Health awareness | |
| Tree services | Neighbourhood Working | |
| Waste Management | Opportunities for play | |
| Wildflower planting | Promoting Youth Inclusion & Youth Citizenships | |
| | Youth Services | |

3 Corporate Service & Performance (Joint Deputy Leader)

| Agile Rollout Programme Lead | | |
|---|--|--|
| Audit | | |
| Building Control | | |
| Commercial Services, Procurement & Frameworks | | |
| Corporate Delivery of Priorities | | |
| Council Champions | | |
| Democratic Services | | |
| Environmental Health | | |
| Health & Safety | | |
| Houses of Multiple Occupation (HMO) | | |
| Human Resources | | |
| Landlord Licensing | | |
| Licensing Policy | | |
| Mayoral & Civic Functions | | |
| Member Development | | |
| Outside Bodies participation oversight | | |
| Performance monitoring | | |
| Petitions | | |
| Planning Policy | | |
| Public Protection | | |
| Scrutiny liaison | | |
| Strategic Estates & Property Management | | |
| Trade Union Engagement and JCC Lead Member | | |
| Trading Standards | | |
| Western Gateway Leader's Representative | | |
| | | |

4 Culture & Equalities

| Access to Services |
|-------------------------------------|
| Age Friendly City |
| Archives |
| Community Centres |
| Community hubs |
| Creative City |
| Diversity |
| Equalities |
| Floating exhibits |
| Galleries & Museums |
| Healthy City Partnership |
| Healthy Night Life |
| Heritage protection and restoration |
| Inclusion |
| Libraries |
| Recognition |
| Science City |
| Street Art |
| The Arts |
| Veterans support fund |

5 Economy, Finance & Strategy (Leader)

| Capital Programme | | |
|---|--|--|
| City Centre Strategic Redevelopment | | |
| City Deal | | |
| Communications | | |
| Community Leadership | | |
| Constitutional Changes | | |
| Corporate Joint Committee (CJC) - Chair | | |
| Finance Strategy, Budget & Saving Delivery | | |
| Financial Services | | |
| Legal Services | | |
| Local and Regional Investment Strategy | | |
| Major Projects | | |
| Planning Policy (Regional) | | |
| Poverty Reduction corporate lead | | |
| Public Service Board (PSB) | | |
| Recovery Plan | | |
| Regional Working Lead (All Bodies) | | |
| Risk & Resilience Management | | |
| Strategic Partnerships | | |
| Swansea Bay City Region Joint Committee - Chair | | |
| Welsh Local Government Association (WLGA) – Deputy Leader | | |
| WLGA Lead on Economy & Inward investment, Europe & Energy | | |
| WLGA representative to LGA | | |
| | | |

6 Education & Learning

21st Century Schools Programme inc. School Building Upgrade

Apprenticeships

Best Start in Life

Catchment Review

City of Learning - Member of UNESCO COL Steering Group

CYP Board member

Education Services from 3 to 19

Flying start

Further Education

Inclusion & Learner Support

NEETS Prevention & reduction (Not in Education, Employment or Training)

Partneriaith (regional working) Leaders Representative

Quality in Education (QEd) Programme

Readiness for Work

Regional Workforce Planning & Skills Development

School Improvement

Schools Estate Planning & Resources Planning

Schools' Organisation & Performance

Skills & Talent Project (City Deal)

UNCRC (United Nations Convention on the Rights of the Child)

Welsh Language

7 Environment & Infrastructure

Active travel & cycleways

Biodiversity

Coastal Defences

Corporate & Community digital connectivity (inc hybrid facilities, free community WiFi & next gen CCTV)

Estates Maintenance Management (Non HRA)

Flood prevention

Green infrastructure

Highways maintenance & improvements

Infrastructure repairs & Maintenance

Leaders representative for regional Collaborations for Transport, Highways & Waste

Marina, Foreshore & Beach Maintenance

Members Community Budget Scheme delivery

Operational Public Transport Services

Patch services Parking Policy, Control and Enforcement

Play upgrade programme delivery (in collaboration with IRT)

Pothole Task Force

Road safety

Rural development lead

8 Investment Regeneration & Tourism

| Business & City Promotion | | | |
|---|--|--|--|
| Business engagement | | | |
| City Centre Management | | | |
| City Projects delivery | | | |
| Destination Management | | | |
| Economic recovery local business grant delivery lead | | | |
| ERF grants for play enhancement lead | | | |
| Events and attractions | | | |
| Future Development Opportunities | | | |
| Inward Investment Opportunities | | | |
| Marketing | | | |
| New Local & Regional Business Opportunities | | | |
| Parks (all) | | | |
| Play investment & sufficiency | | | |
| Purple Flag | | | |
| River Corridor Development | | | |
| Sports Facilities development and maintenance | | | |
| Suburban Centres & Community Regeneration Initiatives | | | |
| Tourism | | | |
| Universities Collaboration (Development) | | | |
| Western Gateway Leader's Representative | | | |

9 Service Transformation (Joint Deputy Leader)

| Strategic Transformation |
|--------------------------|
| APSE lead |
| Asylum Seekers & Refugee |

Asylum Seekers & Refugees Lead

Climate change lead

Contact centre

Corporate ICT & Digital Transformation Lead

Homes as Power Stations (City Deal)

Members IT

Post covid service stabilisation & transformation

Public Service Board (PSB) Leader's Representative

Housing

Building Services

Co-operative Housing

Council House Management & Repairs

Homelessness

Housing Adaptations & Renewal Schemes

Housing Policy, Affordable Housing and Housing Options

Lettings policy & Tenancy Enforcement

More Homes Delivery

Sheltered Housing

Welsh Housing Quality Standard (WHQS) Programme Lead

Transport

CJC representative for regional Transport

Fleet Renewal & Maintenance inc Green fleet strategy

Future Transport Services (Regional)

Green Vehicle Adoption

10 Well-being

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| OIU | OCUU | Services |
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Community Cohesion

Community Safety

Drugs and substance misuse reduction

Employability

Financial Inclusion

Life long learning support

Poverty Reduction

Preventing Violence against Women, Domestic Abuse & Sexual Violence

Prevention and intervention initiatives

Public Service Board Representative

Public Space protection orders

RPB representative

Safer Swansea Partnership Lead

Sexual exploitation reduction

Swansea Working

Vulnerable people support

Welfare Reform

Welfare Rights