



## Report of the Chair of the Scrutiny Programme Committee

Scrutiny Programme Committee – 19 September 2023

### Membership of Scrutiny Panels and Working Groups

<b>Purpose:</b>	The Scrutiny Programme Committee is responsible for appointing members and conveners to the various Scrutiny Panels / Working Groups that are established. This report advises of relevant matters that need to be considered.
<b>Content:</b>	This report is provided to facilitate any changes that need to be made.
<b>Councillors are being asked to:</b>	agree the membership of Panels and Working Groups reported, and any other changes necessary.
<b>Lead Councillor:</b>	Councillor Peter Black, Chair of the Scrutiny Programme Committee
<b>Lead Officer &amp; Report Author:</b>	Brij Madahar, Scrutiny Team Leader Tel: 01792 637257 E-mail: <a href="mailto:brij.madahar@swansea.gov.uk">brij.madahar@swansea.gov.uk</a>
<b>Legal Officer:</b>	Debbie Smith
<b>Finance Officer:</b>	Paul Roach

#### 1. Introduction

- 1.1 In accordance with Council report 18 October 2012, when current Scrutiny arrangements were agreed, the Scrutiny Programme Committee is responsible for appointing members and conveners to the various Scrutiny Panels / Working Groups that are established.

#### 2. New Scrutiny Panels / Working Groups

- 2.1 Following agreement of a new Scrutiny Work Programme at July's Committee expressions of interest have been sought from all non-executive Councillors to lead and/or participate in the following new Panel and Working Groups:

- Inquiry Panel  
- Community Assets

- Working Groups
  - Public Rights of Way
  - Community Growing

2.2 The Committee is asked to agree the membership of the Public Rights of Way Working Group as follows, with Cllr Mike White as Convener:

**Public Rights of Way Scrutiny Working Group (10)**

**Labour Councillors: 3**

Victoria Holland	<b>Mike White (CONVENER)</b>
Dai Jenkins	

**Liberal Democrat/Independent Councillors: 2**

Peter Black	Michael Locke
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**Conservative Councillors: 4**

Paxton Hood-Williams	Brigitte Rowlands
Lyndon Jones	Will Thomas

**Green Councillor: 1**

Chris Evans	
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2.3 Interest is still being sought for the new Inquiry Panel and other Working Group and will be reported for agreement in due course.

**3. Revision to Existing Scrutiny Panel / Working Group Membership**

3.1 The following changes to existing Panels / Working Groups is also proposed:

- Education Performance Panel – ADD Councillor Fiona Gordon; REMOVE Councillor Sara Keeton
- Child & Family Services Performance Panel – ADD Councillors Victoria Holland, Mark Tribe and Sandra Joy
- Adult Services Performance Panel – ADD Councillors Victoria Holland, Michael Locke and Mark Tribe
- Customer Contact Working Group – ADD Councillor Dai Jenkins; and APPOINT Councillor Joe Hale as Convener

3.2 The Committee should also note that the Adult Services Performance Panel have renewed its co-option of Mr Tony Beddow for the 2023/24 municipal year.

## **4. Guiding Principles**

4.1 When determining membership / conveners or agreeing any changes there are some key considerations for the Committee:

- It is necessary for more than one political group to be represented on each Panel / Working Group.
- These bodies also need to be of a manageable size in terms of team working and effective questioning.
- To ensure that all political groups have opportunities and are engaged.
- Good scrutiny practice places emphasis on respect for minority party wishes around both chairing of such bodies and the work programme.
- Being fair and balanced in the appointment of conveners, when there is interest from more than one councillor, e.g., giving opportunity to those who have not acted as convener previously.
- The Committee should reflect on the existing 'balance' of conveners to help inform future appointments.
- A minimum of three members should be present at all Panel / Working Group meetings.

## **5. Legal Implications**

5.1 There are no specific legal implications raised by this report.

## **6. Financial Implications**

6.1 There are no specific financial implications raised by this report.

**Background Papers:** None

**Appendices:** None