

CO-OPTED MEMBER TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM

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|------------------------------|--------------------|--|--|----------------------|------------|
| Co-opted Member Name: | PAULA ANN O'CONNOR | Vehicle Reg. | | Month Ending: | APRIL 2022 |
| Address: | | Engine Size | | Post Code: | |
| | | Fuel Type (e.g. Petrol/Diesel) | | | |

| Date of Meeting (1) | Start & End of Duty Place e.g. Home (2) | | Time of Meeting Start (3) End (4) | | Location (Place) of Duty e.g. Civic Centre (5) | Description of Approved Duties Name of meeting please indicate with (C) if you Chaired the meeting (6) | Travel Allowances | | | | Co-opted Member Allowance Rate | | Totals (Column 9+10) (11) | | | |
|------------------------|--|--|--------------------------------------|--|---|---|-----------------------|----------|--|--|--|--|---------------------------------|--|--|--|
| | | | | | | | Travel by own vehicle | | Allowance Claimed (Column 7x8) (9) | | Set by IRPW (See Rates Below) (10) | | | | | |
| | | | | | | | Miles (7) | Rate (8) | | | | | | | | |
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| 11/4/22 | Home | | Between 11:00 and 15:00 | | Home | Review of papers for GZAC. | | 45p | | | | | | | | |
| | | | | | | Review of AGS for Richard Rowlands | | 45p | | | | | | | | |
| 12/4/22 | Home | | 1:30 3:30 | | Guildhall | GZA Committee meeting | | 45p | | | | | | | | |
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| Co-opted Member Allowance Rates (As set by the Independent Remuneration Panel for Wales (IRPW)): | | | Amount Claimed: | 268-00 |
| Chair of Audit/Standards Cttee: > 4 hrs = £268 < 4 hrs = £134 | Other Ordinary Co-opted Member: > 4 hrs = £210 < 4 hrs = £105 | | | |

- A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as a Co-opted Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.
- B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.
- C) If using a private vehicle whilst on Council business, Co-Opted Members should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.
- D) An e-mail from the Co-opted Member will be accepted as a signature providing the name of the Co-opted Member is included.

For Office Use

Checked by: CAD

Payroll No: [REDACTED]

Date 12/4/22 Signature of Co-opted Member [REDACTED] Month Paid: _____