



**Report of the Monitoring Officer**

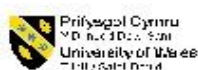
**Swansea Bay City Region Joint Appointments Committee – 6 December 2019**

**Joint Appointments Committee – Terms of Reference**

<b>Purpose:</b>	To approve the Terms of Reference of the Joint Appointments Committee.
<b>Policy Framework:</b>	None.
<b>Consultation:</b>	Finance, Legal.
<b>Recommendation(s):</b>	It is recommended that:  1) The Joint Appointments Committee Terms of Reference at Appendix 1 be approved.
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<b>Finance Officer:</b>	Ben Smith
<b>Legal Officer:</b>	Tracey Meredith
<b>Access to Services Officer:</b>	Rhian Millar

**1. Introduction**

- 1.1 The Swansea Bay City Region Joint Committee created the Swansea Bay City Region Joint Appointments Committee in order to carry out a process to appoint a Programme Director. A report setting up the Joint Appointment Committee was taken to each constituent Council.
- 1.2 The Joint Appointments Committee is made up of 8 Councillors (4 Council Leaders and 4 others non-executive Councillors appointed by constituent Councils).



- 1.3 The appointment process for the Programme Director post will take place on 6 & 7 December 2019. Therefore there is a need for the Committee to approve terms of reference which are attached at Appendix 1.

## **2. Independent Programme Director**

- 2.1 The independent Programme Director shall report to and be directly accountable to the Joint Committee although will be an employee of Carmarthenshire County Council.

## **3. Equality and Engagement Implications**

- 3.1 The Council is subject to the Public Sector Equality Duty (Wales) and must, in the exercise of their functions, have due regard to the need to:
- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
  - Advance equality of opportunity between people who share a protected characteristic and those who do not.
  - Foster good relations between people who share a protected characteristic and those who do not.

Our Equality Impact Assessment process ensures that we have paid due regard to the above.

- 3.2 An EIA Screening Form has been completed with the agreed outcome that a full EIA report is not required.

## **4. Financial Implications**

- 4.1 There are no financial implications associated with this report.

## **5. Legal Implications**

- 5.1 Local Authorities have powers under the Local Government Acts 1972 and 2000 to establish Joint Committees.
- 5.2 The process for appointing non-statutory chief officers is subject to the provisions in The Local Authorities (Standing Orders) (Wales) Regulations 2006 which provides that no more than 50% of the membership of an Appointments Committee shall comprise of executive members. In order to allow all 4 Leaders to sit on the Joint Appointments Committee the Committee must therefore comprise of at least 8 members.

**Background Papers:** None.

**Appendices:** Appendix 1 – Terms of Reference