

COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM
(PLEASE COMPLETE THIS FORM IN BLACK INK)

- 7 MAR 2017

Councillor:		William Evans			Vehicle Reg.	[REDACTED]		Month Ending:	28 th February 2017						
Address:		[REDACTED]			Engine Size	[REDACTED]		Post Code:	[REDACTED]						
					Fuel Type (e.g. Petrol/Diesel)	[REDACTED]									
Date of Meeting (1)	Start & End of Duty Place e.g. Home (2)	Time of Meeting		Location of Duty Place e.g. Civic Centre (5)	Description of Approved Duties (If not a Standard Council Diary meeting please provide the name of the officer present) (6)	Travelling Allowances				Subsistence		Totals			
		Start (3)	End (4)			Travel by Vehicle		Fares, Tolls, Parking, etc (9) £ p	Total Travelling Allowance Claimed (10) £ p		Outside the Authority's Area Only (11) £ p		(12) £ p		
						Miles (7)	Rate (8) p								
1/2/17	H/A	12pm	5pm	The Guildhall	Members Briefing Family Support Commissioning Review and External Funding Panel Meeting.	14	45p			6	30			6	30
2/2/17	H/A	10am	5.30pm	The Guildhall	Meeting Harry McKeown The Wallich and Corporate Briefing.	14	45p			6	30			6	30
6/2/17	H/A	12pm	6pm	The Guildhall	Meeting with the Rev. Christopher Lewis re- Foodbanks and Cabinet Members/Support Cllrs Meeting.	14	45p			6	30			6	30
9/2/17	H/A	9.30am	6pm	The Guildhall	1 to 1 meeting with The Leader, Poverty Cabinet Member meeting with Corp: Director and Cabinet Budget Meeting.	14	45p			6	30			6	30
13/2/17	H/A	1pm	6pm	The Guildhall	Cabinet/Support Cllrs Meeting. Attended Scrutiny Programme Committee Meeting.	14	45p			6	30			6	30
16/2/17	H/A	9am	6pm	The Guildhall	¼ Meeting with C.E.O, Welfare Reform Update Meeting, Rough Sleepers Meeting with Officers, Extraordinary Council Meeting and Cabinet Meeting	14	45p			6	30			6	30

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23/2/17	H/A	11am	9pm	The Guildhall	Poverty Cabinet Member briefing with Corp: Dir Chris Sivers, Meeting with Officers Re Rough Sleeping, Special Cabinet and Full Council Meetings.	14	45p			6	30			6	30
27/2/17	H/A	8am	5pm	Grand Theatre	CMT/Cabinet Away Day.	14	45p			6	30			6	30

TOTAL										£50	40p			£50	40p
Less payment received or Claimed from any other body or authority															
Amount Claimed										£50	40p			£50	40p

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.
 B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.
 C) If using a private vehicle whilst on Council business, Councillors should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.
 D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor is included.


For Office Use

Checked by: CM

Payroll No: _____

Month Paid: _____

Date: 28.02.17.

Signature of Councillor: 

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