

Scrutiny Inquiry into Equalities Timetable of Work

When / Where	What / Who
Pre Inquiry Working Group 1 11 Oct 2018	<ul style="list-style-type: none"> • Overview of subject area (Cabinet member and lead officer) • Planning the Inquiry: panel discuss the key question, lines of inquiry and evidence gathering required
Survey by panel and background information to be sent to the panel throughout inquiry <ul style="list-style-type: none"> • Short survey for equalities groups/partners organisations, staff? • Any legislation, relevant directives/announcements and other useful relevant evidence • Good practice examples Swansea and elsewhere 	
Evidence gathering phase	
Session 2 24 Oct 2018 at 10.30am (235)	<ul style="list-style-type: none"> • Agree Terms of Reference, programme of work and consultation plan • Look at the latest Swansea Equalities Plan (including Action Plan) in detail with Richard Rowlands • Look at the Equality Impact Assessment screening process and documentation with Rhian Millar
Session 3 8 Nov 2018 10.30am (CR5)	Q&A session Director of Resources and Human Resources. <i>To discuss equalities aspects within their remit including: how progressing with their Equalities Objectives, embedding of duties, staff knowledge, training, co-production plus any relevant performance data</i>
Session 4 26 Nov 2018 10.30am (CR5)	Q&A session Director of Education <i>To discuss equalities aspects within their remit including: how progressing with their Equalities Objectives, embedding of duties, staff knowledge, training, co-production plus any relevant performance data</i>
Session 5 21 Jan 19 (CR3a) 10.30am	<ol style="list-style-type: none"> 1. 10.30 Q&A session Director of Place 2. 11.15 Q&A session Director of Social Services (Include Co-production in Social Services) <i>To discuss equalities aspects within their remit including: how progressing with their Equalities Objectives, embedding of duties, staff knowledge, training, co-production plus any relevant performance data</i>
Session 6 31 Jan 2019 (CR3a) 10.30am	Sessions to speak to interested people/groups <ol style="list-style-type: none"> 1. Departmental Equality Representatives 2. Councillor Champions? TBA
Session 7 21 Feb 18 TBA	Sessions to speak to interested people/groups <ol style="list-style-type: none"> 3. Equalities Community, partner groups and organisations
Session 8 11 Mar 2019 10.30am (CR3a)	<ol style="list-style-type: none"> 4. Trade Unions and Human Rights Commission/relevant Commissioner/s? (TBA)
Finalising Inquiry phase	
Mar 2019	<ul style="list-style-type: none"> • Review and discuss consultation outcomes including any surveys/consultation carried out by the panel and any relevant survey results already available from within Council • Findings Report - Start to draw together evidence and discuss emerging themes arising from the inquiry. (Start to put together final report for SPC and then Cabinet).