

01 JUN 2015

# COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM

(PLEASE COMPLETE THIS FORM IN BLACK INK)

Councillor:	<i>T How Rees</i>			<u>Vehicle Reg.</u>		Month Ending:	<i>MAY</i>
Address:				<u>Engine Size</u>		Post Code:	
				<u>Fuel Type</u> (e.g. Petrol/Diesel)			

(1)	(2)	Time of Meeting		(5)	(6)	Travelling Allowances				Subsistence		Totals			
		Start (3)	End (4)			Place e.g. Civic Centre	Description of Approved Duties <small>(If not a Standard Council Diary meeting please provide the name of the officer present)</small>	Travel by Vehicle		Fares, Tolls, Parking, etc (9)	Total Travelling Allowance Claimed (10)			Outside the Authority's Area Only (11)	
								Miles (7)	Rate (8)					£	p
<i>11/5/15</i>	<i>4.30</i>	<i>5</i>	<i>6</i>	<i>Guild Hall</i>	<i>Student Lesson</i>	<i>4</i>	<i>45</i>	<i>2</i>	<i>80</i>	<i>7</i>					
<i>14/5/15</i>	<i>9.30</i>	<i>10</i>	<i>11.45</i>	<i>" "</i>	<i>Licensing</i>	<i>4</i>	<i>45</i>	<i>2</i>	<i>90</i>	<i>7</i>					
<i>19/5/15</i>	<i>4.30</i>	<i>5</i>	<i>5.40</i>	<i>" "</i>	<i>Council</i>	<i>4</i>	<i>45</i>	<i>2</i>	<i>90</i>	<i>7</i>					
<i>1/1</i>															
<i>1/1</i>															
<i>1/1</i>															
<i>1/1</i>															
<i>1/1</i>															
<i>1/1</i>															
<i>1/1</i>															
<b>TOTAL</b>															
Less payment received or Claimed from any other body or authority														<i>5</i>	<i>90</i>
Amount Claimed										<i>5</i>	<i>90</i>				

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.

B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.

C) If using a private vehicle whilst on Council business, Councillors should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.

D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor is included.

Date:	<i>31/MAY/15</i>	Signature of Councillor:	
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**For Office Use**

Checked by:

Payroll No: \_\_\_\_\_

Month Paid: \_\_\_\_\_

**Please, Submit claims within 3 months of duty with fuel VAT receipt**

29 JUL 2015

**COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM**  
(PLEASE COMPLETE THIS FORM IN BLACK INK)

Councillor: T How REES

Address: [Redacted]

Vehicle Reg: [Redacted]

Engine Size: 1.0

Fuel Type: (e.g. Petrol/Diesel)

Month Ending: July

Post Code: [Redacted]

(1)	(2)	Time of Meeting		(5)	(6)	Travelling Allowances				Subsistence		Totals						
		Start (3)	End (4)			Place e.g. Civic Centre	Description of Approved Duties (If not a Standard Council Diary meeting please provide the name of the officer present)	Travel by Vehicle		Fares, Tolls, Parking, etc (9)		Total Travelling Allowance Claimed (10)		Outside the Authority's Area Only (11)		Totals (12)		
								Miles (7)	Rate (8) p	£	p	£	p	£	p	£	p	
✓ 10/7/15	9.30	10	11.30	Civic c.	Licensing	✓ 6	45	2	70									
✓ 23/7/15	3.30	4.30	6.30	Civic c.	Council	✓ 6	45	2	70							2	70	
1/1																		
1/1																		
1/1																		
1/1																		
1/1																		
1/1																		
1/1																		
Less payment received or Claimed from any other body or authority										TOTAL	5	40						
Amount Claimed											5	40			5	40		

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.

B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.

C) If using a private vehicle whilst on Council business, Councillors should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.

D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor is included.

Date: 25 July 15

Signature of Councillor: [Redacted]

**For Office Use**

Checked by: [Signature]

Payroll No: \_\_\_\_\_

Month Paid: \_\_\_\_\_

Please, Submit claims within 3 months of duty with fuel VAT receipt

**COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM**  
(PLEASE COMPLETE THIS FORM IN BLACK INK)

**27 AUG 2015**

<b>Councillor:</b>	T. Huw Rees			<b>Vehicle Reg:</b>		<b>Month Ending:</b>	August
<b>Address:</b>				<b>Engine Size</b>		<b>Post Code:</b>	
				<b>Fuel Type</b> (e.g. Petrol/Diesel)			

Date of Meeting (1)	Start & End of Duty Place e.g. Home (2)	Meeting		Place e.g. Civic Centre (5)	Description of Approved Duties (If not a Standard Council Diary meeting please provide the name of the officer present) (6)	Travelling Allowances				Subsistence		Totals			
		Start (3)	End (4)			Travel by Vehicle		Fares, Tolls, Parking, etc (9) £    p	Total Travelling Allowance Claimed (10) £    p		Outside the Authority's Area Only (11) £    p				
		Miles (7)	Rate (8) p												
✓ 21/8/15	9.30	10	11.45	Civic C.	Licensing Council	6	45			2	70				
✓ 27/8/15	4.30	5		Guilts Hall		4	45			1	80				
1/1															
1/1															
1/1															
1/1															
1/1															
1/1															
1/1															
										<b>TOTAL</b>		4	50		
										<b>Amount Claimed</b>		4	50		

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.

B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.

C) If using a private vehicle whilst on Council business, Councillors should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.

D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor is included.

<b>Date:</b>	28/Aug/15	<b>Signature of Councillor:</b>	
<b>For Office Use</b>			
Checked by:			
Payroll No:			
Month Paid:			

**Please, Submit claims within 3 months of duty with fuel VAT receipt**

25 SEP 2015

**COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM**  
(PLEASE COMPLETE THIS FORM IN BLACK INK)

Councillor: <i>T. Huw Rees</i>		Vehicle Reg. [REDACTED]		Engine Size [REDACTED]		Fuel Type (e.g. Petrol/Diesel) [REDACTED]		Month Ending: <i>Sept</i>		Post Code: [REDACTED]					
Address: [REDACTED]		Meeting: [REDACTED]		Description of Approved Duties		Travelling Allowances				Subsistence					
(1)	Start & End of Duty Place e.g. Home (2)	Start (3)	End (4)	Place e.g. Civic Centre (5)	(6) (If not a Standard Council Diary meeting please provide the name of the officer present)	Travel by Vehicle		Fares, Tolls, Parking, etc (9)		Total Travelling Allowance Claimed (10)		Outside the Authority's Area Only (11)		Totals (12)	
						Miles (7)	Rate (8) p	£	p	£	p	£	p	£	p
✓ 11/9/15	9.30	10	10.45	Guild hall	Licensing	✓ 7	45	1	80					1	80
✓ 24/9/15	4.30	5	7	Civic Centre	Council	✓ 6	45	2	70					2	70
/ /															
/ /															
/ /															
/ /															
/ /															
/ /															
/ /															
Less payment received or Claimed from any other body or authority						<b>TOTAL</b>									
						Amount Claimed		4 50						4 50	

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.  
 B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.  
 C) If using a private vehicle whilst on Council business, Councillors should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.  
 D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor is included.

**For Office Use**

Checked by: *[Signature]*

Payroll No: \_\_\_\_\_

Month Paid: \_\_\_\_\_

Date: 24/Sept 15 Signature of Councillor: [REDACTED]

**Please, Submit claims within 3 months of duty with fuel VAT receipt**

**COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM**  
(PLEASE COMPLETE THIS FORM IN BLACK INK)

22 OCT 2015  
**FILE COPY**  
Oct 2015

Councillor: T. Huw Rees

Address: [REDACTED]

Vehicle Reg: [REDACTED]  
 Engine Size: [REDACTED]  
 Fuel Type (e.g. Petrol/Diesel): [REDACTED]

Month Ending: [REDACTED]  
 Post Code: [REDACTED]

(1)	(2)	(3)	(4)	(5)	(6)	Travelling Allowances				Subsistence		Totals					
						Travel by Vehicle		Fares, Tolls, Parking, etc		Total Travelling Allowance Claimed		Outside the Authority's Area Only		Totals			
						Miles (7)	Rate (8) p	£	p	£	p	£	p	£	p		
✓ 7/10/15	8.45	9.15	12.15	Civic Centre	✓ Licensing Sub.												
✓ 9/10/15	9.45	10	12.	Guild Hall	✓ Licensing	6	45	2	70							2	70
✓ 19/10/15	4.30	5	6.5	Guild Hall	✓ Student Forum	4	45	1	80							1	80
✓ 22/10/15	4.30	5	7.10	Civic Centre	✓ Council	4	45	1	80							1	80
✓ 23/10/15	9.30	10		Guild hall	✓ Licensing	6	45	2	70							2	70
1/1						4	45	1	80							1	80
1/1																	
1/1																	
1/1																	
1/1																	

Less payment received or Claimed from any other body or authority

**TOTAL**

Amount Claimed **10 80**

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.

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C) If using a private vehicle whilst on Council business, Councillors should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.

D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor is included.

Date: 23/10/15

Signature of Councillor: [REDACTED]

**For Office Use**

Checked by: [Signature]

Payroll No: \_\_\_\_\_

Month Paid: \_\_\_\_\_

**Please, Submit claims within 3 months of duty with fuel VAT receipt**

# COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM

(PLEASE COMPLETE THIS FORM IN BLACK INK)

27 NOV 2015

FILE COPY

Councillor:	T Hun Rees			Vehicle Reg.		Month Ending:	Nov 2015
Address:				Engine Size		Post Code:	
				Fuel Type (e.g. Petrol/Diesel)			

(1)	Start & End of Duty Place e.g. Home (2)	Time of Meeting		Location of Duty Place e.g. Civic Centre (5)	Description of Approved Duties (If not a Standard Council Diary meeting please provide the name of the officer present) (6)	Travelling Allowances				Subsistence		Totals			
		Start (3)	End (4)			Travel by Vehicle		Fares, Tolls, Parking, etc (9)	Total Travelling Allowance Claimed (10)	Outside the Authority's Area Only (11)		Totals (12)			
						Miles (7)	Rate (8)			£	p	£	p	£	p
✓ 23/11/15	4:30	5	5:45	Guile Hall	Students Learning Council.	4	45	1	80					3	60
✓ 26/11/15	4	5	8:53	" "	" "	4	45	1	80					3	60
/ /															
/ /															
/ /															
/ /															
/ /															
/ /															
/ /															
<b>TOTAL</b>										3	60				
Less payment received or Claimed from any other body or authority															
<b>Amount Claimed</b>														3	60

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D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor is included.

Date:	26/11/15	Signature of Councillor:	
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<b>For Office Use</b>	
Checked by:	
Payroll No:	_____
Month Paid:	_____

**Please, Submit claims within 3 months of duty with fuel VAT receipt**

TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM  
 (PLEASE COMPLETE THIS FORM IN BLACK INK)

8 DEC 2015  
 Dec 2015  
 FILE COPY

Councillor:  
 Address:

T HUW REES  
 [Redacted]

Vehicle Reg: [Redacted]  
 Engine Size: [Redacted]  
 Fuel Type: (e.g. Petrol/Diesel) [Redacted]

Month ending: [Redacted]  
 Post Code: [Redacted]

Date of Meeting (1)	Start & End of Duty Place e.g. Home (2)	Start (3)	End (4)	Place e.g. Civic Centre (5)	Description of Approved Duties (If not a Standard Council Diary meeting please provide the name of the officer present) (6)	Travelling Allowances				Subsistence		Totals	
						Travel by Vehicle		Fares, Tolls, Parking, etc		Total Travelling Allowance Claimed		Outside the Authority's Area Only	
						Miles (7)	Rate (8) p	£	p	£	p	£	p
✓ 11/12/15	9.30	9.55	12.	Guildhall	Licensing	✓ 4	45	1	80	1	80		
✓ 14/12/15	10.30	11	12	Guildhall	Local Flood.	✓ 4	45	1	80				
✓ 17/12/15	3.30	4		Guildhall	Council	✓ 4	45	1	80				
1/1													
1/1													
1/1													
1/1													
1/1													
1/1													
1/1													
TOTAL										5	40		
Amount Claimed										5	40		

Less payment received or Claimed from any other body or authority

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.  
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 D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor.

Date: 17/Dec 15  
 Signature of Councillor: [Redacted]

For Office Use  
 Checked by: [Signature]  
 Payroll No: \_\_\_\_\_  
 Month Paid: \_\_\_\_\_

Please, Submit claims within 3 months of duty with fuel VAT receipt

**COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM**  
(PLEASE COMPLETE THIS FORM IN BLACK INK)

FILE COPY  
28 JAN 2016

Councillor: T. Huw Rees.

Address: [Redacted]

Vehicle Reg: [Redacted]

Engine Size: [Redacted]

Fuel Type (e.g. Petrol/Diesel): [Redacted]

Month Ending: January 2016

Post Code: [Redacted]

(1)	(2)	(3)	(4)	(5)	(6)	Travelling Allowances				Subsistence		Totals						
						Travel by Vehicle		Fares, Tolls, Parking, etc		Total Travelling Allowance Claimed		Outside the Authority's Area Only		Totals				
						Miles (7)	Rate (8)	£	p	£	p	£	p	£	p			
✓ 8/1/16	9.30	9.55	11.	Guilth Hall	Licensing													
✓ 28/1/16	4.30	5	6.10	Civic C.	Stodal's Liason	✓ 4	45	1	80									
✓ 28/1/16	4	4.30		Guilth Hall	Council	✓ 6	45	2	70								1 80	
1/1						✓ 4	45	1	80									2 70
1/1																		1 80
1/1																		
1/1																		
1/1																		
1/1																		
1/1																		
						<b>TOTAL</b>												
						<b>Amount Claimed</b>				4	30			4	30			

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.

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D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor.

Date: 28/1/16

Signature of Councillor: [Redacted]

**For Office Use**

Checked by: [Signature]

Payroll No: \_\_\_\_\_

Month Paid: \_\_\_\_\_

Please, Submit claims within 3 months of duty with fuel VAT receipt



**COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM**  
(PLEASE COMPLETE THIS FORM IN BLACK INK)

FILE COPY

25 FEB 2016

Councillor:

T. Huw Rees

Address:

[Redacted]

Vehicle Reg: [Redacted]  
Engine Size: [Redacted]  
Fuel Type: [Redacted]  
(e.g. Petrol/Diesel)

Month Ending: Feb. 2016  
Post Code: [Redacted]

Date of Meeting (1)	Start & End of Duty Place e.g. Home (2)	Meeting		Location of Duty Place e.g. Civic Centre (5)	Description of Approved Duties (If not a Standard Council Diary meeting please provide the name of the officer present) (6)	Travelling Allowances				Subsistence		Totals	
		Start (3)	End (4)			Travel by Vehicle	Fares, Tolls, Parking, etc (9)	Total Travelling Allowance Claimed (10)	Outside the Authority's Area Only (11)	(12)			
						Miles (7)	Rate (8) p	£	p	£	p	£	p
✓ 12/2/16	9.30	10	11.15	Guildhall	✓ Licensing	4	45			1	80		
✓ 23/2/16	9	9.15	12.30	Guildhall	✓ Licensing Sub.	4	45			1	80		
✓ 25/2/16	4.30	5		Guildhall	✓ Council	4	45			1	80		
1/1													
1/1													
1/1													
1/1													
1/1													
1/1													
1/1													
										<b>TOTAL</b>		5	40
										<b>Amount Claimed</b>		5	40


Less payment received or Claimed from any other body or authority

- A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.
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- C) If using a private vehicle whilst on Council business, Councillors should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.
- D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor.

Date: 25/Feb/16

Signature of Councillor: [Redacted]

**For Office Use**

Checked by: 

Payroll No: \_\_\_\_\_

Month Paid: \_\_\_\_\_

Please, Submit claims within 3 months of duty with fuel VAT receipt

29 APR 2016

**TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM**  
 (PLEASE COMPLETE THIS FORM IN BLACK INK)

FILE COPY

Councillor: <i>T. Huw Rees</i>		Vehicle Reg.		[Redacted]		Month Ending <i>APRIL 2016</i>			
Address: [Redacted]		Engine Size		[Redacted]		Post Code [Redacted]			
Date of Meeting		Start & End of Duty		Description of Approved Duties		Travelling Allowances		Subsistence	
(1)	(2)	(3)	(4)	(5)	(6)	Travel by Vehicle	Fares, Tolls, Parking, etc	Total Travelling Allowance Claimed	Outside the Authority's Area Only
						Miles (7)	Rate (8) P	£ P	£ P
✓	7/4/16	4.30	5	5.30	Guildhall				
✓	8/4/16	9.30	10	12	Swansea Council				
✓	18/4/16	4.30	5	6.5	Licensing	✓	4	45	
✓	28/4/16	3.30	4		Student Liason Forum Council	✓	4	45	
	1/1					✓	4	45	
	1/1								
	1/1								
	1/1								
	1/1								
	1/1								
	1/1								
Less payment received or Claimed from any other body or authority						<b>TOTAL</b>			
						Amount Claimed		7.20	

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.  
 B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.  
 C) If using a private vehicle whilst on Council business, Councillors should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.  
 D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor is included.

Date: *28/4/16* Signature of Councillor: [Redacted]

For Office Use:  
 Checked by: *[Signature]*  
 Payroll No: \_\_\_\_\_  
 Month Paid: \_\_\_\_\_

Please, Submit claims within 3 months of duty with fuel VAT receipt

3/5/16

**COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM**  
 (PLEASE COMPLETE THIS FORM IN BLACK INK) ILL CUT

Councillor: T. Huw Rees

Address: [Redacted]

Vehicle Reg: [Redacted]

Engine Size: [Redacted]

Fuel Type (e.g. Petrol/Diesel): [Redacted]

Month Ending: MAY

Post Code: [Redacted]

Date of Meeting (1)	Start & End of Duty Place e.g. Home (2)	Meeting		Place e.g. Civic Centre (5)	Description of Approved Duties (If not a Standard Council Diary meeting please provide the name of the officer present) (6)	Travelling Allowances				Subsistence				
		Start (3)	End (4)			Travel by Vehicle		Fares, Tolls, Parking, etc (9) £    P	Total Travelling Allowance Claimed (10) £    P		Outside the Authority's Area Only (11) £    P			
						Miles (7)	Rate (8) P							
19/5/16	3-30	4	6	guild hall	Council	4	45							
27/5/16	9-30	10		" "	Licensing.	4	45			80			80	
1/1										80			80	
1/1														
1/1														
1/1														
1/1														
1/1														
1/1														
1/1														
1/1														
1/1														
<b>TOTAL</b>										3	60		3	60
<b>Less payment received or Claimed from any other body or authority</b>														
<b>Amount Claimed</b>										3	60		3	60

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.

B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.

C) If using a private vehicle whilst on Council business, Councillors should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.

D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor is included.

Date: 27/ May 16

Signature of Councillor: [Redacted]

Checked by: [Signature]

Payroll No: \_\_\_\_\_

Month Paid: \_\_\_\_\_

Please, Submit claims within 3 months of duty with fuel VAT receipt

27/5/16

6-1 JUL 2015

**COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM**  
 (PLEASE COMPLETE THIS FORM IN BLACK INK)

Councillor: T. Huw Rees

Address: [Redacted]

Vehicle Reg: [Redacted]

Engine Size: [Redacted]

Fuel Type (e.g. Petrol/Diesel): [Redacted]

Month Ending: June

Post Code: [Redacted]

(1) Date of Meeting	(2) Start & End of Duty Place e.g. Home	(3) Meeting		(5) Place e.g. Civic Centre	(6) Description of Approved Duties (If not a Standard Council Diary meeting please provide the name of the officer present)	Travelling Allowances				Subsistence		Totals	
		Start	End			Travel by Vehicle		Fares, Tolls, Parking, etc (9)		Total Travelling Allowance Claimed (10)		Outside the Authority's Area Only (11)	
						Miles (7)	Rate (8) p	£	p	£	p	£	p
3/6/16	9.30	10	11.30	Civic Centre	Licensing	6	45	2	70				
16/6/16	7.30	5	5.45	Quiln Hall	Council	4	45	1	80				
1/1													
1/1													
1/1													
1/1													
1/1													
1/1													
1/1													
1/1													
1/1													
1/1													
1/1													
1/1													
TOTAL										4	50		
Less payment received or Claimed from any other body or authority													
Amount Claimed												4	50

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.

B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.

C) If using a private vehicle whilst on Council business, Councillors should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.

D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor is included.

Date: 28/ June 16

Signature of Councillor: [Redacted]

Checked by: [Signature]

Payroll No: \_\_\_\_\_

Month Paid: \_\_\_\_\_

Please, Submit claims within 3 months of duty with fuel VAT receipt

**COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM**  
(PLEASE COMPLETE THIS FORM IN BLACK INK)

22 SEP 2016

Councillor: T. How REES

Address: [REDACTED]

Vehicle Reg: [REDACTED] Engine Size: [REDACTED] Fuel Type: [REDACTED] (e.g. Petrol/Diesel)

Month Ending: Sept. Post Code: [REDACTED]

(1) Date of Meeting	(2) Start & End of Duty Place e.g. Home	(3) Start	(4) End	(5) Place e.g. Civic Centre	(6) Description of Approved Duties (If not a Standard Council Diary meeting please provide the name of the officer present)	Travelling Allowances				Subsistence		Totals	
						Travel by Vehicle		Fares, Tolls, Parking, etc (9)		Total Travelling Allowance Claimed (10)		Outside the Authority's Area Only (11)	
						Miles (7)	Rate (8)	£	p	£	p	£	p
✓ 9/9/16	9.30	10	12	Guildhall	Licensing Council	✓ 4	45	1	80			1	80
✓ 22/9/16	4.30	5		Guildhall		✓ 4		1	80			1	80
1/1													
1/1													
1/1													
1/1													
1/1													
1/1													
1/1													
1/1													
1/1													
										<b>TOTAL</b>		3	60
										<b>Amount Claimed</b>		3	60
												3	60

Less payment received or Claimed from any other body or authority

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.

B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.

C) If using a private vehicle whilst on Council business, Councillors should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.

D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor is included.

Date: 22/Sept 16

Signature of Councillor: [REDACTED]

**For Office Use**

Checked by: [Signature]

Payroll No: \_\_\_\_\_

Month Paid: \_\_\_\_\_

**Please, Submit claims within 3 months of duty with fuel VAT receipt**

- 1 NOV 2016

# COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM

(PLEASE COMPLETE THIS FORM IN BLACK INK)

<b>Councillor:</b>	<i>T. Huw Rees</i>			<b>Vehicle Reg.</b>		<b>Month Ending</b>	Oct
<b>Address:</b>				<b>Engine Size</b>		<b>Post Code</b>	
				<b>Fuel Type</b>			

Date of Meeting (1)	Start & End of Duty Place e.g. Home (2)	Meeting		Place e.g. Civic Centre (5)	Description of Approved Duties (If not a Standard Council Diary meeting please provide the name of the officer present) (6)	Travelling Allowances				Subsistence		Totals			
		Start (3)	End (4)			Travel by Vehicle		Fares, Tolls, Parking, etc (9)		Total Travelling Allowance Claimed (10)				Outside the Authority's Area Only (11)	
		Miles (7)	Rate (8)			£	p	£	p	£	p			£	p
20/10/16	4.30	5	6	Civic Centre	Council	4	45			1	80			1	80
20/10/16	4.30	5	6.30	" "	Student Liaison Forum	4	45			1	80			1	80
14/10/16	10.00	12.00		Gather	General Licensing	4	45			1	80			1	80
/ /															
/ /															
/ /															
/ /															
/ /															
/ /															
<b>TOTAL</b>										5	40			5	40
Less payment received or Claimed from any other body or authority															
<b>Amount Claimed</b>										5	40			5	40

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.

B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.

C) If using a private vehicle whilst on Council business, Councillors should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.

D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor is included.

<b>Date:</b>	1/Nov/16	<b>Signature of Councillor:</b>	
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**For Office Use**

Checked by: *[Signature]*

Payroll No: \_\_\_\_\_

Month Paid: \_\_\_\_\_

**Please, Submit claims within 3 months of duty with fuel VAT receipt**

*11/11/16*

# COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM

(PLEASE COMPLETE THIS FORM IN BLACK INK)

Councillor:	<i>T Newrees</i>		<b>Vehicle Reg:</b>		<b>Month Ending:</b>	Nov
Address:			<b>Engine Size:</b>		<b>Post Code:</b>	
			<b>Fuel Type:</b>			
			<b>etc (Petrol/Diesel):</b>			

Date of Meeting (1)	Start & End of Duty (2)	Time of Meeting (3) (4)		Location of Duty Place e.g. Civic Centre (5)	Description of Approved Duties (If not a Standard Council Diary meeting please provide the name of the officer present) (6)	Travelling Allowances				Subsistence		Totals (12)			
		Miles (7)	Rate (8)			Fares, Tolls, Parking, etc (9)		Total Travelling Allowance Claimed (10)		Outside the Authority's Area Only (11)					
						£	p	£	p	£	p			£	p
✓ 1/11/16	4.30	5	7.15	<i>Cydwyn</i>	<i>Local Council</i>	4	45			£	p	£	p	£	p
✓ 11/11/16	9.30	10	10.45	<i>Cydwyn</i>	<i>Licensing</i>	4	45			£	p	£	p	£	p
✓ 24/11/16	4.30	5	7.30	<i>Cydwyn</i>	<i>Council</i>	4	45			£	p	£	p	£	p
✓ 25/11/16	9.30	10		<i>Cydwyn</i>	<i>Scrutiny</i>	4	45			£	p	£	p	£	p
1/1															
1/1															
1/1															
1/1															
1/1															
1/1															
<b>TOTAL</b>															
Less payment received or Claimed from any other body or authority															
Amount Claimed															

TOTAL £ 7.20  
 Less payment received or Claimed from any other body or authority £ 7.20  
 Amount Claimed £ 7.20

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.

B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.

C) If using a private vehicle whilst on Council business, Councillors should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.

D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor is included.

Date:	25/11/16	Signature of Councillor:	
	25/11/16		

**For Office Use**

Checked by: *[Signature]*

Payroll No: \_\_\_\_\_

Month Paid: \_\_\_\_\_

**Please, Submit claims within 3 months of duty with fuel VAT receipt**

*25/11/16*

**COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM**  
 (PLEASE COMPLETE THIS FORM IN BLACK INK) **20 DEC 2016**

Councillor:	T. Huw Rees		Vehicle Reg.	[REDACTED]	Month Ending:	Dec.
Address:	[REDACTED]	Engine Size	[REDACTED]	Post Code:	[REDACTED]	[REDACTED]
		Fuel Type (e.g. Petrol/Diesel)	[REDACTED]			

(1) Date of Meeting	(2) Start & End of Duty Place e.g. Home	(3) Time of Meeting		(5) Location of Duty Place e.g. Civic Centre	(6) Description of Approved Duties (If not a Standard Council Diary meeting please provide the name of the officer present)	(10) Travelling Allowances				(11) Subsistence		(12) Totals	
		(3) Start	(4) End			(7) Travel by Vehicle		(9) Fares, Tolls, Parking, etc £ p	(10) Total Travelling Allowance Claimed £ p	(11) Outside the Authority's Area Only £ p	(12) Totals £ p		
						(7) Miles	(8) Rate p						
✓ 9/12/16	9.30	9.55	11.40	Guild Hall	Licensing	4	45			1	80		1 80
/ /													
/ /													
/ /													
/ /													
/ /													
/ /													
/ /													
/ /													
/ /													

<b>TOTAL</b>	1	80			1	80
Less payment received or Claimed from any other body or authority						
<b>Amount Claimed</b>	1	80			1	80

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.

B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.

C) If using a private vehicle whilst on Council business, Councillors should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.

D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor is included.

**For Office Use**

Checked by: [Signature]

Payroll No: \_\_\_\_\_

Month Paid: \_\_\_\_\_

Date:	20/Dec/16	Signature of Councillor:	[REDACTED]
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**Please, Submit claims within 3 months of duty with fuel VAT receipt**

20/12/16



**COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM**  
(PLEASE COMPLETE THIS FORM IN BLACK INK)

26 JAN 2017

Councillor:

*T. Huw Rees*

Vehicle Reg.

Engine Size

Fuel Type  
(e.g. Petrol/Diesel)

Month Ending:

*January*


Address:

Post Code:

(1)	(2)	Time of Meeting		(5)	(6)	Travelling Allowances				Subsistence		Totals			
		Start (3)	End (4)			Place e.g. Civic Centre	Description of Approved Duties (If not a Standard Council Diary meeting please provide the name of the officer present)	Travel by Vehicle		Fares, Tolls, Parking, etc (9)	Total Travelling Allowance Claimed (10)	Outside the Authority's Area Only (11)		(12)	
								Miles (7)	Rate (8)			£	p	£	p
✓ 12/1/17	4	4.30	6.45	Civic C.	Scrutiny (Hmo)	6	45		2	70			2	70	
✓ 13/1/17	9.30	10	11.30	Guilth Hall	Licensing	4	45		1	80			1	80	
✓ 26/1/17	3-30	4		Guilth Hall	Council	4	45		1	80			1	80	
1/1															
1/1															
1/1															
1/1															
1/1															
1/1															
1/1															
									<b>TOTAL</b>	6	30			6	30
Less payment received or Claimed from any other body or authority															
Amount Claimed									6	30			6	30	

- A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.
- B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.
- C) If using a private vehicle whilst on Council business, Councillors should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.
- D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor is included.

**For Office Use**

Checked by: 

Payroll No: \_\_\_\_\_

Month Paid: \_\_\_\_\_

Date: *26/1/17*

Signature of Councillor: *T. Huw Rees*

**Please, Submit claims within 3 months of duty with fuel VAT receipt**

*26/1/17*

**COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM**  
 (PLEASE COMPLETE THIS FORM IN BLACK INK) 23 FEB 2017

Councillor:	<i>T. Huw Rees</i>	Vehicle Reg.		Month Ending:	February.
Address:		Engine Size		Post Code:	
		Fuel Type (e.g. Petrol/Diesel)			

(1)	(2)	Time of Meeting		(5)	(6)	Travelling Allowances				Subsistence		Totals			
		(3)	(4)			(7)	(8)	(9)	(10)	(11)		(12)			
										£	p	£	p		
✓ 16/2/17	9.30	10	11.50	Quinn Hall	Licensing	4	45			1	80			1	80
✓ 16/2/17	1.30	2	2.15	Quinn Hall	Ec. Ord. Council	4	45			1	80			1	80
✓ 23/2/17	4.30	5	7.30	Quinn Hall	Council	4	45			1	80			1	80
/ /															
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/ /															
/ /															
										<b>TOTAL</b>					
										5 40					
										Less payment received or Claimed from any other body or authority					
										Amount Claimed				5 40	

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.  
 B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.  
 C) If using a private vehicle whilst on Council business, Councillors should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.  
 D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor is included.

**For Office Use**

Checked by: *[Signature]*

Payroll No: \_\_\_\_\_

Month Paid: \_\_\_\_\_

Date: 23/2/17

Signature of Councillor: *[Redacted]*

**Please, Submit claims within 3 months of duty with fuel VAT receipt**

*21/2/16*