

City & County of Swansea - Councillor's Annual Report 2013-2014

This Councillor's Annual Report outlines their activities over the year ending **7 May 2014**. It is provided for the information of all constituents and for no other purpose. The views expressed in this report are those of the Councillor and do not necessarily reflect the views of the City and County of Swansea.

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| Councillor: Jane Harris | Electoral Division: Pontarddulais |
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Section 1: Constituency activities

I participated in monthly advice surgeries and I attended local PACT meetings and addressed any complaints or queries. I attended meetings and worked as a Governor of both Pontarddulais Comprehensive School and Pontarddulais Primary School. Member and past Mayor of Pontarddulais Town Council I attended monthly meetings. The Town Council provides a range of local services including: the management of the Institute to provide space for community organisations; office space for the police; flower displays; film shows for children; Christmas Parade, decorations, trees and pantomime; financial grants to worthy causes; monthly market; carnival quiz. Constituents contacted me with a range of issues and provided advice, support and practical help. I delivered a newsletter to constituents based on issues of interest and local information. I informed Council Officers of issues that were raised by and caused concern to constituents such as traffic light sequencing; traffic light layout; excessive traffic speed; kerb heights ; lack of parking notices; fly-tipping; height and spread of trees on the highway and close to housing given the deterioration of weather conditions; parking on pavements.

Section 2: Councillor attendance at selected Council body meetings

Attendance at Council body meetings is only one of the important elements of a Councillor's duties. Councillors are also active by holding surgeries, attending meetings and dealing with general electoral division enquiries.

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| Area 1 Development Control Committee | 6 / 12 | 50 | % |
| Corporate Parenting Forum | 6 / 6 | 100 | % |
| Council | 12 / 15 | 80 | % |
| Development Management & Control Committee | 5 / 8 | 63 | % |
| Gower AONB Partnership Group | 2 / 4 | 50 | % |
| Local Development Plan Advisory Group | 1 / 1 | 100 | % |
| Performance & Delivery Committee | 2 / 3 | 67 | % |
| Rights of Way and Commons Sub Committee | 4 / 6 | 67 | % |
| Scrutiny Programme Committee | 13 / 16 | 81 | % |
| Trustees Panel | 2 / 5 | 40 | % |
| OVERALL | 53 / 76 | 70 | % |

Attendance % based on Committee membership shown above.

Section 3: Councillors role and responsibilities

I chaired the Scrutiny Panel on Health and Social Care/ Domiciliary Care, Corporate Parenting Forum and Swansea Substance Misuse Meeting. I was the Councillor Champion for Health and Wellbeing.

I attended the following additional meetings and events:

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| Attainment & Wellbeing Inquiry | 3 out of 6 meetings | 50% |
| Economic Inactivity inquiry | 9 out of 11 meetings. | 81% |
| Street Scene. | 0 out of 4 meetings. | 0% |
| Inward Investment Inquiry. | 6 out of 9 meetings. | 67% |
| Social Care at Home Inquiry. | 6 out of 7 meetings. | 86% |
| Wellbeing Performance Panel. | 9 out of 13 meetings. | 69% |
| School Performance Panel. | 9 out of 15 meetings. | 60% |
| School Meals Working Group. | 1 out of 2 meetings. | 50% |
| Planning Services Working Group. | 1 out of 1 meetings. | 100% |
| Historic Buildings Working Group. | 1 out of 1 meetings. | 100% |

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Attendance % based on Committee Membership above. Area Planning Board for Substance Misuse, Dementia Forum, Swansea Council Voluntary Services Management Meeting , Network 50+ Meetings. I was on the following Outside Bodies (2013-2014): Abertawe and Bro Morgannwg Community Health Council (CHC), Religious Education Movement in Wales.

Section 4: Initiatives and Special activities

I participated as a member of the CHC in surveys of health services. Participated with community groups to provide a Fashion Show to raise resources for local activities. Negotiated pavement redevelopment. Provided support through the petition process and advocated and negotiated the wishes of the population of Pontarddulais where there is evidence of concern, a potential for the development of services and an improved lifestyle and a need to support potential developments for the benefit of the community. Worked to develop sustainable partnership approaches across community groups (Friends of Coed Bach Park and the Pontarddulais Partnership) and the council to improve drainage in Second Woods, recycle equipment required such as waste bins and capital improvements such as the tennis courts. Worked with the council to identify and access additional funds to increase resources available for the town enhancements. Worked on rights of way.

Section 5: Learning and Development

I have attended the following training sessions:
17/05/2013 Introduction to Overview and Scrutiny
10/09/2013 Hospital Patient Environment Assessment
17/09/2013 Sustainable Funding Big Lottery
14/10/2013 Pre-Decision Scrutiny
25/10/2013 Corporate Parenting
17/12/2013 Introduction to Media Training
12/02/2014 Safeguarding
06/03/2014 Substance Misuse Conference

Section 6: Other activities and issues

I chaired the Pontarddulais Regeneration Partnership that works with constituents in Pontarddulais to assess community needs, access grants, support the delivery of developments and ensure sustainability for the work on the: Churchyard and Rights of Way on the Marsh; Multi Use Games Area; Railway Station; Bryniago Housing Site; St Teilo parking site; Tennis Courts; Delivery of the play scheme; Maintenance and continuing development of the training centre Canolfan Y Bont; Bont Bulletin community news leaflet. A charity shop has been set up to support the Pontarddulais Partnership that secured £156,130 funding from 7 grant funders to pay for the range of projects. I chaired the Pontarddulais Age Concern luncheon club that aims to ensure a weekly opportunity to meet socially and access useful information as well as organise community trips and holiday opportunities for adults aged 50+ to support positive lifestyles. The club obtained grants of £5270 from 3 grant funders.

Section 7: Councillors Remuneration

Basic Salary - £13,175 per annum.

Councillors travel and subsistence claim forms can be viewed here:

<http://democracy.swansea.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13266&path=0&LLL=0>

Councillors annual expenses and allowances can be viewed here:

<http://democracy.swansea.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13284&path=0&LLL=0>

Date: 29.05.14