



City and County of Swansea

**Minutes of the Education & Skills Service  
Transformation Committee**

**Multi-Location Meeting - Lilian Hopkin Room, Guildhall / MS  
Teams**

**Wednesday, 19 February 2025 at 4.00 pm**

**Present:** Councillor M Durke (Chair) Presided

**Councillor(s)**

F M Gordon  
S Joy

**Councillor(s)**

B Hopkins  
S Pritchard

**Councillor(s)**

L R Jones  
T M White

**Officer(s)**

Gareth Borsden  
Rhodri Jones  
Kellie Kidd  
Helen Morgan-Rees  
Kate Phillips  
Sarah Tillman  
David Thomas

Democratic Services Officer  
Head of Achievement & Partnership Service  
Lawyer  
Director of Education  
Head of Vulnerable Learner Service  
Team Manager for Education Strategy  
Principal School Improvement Adviser

**Also present**

Councillor R V Smith – Cabinet Member for Education & Learning

**Apologies for Absence**

None

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**31 Disclosures of Personal & Prejudicial Interests.**

In accordance with the Code of Conduct adopted by the City & County of Swansea, no interests were declared.

**32 Minutes.**

**Resolved** that the Minutes of the Education & Skills Service Transformation Committee held on 15 January 2025 be approved and signed as a correct record.

**33 Policy on the Principles of Pupil Progression.**

David Thomas presented a report which sought to create a clear set of principles for Swansea schools as a framework to support pupil progression going forward.

The background and ideas to the development of the principles, the key considerations examined and the reports, presentations and discussions/debate at previous committee meetings were all outlined in the report and verbal presentation.

The draft principles were outlined and detailed in Appendix A to the report.

The officer went through and detailed each of the draft principles page by page.

These would be the subject of consultation and discussion with various relevant stakeholder groups before a final draft report is brought back to the committee for approval.

The Cabinet Member and Director welcomed the report and thanked the Officer for the work in developing the set of principles.

Members made comments and asked questions of the officer, who responded accordingly.

The Chair also welcomed the report and again thanked the officer for the work in developing a robust set of principles that could be used by schools across Swansea going forward.

**Resolved** that

- 1) The draft policy is approved for engagement with wider stakeholders.
- 2) The draft policy is refined following stakeholder input and brought back to the committee for further approval.

#### **34 Respect, Rights and Relationships Policy for Schools (Draft Behaviour Policy).**

Kate Phillips presented a report which outlined a draft local authority behaviour policy setting out expectations and responsibilities for rights-based respectful relationships across schools as part of a revised strategy for improving pupil behaviour.

The background to the drafting of the new policy, the local and national contexts, the legal issues to be addressed and covered, the various stakeholder events and consultation sessions held to date and the feedback and findings received from these, and the discussions and input from previous committee meetings were all outlined in detail in the report and the presentation.

The draft policy was outlined and detailed at Appendix A to the report.

The officer went through and detailed each of the draft policies page by page, and outlined several minor amendments that would needed to be made to the text.

Members made comments and asked questions of the officer on the draft policy, who responded accordingly.

Members also suggested some additional minor amendments.

Both sets of amendments were noted and agreed.

The Cabinet Member and Director welcomed the report and thanked the Officer for the work in developing the new policy.

The Chair also welcomed the report and again thanked the officer for the work in developing the new policy for Swansea schools going forward.

**Resolved** that the draft policy be approved following the minor amendments outlined in the meeting and referred to Cabinet.

**35 Work Plan.**

The Chair outlined the workplan for the committee for the remainder of 2024/2025.

The meeting ended at 5.15 pm

**Chair**