

## Appendix E

ID	Areas for Resolution	Actions	Target Date	Lead	Sign Off	Status	Dependencies	Update
AW07	There were differing views among the City Deal partners of the need to retain the thoroughness of the governance arrangements which have been used to establish the City Deal programme (portfolio) and bring projects into delivery. City Deal partners had not agreed the extent to which they will retain the same level of governance arrangements as the programme (portfolio) progresses into a different phase	Review current arrangements for reporting and monitoring including the frequency of meetings	Sep-24	PoMO	JC	Actioned and On Going	Any changes to reporting and monitoring process to be subject to acceptance by WG/UKG	Engagement session held with Programme / Project Leads and the PoMO. A review of the current reporting arrangements has taken place, and a revised template has been agreed and being trialled for Q2 2024/25 reporting period. A Portfolio Reporting Guidance document has been drafted which provides a clear steer on what needs to be reported, level of detail required and target audience. The guidance document also includes clear RAG status definitions for all categories reported via the Scorecard. This was endorsed by Programme Board in November 2024.  Guidance Document endorsed by Programme Board November 2024. New reporting template embedded and being used by Project Leads.
Identify where arrangements can be changed and / or simplified in discussion with SROs/Project Leads/WG/UKG								
Establish point in time review and plan for future phase requirements								
		Update, approve and implement SBCD Monitoring and Evaluation Plan and relevant governance processes and documentation						
AW13	Ensuring greater consistency of the reporting of community and regional benefits from each of the portfolio's individual projects	Review and clarification of arrangements for the reporting of benefits across the portfolio	Sep-24	PoMO	JC	Actioned and On Going	Engagement with project leads and robustness / timeliness of	PoMO has worked with projects and programmes to develop benefit maps, registers and profiles. These will be revisited Q4 2024/25.
		Implementation of the SBCD Evaluation Framework and updated M&E Plan						Evaluation Framework finalised and submitted to SBCD Programme Board 28th May 2024
AW16	Clarifying whether there is duplication within the arrangements, whereby data is collected and reported locally and then also collected and reported at a regional level leading to potential inefficiencies.	To be included in actions for AW07	Sep-24	PoMO / Project Leads	JC	Actioned and On Going		Picked up as part of AW07 above.