



City and County of Swansea

Minutes of the Swansea Bay City Region Joint Committee

Remotely via Microsoft Teams

Tuesday, 17 December 2024 at 11.30 am

Present: Councillor Rob Stewart (Swansea Council) Presided

Councillors:

Jon Harvey	Pembrokeshire Council
Steve Hunt	Neath Port Talbot Council
Darren Price	Carmarthenshire County Council

Co-opted Non-Voting Representatives:

Paul Boyle	Swansea University
Chris Foxall	Chair of Swansea Economic Strategy Board
Neil Wooding	Hywel Dda University Health Board

Officers:

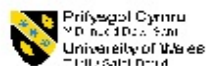
Steven TO Aldred-Jones	Carmarthenshire Council
Gareth Borsden	Democratic Services (Swansea Council)
Richard Brown	Assistant Chief Executive (Pembrokeshire Council)
Jonathan Burnes	Director (Swansea Bay City Region)
Samatha Dillon	Skills and Talent Programme Manager (Swansea Bay City Region)
Charlotte Hodges	Principal Auditor (Swansea Bay City Region)
Chris Moore	Joint S151 Officer (Carmarthenshire Council)
Martin Nicholls	Chief Executive (Swansea Council)
Frances O'Brien	Chief Executive (Neath Port Talbot Council)
Debbie Smith	Deputy Monitoring Officer (Swansea Council)
Wendy Walters	Chief Executive (Carmarthenshire Council)

Apologies for Absence:

Elwen Evans (University of Wales Trinity St. David's)

31 Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct, no interests were declared.



32 Minutes.

Resolved that the Minutes of the Swansea Bay City Region Joint Committee held on 20 November 2024 be approved and signed as a correct record.

33 Announcement(s) of the Chair.

No announcements were made.

34 Public Questions

There were no public questions.

35 Swansea Bay City Region Joint Committee Co-Opted Membership.

Deb Smith presented a report which sought to review and agree a revised joint committee co-opted member from Swansea Bay University Health Board.

Resolved that

- 1) Jan Williams be appointed as the replacement Swansea Bay University Health Board Co-Opted Member on the Swansea Bay City Region Joint Committee.

36 Internal Audit Terms of Reference 2024-25.

Charlotte Hodges presented a report to consider and endorse the Internal Audit Terms of Reference.

Resolved that:

- 1) The Internal Audit Terms of Reference 2024-25 be approved.

37 Joint Committee Forward Work Plan.

Jonathan Burnes presented a report which informed the Joint Committee of the latest Forward Work Plan.

Resolved that:

- 1) The proposed Forward Work Plan attached as Appendix A to the report be agreed.

38 Skills & Talent Programme Update.

Samatha Dillon submitted a "for information" report to inform the joint committee of the progress made and the status of the skills and talent initiative, including a change request notification to extend the completion date of the project to March 2028 as outlined in Appendix A to the report.

Further to the circulated report she also provided the joint committee with a powerpoint presentation which included information and details on the following areas: primary aims, progress to date, skills & benefits process map, outputs and secured investment.

39 Financial Monitoring Report 2024/25 - Provisional Outturn Position Quarter 1 (April to June 2024).

Chris Moore submitted a report which provided the Joint Committee relating to the financial position of the Swansea Bay City Region for Quarter 1 2024/25.

Resolved that:

- 1) The financial monitoring update (April – June 2024) be approved.

40 Financial Monitoring Report 2024/25 - Provisional Outturn Position Quarter 2 (July to Sept 2024).

Chris Moore submitted a report which provided the Joint Committee with an updated position relating to the latest financial position of the Swansea Bay City Region.

He outlined and updated Members with detailed information relating to the following areas and issues: operational and investment outturn figures, movement and variance in spending and reasons and factors affecting this, joint committee and accountable body funds and interest gained, roll forward of monies to future years.

It indicated that this updated financial information would be reported to the Programme Board in the new year.

Resolved that:

- 1) The financial monitoring update (July - September 2024) be approved.

41 Swansea Bay City Deal Quarterly Monitoring Q2 2024/25.

Jonathan Burnes presented a “for information” report which informed the joint committee of the Swansea Bay City Deal Quarterly Monitoring Report for both the Swansea Bay City Deal Portfolio and its constituent programmes / projects.

42 Swansea Bay City Deal Portfolio Objectives Definitions.

Jonathan Burnes presented a report which informed the joint committee of the three portfolio level objective definitions as outlined at Appendix A, B & C to the report.

Resolved that:

- 1) The Portfolio Objectives Definitions at Appendix A, B & C be approved.

The meeting ended at 12.29 pm

Chair