

# Appendix 4

## Scrutiny Performance Panel Work Plans 2024/25

**Adult Services Scrutiny Performance Panel  
Work Plan 2024-25**

<b>Meeting Date</b>	<b>Items to be discussed</b>
<b>Meeting 1</b> 9 July 2024 4.30pm	<ul style="list-style-type: none"> <li>• Performance Monitoring (to include Update on Wellbeing Strategies for Social Services Workforce / Recruitment and Retention of Care Staff)</li> <li>• Feedback on CIW Inspection Report on Adult Services</li> <li>• Role of the Panel and Draft Work Plan 2024-25</li> </ul>
<b>Meeting 2</b> 10 September 2024 4.30pm	<ul style="list-style-type: none"> <li>• Update on Progress - Wales Audit Office Report 'A Missed Opportunity' Social Enterprises</li> <li>• Briefing on CIW Inspection of Adult Services including Delivery/Action Plan</li> <li>• Residential Care Briefing</li> </ul>
<b>Meeting 3</b> 29 October 2024 4pm	<ul style="list-style-type: none"> <li>• Implementation of Regional Partnership Board's Mental Health Strategy</li> <li>• Local Area Coordination Update (including Impact Report 2023-24)</li> <li>• Performance Monitoring</li> </ul>
<b>Meeting 4</b> 11 December 2024 4pm	<ul style="list-style-type: none"> <li>• Child and Family Services / Adult Services Complaints Annual Report 2023-24 <i>Child and Family Services Panel Members to be invited for this item</i></li> <li>• Director of Social Services Annual Report 2023-24</li> <li>• Briefing on Deprivation of Liberty Safeguards (DoLS)</li> </ul>
<b>Meeting 5</b> 28 January 2025 4pm	<ul style="list-style-type: none"> <li>• Performance Monitoring</li> <li>• Update on Adult Services Transformation and Improvement Programme (including progress on reviews)</li> </ul>
<b>BUDGET MEETING</b> ? February 2025  <b>JOINT SOCIAL SERVICES MEETING</b>	<ul style="list-style-type: none"> <li>• Draft Budget Proposals for Adult Services / Child and Family Services</li> </ul>
<b>Meeting 6</b> 25 March 2025 4pm	<ul style="list-style-type: none"> <li>• Update on West Glamorgan Transformation Programme</li> </ul>
<b>Meeting 8</b> 7 May 2025 4pm	<ul style="list-style-type: none"> <li>• Performance Monitoring</li> <li>• Delivery of Corporate Priorities / Policy Commitments in relation to Adult Services</li> <li>• End of Year Review</li> </ul>

Future Work Programme items:

- Briefing on Annual Review of Charges (Social Services) 2023-24 (*only if any substantial changes*)
- Performance Monitoring to include Update on Wellbeing Strategies for Social Services Workforce/Recruitment and Retention of Care Staff
- Audit Wales Reports (dates to be confirmed)

**Child & Family Services Scrutiny Performance Panel  
Work Plan 2024-25**

<b>Meeting 1</b> <b>24 June 2024</b>  4pm	<ul style="list-style-type: none"> <li>• CIW Inspection Report on Ty Nant and Heol Tir Du</li> <li>• Delivery of Corporate Priorities / Policy Commitments in relation to Child and Family Services</li> <li>• Role of the Panel and Draft Work Plan 2024-25</li> </ul>
<b>Meeting 2</b> <b>12 September 2024</b>  4.30pm	<ul style="list-style-type: none"> <li>• Annual Wellbeing/Performance Report</li> <li>• Respite and Short Break Provision for Disabled Children in the Swansea Area</li> </ul>
<b>Meeting 3</b> <b>12 November 2024</b>  4.30pm	<ul style="list-style-type: none"> <li>• Update from Regional Safeguarding Board</li> <li>• Service Quality Unit Annual Report</li> </ul>
<b>Meeting 4</b> <b>7 January 2025</b>  4.30pm	<ul style="list-style-type: none"> <li>• Performance Monitoring</li> <li>• Update on Child and Family Improvement Programme</li> </ul>
<b>BUDGET MEETING</b> <b>? February 2025</b>  <b>JOINT SOCIAL SERVICES MEETING</b>	<ul style="list-style-type: none"> <li>• Draft Budget Proposals for Child and Family Services / Adult Services</li> </ul>
<b>Meeting 5</b> <b>25 February 2025</b>  4.30pm	<ul style="list-style-type: none"> <li>• Corporate Parenting Board Update and Annual Report</li> <li>• Briefing on Supported Living for Young People Leaving Care</li> <li>• Update on Child and Adolescent Mental Health Services (CAMHS) (including Transition to Adult Mental Health Services)</li> </ul>
<b>Meeting 6</b> <b>1 April 2025</b>  4.30pm	<ul style="list-style-type: none"> <li>• Update on Services for Young People aged 16+ including Youth Justice</li> <li>• Briefing on How the Virtual School Works</li> </ul>
<b>Meeting 7</b> <b>6 May 2025</b>  4.30pm	<ul style="list-style-type: none"> <li>• Performance Monitoring</li> <li>• Delivery of Corporate Priorities / Policy Commitments in relation to Child and Family Services</li> <li>• Panel Review of the Year 2024/25</li> </ul>

**Future work programme items:**

- Destination of Care Experienced (date TBC)
- Wales Audit Office Reports (dates to be confirmed)
- Child and Family Services / Adult Services Complaints Annual Report 2023-24 (Scheduled for AS Panel 11 December 2024. CFS Panel Members to be invited)

## Climate Change And Nature Scrutiny Performance Panel

### Work Plan 2024-25

<b>Meeting 1</b> <b>16 July 2024</b>  10.30am	<ul style="list-style-type: none"><li>• <b>Appointment of Convener</b></li><li>• <b>Role of the Panel and draft Work Plan 2024-25</b></li></ul>
<b>Meeting 2</b> <b>17 September 2024</b>  10.30am	<ul style="list-style-type: none"><li>• <b>Update on Planning Enforcement: Nature and Biodiversity</b></li></ul>
<b>Meeting 3</b> <b>19 November 2024</b>  10.30am	<ul style="list-style-type: none"><li>• <b>Briefing on New Waste Strategy / Recycling</b></li><li>• <b>Water Quality, Management and Pollution Control</b></li></ul>
<b>Meeting 4</b> <b>21 January 2025</b>  10.30am	<ul style="list-style-type: none"><li>• <b>Sustainable Transport Strategy (including Electric Vehicle Charging Point Provision)</b></li><li>• <b>Renewable Energy / Local Area Energy Plan</b></li></ul>
<b>Meeting 5</b> <b>18 March 2025</b>  10.30am	<ul style="list-style-type: none"><li>• <b>Asset Management Strategy (in terms of Decarbonisation)</b></li><li>• <b>Local Flood Risk Management – Annual Update (including discussion on Drainage Systems/Services)</b></li><li>• <b>Air Quality Management</b></li></ul>
<b>Meeting 6</b> <b>13 May 2025</b>  10.30am	<ul style="list-style-type: none"><li>• <b>Climate Change Update</b></li><li>• <b>Local Nature Recovery Section 6 Action Plan (Progress of work across the County as a Council and with Partners)</b></li><li>• <b>Achievement Against Corporate Priorities/Objectives/Policy Commitments</b></li><li>• <b>Panel Review of the Year</b></li></ul>

**Education Scrutiny Performance Panel  
Work Programme 2024/2025**

<b>Date</b>	<b>Items to be discussed</b>
<b>Meeting 1</b> 20 Jun 24 4.30pm	<ol style="list-style-type: none"> <li>1. Curriculum for Wales update</li> <li>2. Overview of key issues in education 2024/2025</li> <li>3. Role of the Panel and Draft Work Plan 2024-25</li> </ol>
<b>Meeting 2</b> 19 Sep 24 4.00pm	<b>Schools Session and Visit (1) – Bishopston Comprehensive School</b> (moved from 11 July meeting) To discuss School Development Plan
<b>Meeting 3</b> 17 Oct 24 4.00pm TBA	<b>Schools Session and possible Visit (2) – Gwrosydd Primary School</b>
<b>Meeting 4</b> 14 Nov 24 4.30pm	<ol style="list-style-type: none"> <li>1. The Strategy for Poverty Proofing the school day given the cost-of-living crisis and progress with the Inclusion Strategy approved by Cabinet in 2023 including progress with regard to the Behaviour Strategy.</li> <li>2. Briefing on School Admissions Policy.</li> <li>3. Briefing on Career Advice in Swansea Schools</li> </ol>
<b>Meeting 5</b> 12 Dec 24 4.30pm	Annual Education Performance against identified priorities RAG include Estyn progress against recommendations and Cabinet Member Q&A (Dec 2024) Include an update on Post 16 and Welsh in Education Strategy progress, Update on Home Schooling
<b>Meeting 6</b> 23 Jan 25 4.30pm	<b>Curriculum for Wales: Bishop Gore Comprehensive</b> cluster of schools
<b>Meeting 7</b> Feb 2025	Annual Budget as it relates to education matters (1 hour slot to coincide with other Panels and Budget Cabinet meeting) - <i>Date tbc</i>
<b>Meeting 8</b> 20 Feb 25 <b>4.30pm</b>	<ol style="list-style-type: none"> <li>1. Managing/improving school attendance and exclusions</li> <li>2. How schools improve the quality of teaching and learning – cluster and regional work.</li> </ol>
<b>Meeting 9</b> 20 Mar 25 4.00pm	<b>Schools Session and possible Visit (3) – Dylan Thomas Community Secondary School</b>
<b>Meeting 10</b> 10 Apr 25 4.30pm	<ol style="list-style-type: none"> <li>1. Additional Learning Needs Reform Update</li> <li>2. Education Other Than at School services</li> <li>3. Pupil Voice Manifesto and the pupil voice in education</li> </ol>
<b>Meeting 11</b> 8 May 25 4.30pm	<ol style="list-style-type: none"> <li>1. Swansea Skills Partnership Annual update</li> <li>2. Quality in Education (QEd) / Sustainable Communities for Learning</li> <li>3. Religion, Values and Ethics education update</li> <li>4. End of Year review in Education Scrutiny</li> </ol>

Reserve list: Pupil Development Grant Spend analysis; Schools Meals Service; Cookery in Schools Follow up

The Panel will also receive relevant individual school Estyn reports as they are published, along with any other reports or information relevant to Education Scrutiny.

## Service Improvement, Regeneration Finance Scrutiny Performance Panel

### Work Plan 2024/25

<b>Meeting 1</b> Tuesday 10am 11 Jun 2024	<ul style="list-style-type: none"> <li>• <b>Audit Wales Report Sustainable development? – making best use of brownfield land and empty buildings” (national)</b></li> <li>• <b>Audit Wales Report – Use of Performance Information: service user perspectives and outcomes (local)</b></li> <li>• <b>Role of the Panel and Draft Work Plan 2024-25</b></li> </ul>
<b>Meeting 2</b> Tuesday 10am 6 Aug 2024	<ul style="list-style-type: none"> <li>• <b>Revenue Financial Outturn 23-24, Revenue Outturn 23-24 (Housing Revenue Account) and Capital Outturn and Financing 23/24</b></li> <li>• <b>City Centre Retail Update</b></li> </ul>
<b>Meeting 3</b> Tuesday 10am 10 Sept 2024	<ul style="list-style-type: none"> <li>• <b>Q4 and End of Year 2023/24 Performance Monitoring Report</b></li> <li>• <b>Audit Wales Report – Springing Forward – Assets (local)</b></li> </ul>
<b>Meeting 4</b> Tuesday 10am 8 Oct 2024	<ul style="list-style-type: none"> <li>• <b>Q1 Revenue and Capital Budget Monitoring Report – 2024/25</b></li> <li>• <b>Regeneration Project(s) 71-72 The Kingsway</b></li> <li>• <b>Q1 Performance Monitoring Report 2024/25</b></li> <li>• <b>Annual Review of Performance 2023/24</b></li> </ul>
<b>Meeting 5</b> Tuesday 10am 5 Nov 2024	<ul style="list-style-type: none"> <li>• <b>Review of Revenue Reserves</b></li> <li>• <b>Regeneration Project(s) Summary report</b></li> <li>• <b>Welsh Public Library Standards Annual Performance Report</b></li> </ul>
<b>Meeting 6</b> Tuesday 10am 10 Dec 2024	<ul style="list-style-type: none"> <li>• <b>Mid Term Budget Statement 2024/25</b></li> <li>• <b>Recycling and Landfill - Annual Performance Monitoring Report</b></li> </ul>
<b>Meeting 7</b> Tuesday 10am 14 Jan 2025	<ul style="list-style-type: none"> <li>• <b>Budget Proposals 2025/26 – 2028/29</b></li> <li>• <b>Q2 Revenue and Capital Budget Monitoring Report 2024/25</b></li> </ul>
<b>Meeting 8</b> Tuesday 10am Feb 2025	<ul style="list-style-type: none"> <li>• <b>Pre-Decision Scrutiny of Cabinet Reports: Annual Budget incl Q3 Revenue and Capital Budget Monitoring Report 2024/25</b></li> <li>• <b>Q2 Performance Monitoring Report 2024/25</b></li> </ul>
<b>Meeting 9</b> Tuesday 10am 11 Mar 2025	<ul style="list-style-type: none"> <li>• <b>Regeneration Project(s) Update – Swansea Bay Strategy TBC</b></li> <li>• <b>Achievement against Corporate Priorities / Objectives / Policy Commitments for Development and Regeneration</b></li> </ul>
<b>Meeting 10</b> Tuesday 10am 8 Apr 2025	<ul style="list-style-type: none"> <li>• <b>Annual Review of Wellbeing Objectives</b></li> <li>• <b>Q3 Performance Monitoring Report 2024/25</b></li> <li>• <b>Swansea Bay City Region City Deal - Campuses Project</b></li> </ul>
<b>Meeting 11</b> Tuesday 10am 6 May 2025	<ul style="list-style-type: none"> <li>• <b>Planning Annual Performance Report</b></li> </ul>