



City and County of Swansea

## Minutes of the **Social Care & Tackling Poverty Service Transformation Committee**

Multi-Location Meeting - Lilian Hopkin Room, Guildhall / MS

Teams

Monday, 22 July 2024 at 4.00 pm

**Present:** Councillor V M Evans (Chair) Presided

**Councillor(s)**

M Baker  
A J Jeffery

**Councillor(s)**

P N Bentu  
A J O'Connor

**Councillor(s)**

C R Evans

**Officer(s)**

Amy Hawkins  
Allison Lowe  
Anthony Richards

Head of Adult Services & Tackling Poverty  
Democratic Services Officer  
Poverty and Prevention Strategy and Development  
Manager

Matthew Joyce-Brown  
Helen St John  
Lucy Friday

Lawyer  
Head of Integrated Services  
Principal Officer - Transformation (Adult Services)

**Also present**

A Anthony  
L S Gibbard  
L V Walton

Cabinet Member for Well-being  
Cabinet Member for Care Services  
Observer

**Apologies for Absence**

Councillor(s): N/A

---

**9 Disclosures of Personal & Prejudicial Interests.**

In accordance with the Code of Conduct adopted by the City & County of Swansea, no interests were declared.

**10 Minutes.**

**Resolved** that the Minutes of the Social Care & Tackling Poverty Service Transformation Committee held on 10 June 2024 be approved and signed as a correct record.

**11 Swansea Council Volunteering Policy Development. (For Information)**

The Tackling Poverty Development Manager presented a “For Information” report in order to update the Social Care & Tackling Poverty Service Transformation Committee on the Swansea Council Volunteering Policy Development.

The current working Draft Swansea Council Volunteering Policy, attached at **Appendix A** takes account of best practice as identified by Third Sector Support Wales and as such defines volunteering, sets out standards and commitments to roles and responsibilities, recruitment and selection, induction and training and support and supervision.

The Draft Swansea Council Volunteering Policy referred to a Managers Toolkit and Volunteer Handbook, which were key components to support the delivery of the Volunteering Policy. The Managers Toolkit would contain the resources required to enable services to host volunteers to meet the policy commitment. The Volunteer Handbook would contain information that would be relevant to the volunteer.

The Tackling Poverty Development Manager outlined the progress since September 2023 and informed the Committee of the next steps.

As this was a “live” working document, it was subject to further amendments and would be brought back to the Committee in due course.

**12 Assistive Technology and Promoting Independence. (For Information)**

The Transformation Manager, Adult Services presented a “For Information” report to provide an update on Adult Services Assistive Technology and planned activity.

The report provided information on the current Adult Services assistive technology 'offer', how the service supported the departmental and corporate transformation objectives, achievements to date and planned activity for the Committees views and feedback.

The Transformation Manager explained that Assistive Technology strategy sat within the Adult Services Transformation Programme for 2024/25, specifically supporting the priority of 'Promoting Independence'.

She went on to explain the recent activity in the Assistive Technology Service as well as the significant improvements that had been made with increasing the use of assistive technology amongst assessment and care management teams in Adult Services and the next steps for Assistive Technology in Swansea.

The Committee asked various questions, which the officer responded to accordingly.

The Committee were extremely interested in viewing the new Assistive Technology 'Smart Home Suite' once launched in September 2024. They also suggested a 'roadshow' kind of event in various Community Centres which might aid residents and their families in engaging in the various options available.

**13 Work Plan 2024-2025.**

The Chair presented the Draft Work Plan 2024-2025.

**Resolved** that the Draft Work Plan 2024-2025 be approved.

The meeting ended at 4.58 pm

**Chair**