



City and County of Swansea

Notice of Meeting

You are invited to attend a Meeting of the

Statutory Licensing Sub Committee

At: Multi-Location Meeting - Lilian Hopkin Room, Guildhall / MS Teams

On: Tuesday, 9 July 2024

Time: 10.00 am

Chair: Councillor Penny Matthews

Membership:

Councillors: P Downing and C L Philpott

Watch Online: <http://tiny.cc/SLSC9Jul>

Agenda

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- | | | |
|---|--|--------|
| 1 | Apologies for Absence. | |
| 2 | Disclosures of Personal and Prejudicial Interests. www.swansea.gov.uk/disclosuresofinterests | |
| 3 | Statutory Licensing Sub Committee Procedure (For Information). | 1 - 2 |
| 4 | Licensing Act 2003 - Section 17 - Application for a Premises Licence - South Wales Grocers Limited, 55 The Kingsway, Swansea, SA1 5HQ. | 3 - 44 |

A handwritten signature in cursive script that reads 'Huw Evans'.

Huw Evans
Head of Democratic Services
Tuesday, 2 July 2024

Contact: Democratic Services - (01792) 636923

Agenda Item 3



Statutory Licensing Sub Committee Procedure/Running Order

The procedure to be followed by the Committee is as follows:-

1. The Chair will:
 - Open the meeting.
 - Introduce themselves, Members of the Committee, Officers present and ask the other parties to introduce themselves.
 - Explain the nature of the decision to be taken.
 - Ask the Lawyer advising the Committee to outline the procedure to be followed.
2. Members will be asked to make any declaration of interest.
3. The Chair will ask the Licensing Officer to present the report
4. Members of the Committee will be invited to ask any relevant questions of the Licensing Officer.
5. Responsible Authorities and other persons present will be invited to ask for any clarification in respect of the report presented.

Representations – Responsible Authorities

6. The Chair will invite each responsible authority to fully outline the nature of their representation in the following order:
 - South Wales Police.
 - Trading Standards.
 - Mid and West Wales Fire Authority.
 - Health and Safety.
 - Planning Authority.
 - Pollution Division.
 - Child Protection.
 - Primary Care trust/Local Health Board.
 - Licensing Authority.
 - Immigration.
 - Other Persons.

7. The Chair will invite Members of the Committee to ask questions of each responsible authority.
8. The Chair will invite the applicant and other persons present to ask questions of each responsible authority.

Representations – Other Persons

9. The Chair will invite each of the other persons present (or their appointed spokesperson where there are a number of other persons and the nature of the representations are similar), to fully outline their representation.
10. The Chair will invite Members of the Committee to ask any relevant questions of the other persons.
11. The Chair will invite the responsible authorities and applicant to ask questions of the other persons.

The Application

12. The Chair will invite the applicant and/or the person representing them to fully outline their application.
13. The Chair will invite Members of the Committee to ask questions of the applicant.
14. The Chair will invite each responsible authority and other persons present to ask questions of the applicant.

Closing Submissions

15. The Chair will give all parties the opportunity to briefly summarise their key points and make any final points of clarification. The order will be:-
 - responsible authorities;
 - interested parties.;
 - applicant.
16. Members will consider if they need to go into private session to receive legal advice and to debate the application.
17. The decision will generally be given, with reasons, together with a summary of the legal advice provided within 5 working days of this date.



Cyngor **Abertawe**
Swansea Council

**Report of the Service Manager
Statutory Licensing Sub Committee
Tuesday 9th July 2024**

**Licensing Act 2003
Section 17 Application for a Premises Licence**

1. **Premises: South Wales Grocers Limited, 55, The Kingsway, Swansea, SA1 5HQ**
2. **Applicant: South Wales Grocers Ltd.**
3. **Application For a New Premises Licence**
- 3.1 An application for a new premises licence was received by this authority on the **20th May 2024**. The applicant has applied for a premises licence to allow the following licensable activities to take place:

The application proposes:

Supply of Alcohol (off the premises)

Monday to Sunday

0700-0200

A copy of the application and plan is attached at **Appendix A and A1**.

4. **Background**

The property is situated in Swansea town centre. The area is a mix of commercial and residential properties. This premises is a small independently owned convenience store concentrating on providing a mixed range of consumable goods and household products. The premises owner would like the ability to compliment the sale of foodstuffs with the provision of alcohol. The applicant has taken into consideration the fact the venue sits within the cumulative impact area and as such has offered conditioning in line with a venue in such an area, to ensure that the objectives are upheld.

A location plan is attached at **Appendix B**.

A list of licensed premises in the area is attached at **Appendix B1**.

5. Promotion of the Licensing Objectives

5.1 The Licensing Act 2003 contains four licensing objectives, namely: -

- (i) Prevention of Crime and Disorder.
- (ii) Public Safety.
- (iii) Prevention of Public Nuisance.
- (iv) Protection of Children from Harm.

Each of these objectives is of equal importance and the application must demonstrate how they are to be promoted.

5.2 Conditions which are consistent with the operating schedule and will be attached to the licence, if granted, are attached at **Appendix C**.

6. RELEVANT REPRESENTATIONS.

6.1 Responsible Authorities

a) **South Wales Police**

1 x representation received from South Wales Police.

b) **Trading Standards**

No representations.

c) **Mid and West Wales Fire Authority**

No representations.

d) **Health and Safety**

No representations.

e) **Planning Authority**

No representations.

f) **Pollution Division**

No representations.

g) **Child Protection**

No representations.

h) **Primary Care Trust/Local Health Board**

No representations.

i) **Licensing Authority**

1 x representation received from Licensing Division

j) **Immigration**

No representations.

- k) Other Persons**
No Representations.

A copy of the representations are attached at **Appendix D & D1**.

7. Policy Considerations

- 7.1 Considering this application Members should have regard to the current Statement of Licensing Policy (the Policy) which can be found at the following link.

[Statement of licensing policy - Swansea](#)

8. Guidance Issued by the Home Secretary

- 8.1 Members should also have regard to the relevant parts of the current statutory guidance (The Guidance), issued by the Home Secretary in January 2024 in particular:

- (i) Introduction – Chapter 1
- (ii) Licensing Objectives – Chapter 2
- (iii) Applications For Premises Licences – Chapter 8
- (iv) Determining Applications – Chapter 9
- (v) Conditions attached to Premises Licences – Chapter 10
- (vi) Statement of Licensing Policy – Chapter 14
- (vii) Regulated Entertainment – Chapter 16

A link to the full Guidance can be found at:

[Revised Guidance issued under section 182 of the Licensing Act 2003 \(publishing.service.gov.uk\)](#)

9. Determination of the Application

- 9.1 The decision must be based on the individual merits of the application and the representations received, with a view to promoting the licensing objectives outlined in paragraph 5 of the report.
- 9.2 In arriving at the decision, Members should also have regard to the relevant provisions of the Policy and the Guidance as previously provided. Reasons must be provided for any departures from the Policy or Guidance.
- 9.3 In reaching the decision the Committee must, having regard to the representations, take such steps mentioned below (if any) as it considers appropriate for the promotion of the licensing objectives: -
- a. Grant the licence subject to:
 - i) conditions that reflect the operating schedule, modified to such extent as the authority considers appropriate for promotion of the licensing

objectives. Certain regulated entertainment under the Licensing Act 2003 (as amended), has been deregulated. Where entertainment is deregulated but licensable activities continue to take place on any premises, any licence conditions imposed on a grant of a licence in respect of any deregulated entertainment will be suspended.

ii) any mandatory conditions relevant to the licence

- b. Exclude any of the licensable activities to which the application relates.
- c. Refuse to specify a person in the licence as the premises supervisor.
- d. Reject the application.

The Licensing Sub Committee's instructions are requested.

| | |
|--------------------|---------------------|
| Background Papers: | Licence Application |
| Contact Officer: | Lindsey Stock |
| Extension: | 01792 635600 |

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We South Wales Grocers Ltd

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

| | | | |
|---|---------|-----------------|---------|
| Postal address of premises or, if none, ordnance survey map reference or description 55 The Kingsway | | | |
| Post town | Swansea | Postcode | SA1 5HQ |

| | |
|---|--------------|
| Telephone number at premises (if any) | |
| Non-domestic rateable value of premises | £9700 |

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
- i as a limited company/limited liability partnership please complete section (B)
- ii as a partnership (other than limited liability) please complete section (B)
- iii as an unincorporated association or please complete section (B)
- iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)

- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a statutory function or

a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

| | | | | | |
|--|------------------------------|-------------------------------|--|--------------------------------|--|
| Mr <input type="checkbox"/> | Mrs <input type="checkbox"/> | Miss <input type="checkbox"/> | Ms <input type="checkbox"/> | Other Title (for example, Rev) | |
| Surname | | | First names | | |
| Date of birth | | | I am 18 years old or over <input type="checkbox"/> Please tick yes | | |
| Nationality | | | | | |
| Current residential address if different from premises address | | | | | |
| Post town | | | | Postcode | |
| Daytime contact telephone number | | | | | |
| E-mail address (optional) | | | | | |
| Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information) | | | | | |

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SECOND INDIVIDUAL APPLICANT (if applicable)

| | | | | | |
|---|------------------------------|-------------------------------|--|--------------------------------|--|
| Mr <input type="checkbox"/> | Mrs <input type="checkbox"/> | Miss <input type="checkbox"/> | Ms <input type="checkbox"/> | Other Title (for example, Rev) | |
| Surname | | | First names | | |
| Date of birth | | | I am 18 years old or over <input type="checkbox"/> Please tick yes | | |
| Nationality | | | | | |
| Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information) | | | | | |
| Current residential address if different from premises address | | | | | |
| Post town | | | | Postcode | |
| Daytime contact telephone number | | | | | |
| E-mail address (optional) | | | | | |

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

| |
|--|
| Name South Wales Grocers Ltd |
| Address 55 The Kingsway, Swansea, SA1 5HQ |
| Registered number (where applicable) 13954770 |

| |
|--|
| Description of applicant (for example, partnership, company, unincorporated association etc.) Limited company |
| Telephone number (if any) |
| E-mail address (optional) |

Part 3 Operating Schedule

When do you want the premises licence to start?

| | | |
|----|----|-----------|
| DD | MM | YYYY |
| 1 | 80 | 6 2 0 2 4 |

If you wish the licence to be valid only for a limited period, when do you want it to end?

| | | |
|----|----|------|
| DD | MM | YYYY |
| | | |

Please give a general description of the premises (please read guidance note 1)

This premises is Swansea Express a small independently owned convenience store concentrating on providing a mixed range of consumable goods and household products.

The premises owner would like the ability to compliment the sale of foodstuffs with the provision of alcohol.

The applicant has taken into consideration the fact the venue sits within the cumulative impact area and as such has offered conditioning in line with a venue in such an area, to ensure that the objectives are upheld.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

| |
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What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

- | | |
|--|----------------------------|
| Provision of regulated entertainment (please read guidance note 2) | Please tick all that apply |
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |

- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J) X

In all cases complete boxes K, L and M

A

| | | | | | |
|---|--------------|---------------|---|----------|--------------------------|
| Plays Standard days and timings (please read guidance note 7) | | | <u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | <input type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | <u>Please give further details here</u> (please read guidance note 4) | | |
| Mon | | | | | |
| | | | <u>State any seasonal variations for performing plays</u> (please read guidance note 5) | | |
| Tue | | | | | |
| | | | <u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Wed | | | | | |
| | | | | | |
| Thur | | | | | |
| | | | | | |
| Fri | | | | | |
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| Sat | | | | | |
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| Sun | | | | | |

B

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|---|--------------|---------------|--|----------|--------------------------|
| Films Standard days and timings (please read guidance note 7) | | | <u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | <input type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | <u>Please give further details here</u> (please read guidance note 4) | | |
| Mon | | | | | |
| | | | | | |
| Tue | | | | | |
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| Wed | | | | | |
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| Thur | | | | | |
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| Fri | | | | | |
| Sat | | | | | |
| Sun | | | | | |
| | | | <u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5) | | |
| | | | <u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |

C

| | | | |
|--|-------|--------|---|
| Indoor sporting events Standard days and timings (please read guidance note 7) | | | <u>Please give further details</u> (please read guidance note 4) |
| Day | Start | Finish | |
| Mon | | | <u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5) |
| Tue | | | |
| Wed | | | |
| Thur | | | <u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6) |
| Fri | | | |
| Sat | | | |
| Sun | | | |
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D

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|--|-------|--------|--|----------|--------------------------|
| Boxing or wrestling entertainments Standard days and timings (please read guidance note 7) | | | <u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | <input type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | | | |
| Mon | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| | | | | | |
| Tue | | | | | |
| | | | | | |
| Wed | | | <u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5) | | |
| | | | | | |
| Thur | | | | | |
| | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| | | | | | |
| Sat | | | | | |
| Sun | | | | | |
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E

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|--|-------|--------|--|----------|--------------------------|
| Live music Standard days and timings (please read guidance note 7) | | | <u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | <input type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | | | |
| Mon | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| | | | | | |
| Tue | | | | | |
| | | | | | |
| Wed | | | <u>State any seasonal variations for the performance of live music</u> (please read guidance note 5) | | |
| | | | | | |
| Thur | | | | | |
| | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| | | | | | |
| Sat | | | | | |
| Sun | | | | | |
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F

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|--|-------|--------|--|----------|--------------------------|
| Recorded music Standard days and timings (please read guidance note 7) | | | <u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | <input type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | | | |
| Mon | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| | | | | | |
| Tue | | | | | |
| | | | | | |
| Wed | | | <u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5) | | |
| | | | | | |
| Thur | | | | | |
| | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| | | | | | |
| Sat | | | | | |
| Sun | | | | | |
| | | | | | |

G

| Performances of dance Standard days and timings (please read guidance note 7) | | | <u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | <input type="checkbox"/> |
|---|-------|--------|---|----------|--------------------------|
| Day | Start | Finish | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Mon | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| | | | | | |
| Tue | | | | | |
| | | | | | |
| Wed | | | <u>State any seasonal variations for the performance of dance</u> (please read guidance note 5) | | |
| | | | | | |
| Thur | | | | | |
| | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
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| Sat | | | | | |
| Sun | | | | | |
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H

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|--|-------|--------|--|----------|--------------------------|
| Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7) | | | Please give a description of the type of entertainment you will be providing | | |
| Day | Start | Finish | <u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | <input type="checkbox"/> |
| Mon | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Tue | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| Wed | | | | | |
| Thur | | | <u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5) | | |
| Fri | | | | | |
| Sat | | | <u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sun | | | | | |

I

| | | | | | |
|--|-------|--------|--|----------|--------------------------|
| Late night refreshment Standard days and timings (please read guidance note 7) | | | Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3) | Indoors | <input type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | | | |
| Mon | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| | | | | | |
| Tue | | | | | |
| | | | | | |
| Wed | | | <u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5) | | |
| | | | | | |
| Thur | | | | | |
| | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| | | | | | |
| Sat | | | | | |
| | | | | | |
| Sun | | | | | |
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J

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|---|--------------|---------------|--|------------------|-------------------------------------|
| Supply of alcohol Standard days and timings (please read guidance note 7) | | | Will the supply of alcohol be for consumption – please tick (please read guidance note 8) | On the premises | <input type="checkbox"/> |
| | | | | Off the premises | <input checked="" type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | State any seasonal variations for the supply of alcohol (please read guidance note 5) | | |
| Mon | 0700 | 0200 | | | |
| | | | | | |
| Tue | 0700 | 0200 | | | |
| | | | | | |
| Wed | 0700 | 0200 | | | |
| | | | | | |
| Thur | 0700 | 0200 | | | |
| | | | | | |
| Fri | 0700 | 0200 | | | |
| | | | | | |
| Sat | 0700 | 0200 | | | |
| | | | | | |
| Sun | 0700 | 0200 | | | |
| | | | | | |

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

| | |
|---|--|
| Name | |
| Date of birth | |
| Address | |
| | |
| | |
| Postcode | |
| Personal licence number (if known) | |
| | |
| Issuing licensing authority (if known) | |
| | |

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None

L

| | | | |
|---|-------|--------|--|
| <p>Hours premises are open to the public Standard days and timings (please read guidance note 7)</p> | | | <p><u>State any seasonal variations</u> (please read guidance note 5)</p> |
| Day | Start | Finish | <p><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)</p> |
| Mon | 0000 | 2400 | |
| | | | |
| Tue | 0000 | 2400 | |
| | | | |
| Wed | 0000 | 2400 | |
| | | | |
| Thur | 0000 | 2400 | |
| | | | |
| Fri | 0000 | 2400 | |
| | | | |
| Sat | 0000 | 2400 | |
| | | | |
| Sun | 0000 | 2400 | |
| | | | |

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

1. An incident log shall be kept at the premises and made available on request to an authorised officer of the Council or the Police, which will record the following: all crimes reported to the venue.

- all ejections of patrons
- any complaints received concerning crime and disorder.
- any incidents of disorder
- any faults in the CCTV system
- any visit by a relevant authority or emergency service.

b) The prevention of crime and disorder

2. CCTV shall be installed, operated, and maintained at all times that the premises is open for licensable activities, so as to comply with the following criteria. The licensee will ensure that the system is checked every two weeks to ensure that the system is working properly and that the date and time are correct. A record of these checks, showing the date and time of the person checking, shall be kept and made available to police or authorised council officers on request. The police must be informed if the system will not be operating for longer than one day of business for any reason. One camera will show a close-up of the entrance to the premises, to capture a clear, full length image of anyone entering. The system will provide coverage of any exterior part of the premises accessible to the public. The system shall record in real time and recordings will be date and time stamped. Recordings will be kept for a minimum of 31 days and downloaded footage will be provided free of charge to police or authorised council officers on request, (subject to the Data Protection Act 1998) within 24 hours of any request, and at all times the premises are open for licensable activity, there will be a person on the premises who can operate the system sufficiently to allow police or authorised council officers to view footage on request.

- Signage stating that CCTV is in operation at the premises will be clearly displayed at the premises.

- The use of CCTV at the premises will be registered with the Information Commissioners officer (ICO)

4. A refusal log to record all attempts to purchase alcohol that were refused shall be kept on site and all refused sales recorded. The log shall be checked, and counter signed by the Designated Premises Supervisor on a regular basis and shall be provided to the Police, the Local Authority or the Licensing Authority on request.

5. All alcohol will be (locked behind a shutter) covered so as to be out of view during the hours when the premises are open to the public, but the sale of alcohol is not permitted.

c) Public safety

6. A first aid box will be available at the premises at all times.

7. All exit routes and public areas shall be kept unobstructed, shall have non-slippery and even surfaces, shall be free of trip hazards and shall be clearly signed.

d) The prevention of public nuisance

8. Notices will be prominently displayed in the premises requesting customers to leave quietly and respect the residential nature of the area.

9. The removal of rubbish to outside the premises will not take place between the hours of 9pm and 7am

10. The Licensee shall instruct members of staff to make regular checks of the exterior area immediately around the premises, remove any litter emanating from the premises.

11. All supply of alcohol shall be in sealed containers.

12. No alcohol to be sold by single can sale with an alcohol ABV over 6%. Notices will be displayed by the alcohol informing customers of this restriction.

13. No more than 10% of the available space for goods on sale within the store will be used for the storage and display of alcohol products.

e) The protection of children from harm

13. The premises shall at all times operate a Challenge 25 policy to prevent any customers who attempt to purchase alcohol and who appear to the staff member to be under the age of 25 years without having first provided identification. Only a valid British driver's licence showing a photograph of the person, a valid passport or proof of age card showing the 'pass' hologram are to be accepted as identification. Military ID Cards can also be accepted. Notices and/or posters advertising the Challenge 25 policy shall be placed in prominent positions at the premises.

14. All staff members engaged, or to be engaged, in selling alcohol on the premises shall receive full training pertinent to the Licensing Act, specifically in regard to age-restricted sales, and the refusal of sales to persons believed to be under the influence of alcohol or drugs.

15. All such training is to be fully documented and signed by not only the employee but the person delivering the training. Training records shall be kept at the premises and made available upon request to either a Police officer or an authorised officer of the council. Staff employed to sell alcohol shall undergo training upon induction. This shall include, but not be limited to;

- The premises age verification policy
- Dealing with refusal of sales
- Proxy purchasing
- Identifying attempts by intoxicated persons to purchase alcohol.
- Identifying signs of intoxication

Checklist:

Please tick to indicate agreement

- | | |
|--|--------------------------|
| • I have made or enclosed payment of the fee. | X |
| • I have enclosed the plan of the premises. | X |
| • I have sent copies of this application and the plan to responsible authorities and others where applicable. | X |
| • I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. | X |
| • I understand that I must now advertise my application. | X |
| • I understand that if I do not comply with the above requirements my application will be rejected. | X |
| • [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). | <input type="checkbox"/> |

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

| | |
|--------------------|---|
| Declaration | <ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15) |
| Signature | <i>Peter Conisbee</i> |
| Date | 20 th May 2024 |
| Capacity | Consultant for the applicant |

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

| | |
|-----------|--|
| Signature | |
| Date | |
| Capacity | |

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Post town

Postcode

Telephone number (if any)

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)
 info@policensing.co.uk

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:

- a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).

4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.

- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may

stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

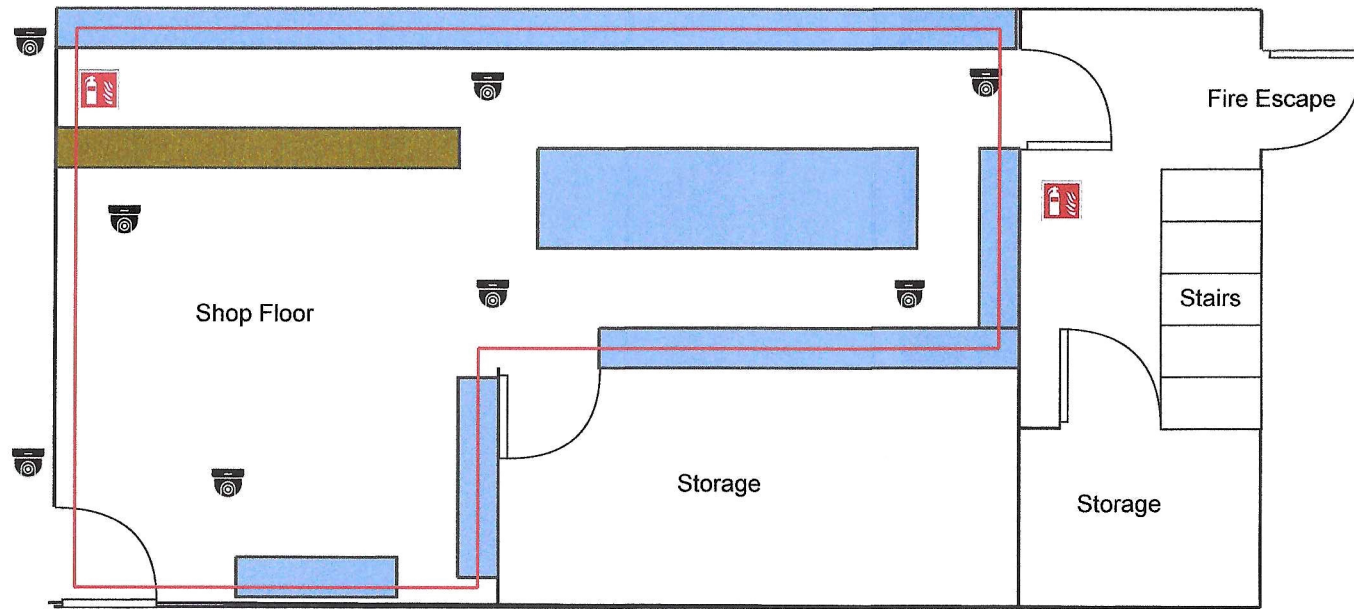
Home Office online right to work checking service






As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

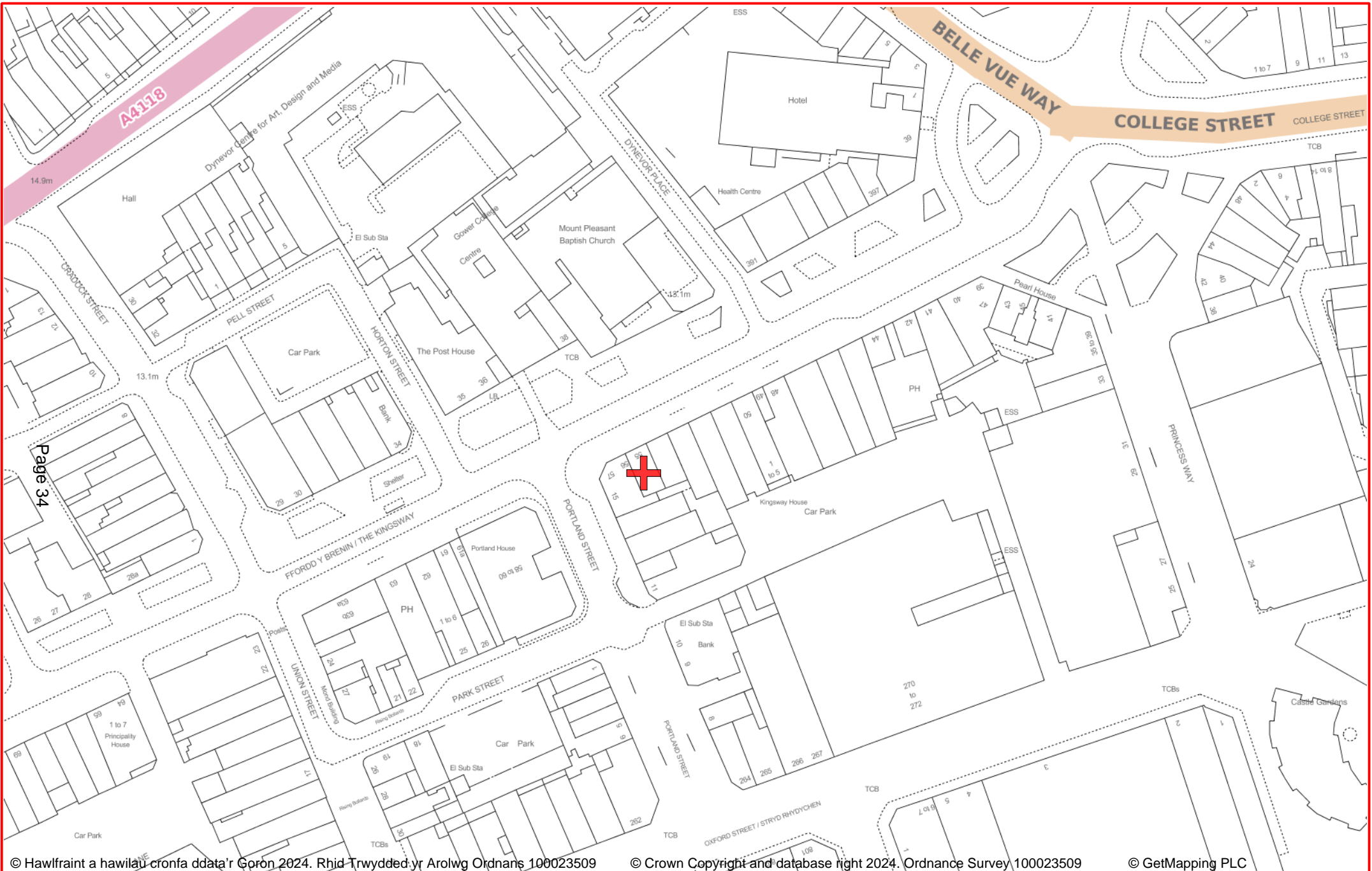
An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.



-  Delineates Licensable Area
-  Counter
-  Fixed display unit
-  CCTV
-  Firefighting Equipment

55 Kingsway
Swansea
SA1 5HQ

Scale Approximately 1:100



Page 34

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This plan is for illustrative purposes only and should not be used as a legal document. South Wales Grocer, 55 The Kingsway, Swansea

Appendix B

Scale: 1:1250
Date: 25/06/2024
Created by: Rachel.Losemore

**Licensed Premises within the area of 55, The Kingsway
Booze & News – 11, Nelson Street**

Supply of Alcohol (off sales)

Monday – Sunday 0600hours – 2200hours

The opening hours of the premises

Monday – Sunday 0600hours – 2200hours

Greek Flavours – 32, The Kingsway

Supply of Alcohol (on and off sales)

Monday-Sunday – 1200hours-2300hours

The opening hours of the premises

Monday-Sunday – 1000hours-2330hours

Lolek – 35, Castle Street

Supply of Alcohol (off sales)

Monday – Sunday 0900hours – 2000hours

The opening hours of the premises

Monday – Sunday 0900hours – 2000hours

Madeira – 46, The Kingsway

Exhibition of Films

Monday – Sunday - 1100hours – 0200hours
Indoors Only

Performance of Live Music

Monday – Sunday - 1100hours – 0200hours
Indoors Only

Playback of Recorded Music

Monday – Sunday - 1100hours – 0200hours
Indoors Only

Performance of Dance

Monday – Sunday – 1100hours – 0200hours
Indoors Only

Activity like Music/Dance

Monday – Sunday – 1100hours – 0200hours
Indoors Only

Late Night Refreshment

Monday - Sunday – 2300hours – 0200hours
Indoors Only

Supply of Alcohol (on and off sales)

Monday – Sunday – 1100hours – 0200hours

The opening hours of the premises

Monday – Sunday – 1100hours – 0230hours

Potters Wheel – 85-86 The Kingsway

Late Night Refreshment

Monday - Wednesday 2300 hours - 0100 hours
Thursday - Saturday 2300 hours - 0200 hours
Sunday 2300 hours - 0100 hours

Supply of Alcohol (on and off sales)

Monday - Wednesday 0800 hours - 0100 hours
Thursday - Saturday 0800 hours - 0200 hours
Sunday 0800 hours - 0100 hours

The opening hours of the premises

Monday - Wednesday 0700 hours - 0200 hours
Thursday - Saturday 0700 hours - 0300 hours
Sunday 0700 hours - 0200 hours

Spar – 10-11, Caer Street

Supply of Alcohol (off sales)

Monday - Sunday 0800hours - 2300hours

The opening hours of the premises

Monday – Sunday 0800hours – 0500hours

The Hanbury – 43, The Kingsway

Supply of Alcohol (on and off sales)

Sunday - Thursday -1000hours – 0030hours
Friday - Saturday – 1000hours – 0130hours

Exhibition of Films

Monday - Saturday 1000hours - 2300hours
Sunday 1200hours - 2230hours

Performance of Live Music

Sunday - Thursday – 1000hours – 0030hours
Friday - Saturday – 1000hours – 0130hours

Playback of Recorded Music

Sunday - Thursday – 1000hours – 0030hours
Friday - Saturday – 1000hours – 0130hours

Performance of Dance

Sunday - Thursday – 1000hours – 0030hours
Friday - Saturday – 1000hours – 0130hours

Activity like Music/Dance

Sunday - Thursday – 1000hours – 0030hours
Friday - Saturday – 1000hours – 0130hours

The opening hours of the premises

Sunday - Thursday – 1000hours -0100hours
Friday - Saturday – 1000hours -0200hours

The Bunkhouse – 63, The Kingsway

Performance of Plays

Monday – Sunday - 1200hours - 2300hours

Exhibition of Films

Sunday - 1800hours - 2300hours

Activity like Music/Dance

Tuesday – Saturday - 1800hours - 2300hours

Late Night Refreshment

Monday – Sunday - 2300hours - 0130hours

Supply of Alcohol (on sales)

Monday – Sunday - 1200hours - 0130hours - On premises only

The opening hours of the premises

Monday – Sunday – 1200hours – 0200hours

Wind Street Stores – 53-54, Wind Street

Late Night Refreshment

Monday - Sunday 2300hours - 0500hours

Supply of Alcohol (off sales)

Monday - Sunday 0800hours - 0600hours

Delivery Only 2300hours - 0600hours

The opening hours of the premises

Monday – Sunday 0800hours – 0600hours

Conditions consistent with the Operating Schedule

1. An incident log shall be kept at the premises and made available on request to an authorised officer of the Council or the Police, which will record the following:
 - all crimes reported to the venue.
 - all ejections of patrons.
 - any complaints received concerning crime and disorder.
 - any incidents of disorder.
 - any faults in the CCTV system.
 - any visit by a relevant authority or emergency service.
2. CCTV shall be installed, operated, and maintained at all times that the premises is open for licensable activities, so as to comply with the following criteria. The licensee will ensure that the system is checked every two weeks to ensure that the system is working properly and that the date and time are correct. A record of these checks, showing the date and time of the person checking, shall be kept and made available to police or authorised council officers on request. The police must be informed if the system will not be operating for longer than one day of business for any reason. One camera will show a close-up of the entrance to the premises, to capture a clear, full length image of anyone entering. The system will provide coverage of any exterior part of the premises accessible to the public. The system shall record in real time and recordings will be date and time stamped. Recordings will be kept for a minimum of 31 days and downloaded footage will be provided free of charge to police or authorised council officers on request, (subject to the Data Protection Act 1998) within 24 hours of any request, and at all times the premises are open for licensable activity, there will be a person on the premises who can operate the system sufficiently to allow police or authorised council officers to view footage on request.
3. Signage stating that CCTV is in operation at the premises will be clearly displayed at the premises.
4. The use of CCTV at the premises will be registered with the Information Commissioners officer (ICO).
5. A refusal log to record all attempts to purchase alcohol that were refused shall be kept on site and all refused sales recorded. The log shall be checked, and counter signed by the Designated Premises Supervisor on a regular basis and shall be provided to the Police, the Local Authority or the Licensing Authority on request.
6. All alcohol will be (locked behind a shutter) covered so as to be out of view during the hours when the premises are open to the public, but the sale of alcohol is not permitted.
7. A first aid box will be available at the premises at all times.
8. All exit routes and public areas shall be kept unobstructed, shall have nonslippery and even surfaces, shall be free of trip hazards and shall be clearly signed.

Conditions consistent with the Operating Schedule

9. Notices will be prominently displayed in the premises requesting customers to leave quietly and respect the residential nature of the area.
10. The removal of rubbish to outside the premises will not take place between the hours of 9pm and 7am.
11. The Licensee shall instruct members of staff to make regular checks of the exterior area immediately around the premises, remove any litter emanating from the premises.
12. All supply of alcohol shall be in sealed containers.
13. No alcohol to be sold by single can sale with an alcohol ABV over 6%. Notices will be displayed by the alcohol informing customers of this restriction.
14. No more than 10% of the available space for goods on sale within the store will be used for the storage and display of alcohol products.
15. The premises shall at all times operate a Challenge 25 policy to prevent any customers who attempt to purchase alcohol and who appear to the staff member to be under the age of 25 years without having first provided identification. Only a valid British driver's licence showing a photograph of the person, a valid passport or proof of age card showing the 'pass' hologram are to be accepted as identification. Military ID Cards can also be accepted. Notices and/or posters advertising the Challenge 25 policy shall be placed in prominent positions at the premises.
16. All staff members engaged, or to be engaged, in selling alcohol on the premises shall receive full training pertinent to the Licensing Act, specifically in regard to age-restricted sales, and the refusal of sales to persons believed to be under the influence of alcohol or drugs.
17. All such training is to be fully documented and signed by not only the employee but the person delivering the training. Training records shall be kept at the premises and made available upon request to either a Police officer or an authorised officer of the council. Staff employed to sell alcohol shall undergo training upon induction. This shall include, but not be limited to;
The premises age verification policy.
Dealing with refusal of sales.
Proxy purchasing.
Identifying attempts by intoxicated persons to purchase alcohol.
Identifying signs of intoxication.

Pencadlys HeddluHeol y Bont-faen
Penybont
CF31 3SUMewn argyfwng ffoniwch **999**
fel arall, ffoniwch **101**Gwefan: www.heddlu-de-cymru.police.uk**Police Headquarters**Cowbridge Road
Bridgend
CF31 3SUIn an emergency always dial **999**
for non-emergencies dial **101**Website: www.south-wales.police.uk

PC 508 Nicola Evans
Police Licensing Officer,
Swansea Central Police Station.
Nicola.evans3@south-wales.police.uk
Contact No: 07584770800

Mrs Lynda Anthony.
The Divisional Licensing Officer,
City and County of Swansea,
Civic Centre,
Swansea.

14th June 2024.

Dear Mrs Anthony

**Police Observations to Application for a Premises
Licence under the Licensing Act 2003.**

I am in receipt of the above application made under the requirements of the Licensing Act 2003 for the below mentioned premises

Premises: South Wales Grocers Ltd
55 The Kingsway
Swansea
SA1 5HQ

The above premises has submitted an application for a New Premises Licence under the Licensing Act 2003. South Wales Police wish to make the following representations in relation to the above premises..

The Convenience store is situated in the city centre which is included within the Cumulative Impact Assessment Area adopted by Swansea Council in July 2023.

The Cumulative Impact Assessment states at paragraph 5.11 that should the applicant not be able to demonstrate that their operation will not add to the cumulative impact, a licence should be refused.

South Wales Police do not believe that the applicant has provided sufficient information to demonstrate how the licensing objectives will be promoted.

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

South Wales Police welcomes receiving correspondence in Welsh and English.

Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.



Convenience Stores have historically attracted an element of anti-social behaviour as they tend to be a congregational area due to selling alcohol and Tabacco products.

There are concerns in relation to this application due to the location being close to InfoNation, 47 The Kingsway, Swansea which is a one stop shop for young people which offers support and advice to extremely vulnerable young people. Convenience stores attract street drinkers which has become a problem for City Centre and their neighbouring premises. This would mean that vulnerable young people could be exploited or become in fear and would stop attending for help and advice.

Persons that congregate are often alcohol dependant and therefore can become aggressive and intimidating towards members of the public and cause disorder by fighting amongst themselves which has been a recent problem in the city centre.

Police have witnessed this many times on visiting similar premises and therefore is a cause for concern. The applicant proposes to trade Monday to Sunday, 24 hours per day with licensable activities, sale of alcohol terminating at 02:00 hours. The applicant has acknowledged that his venue sits within the cumulative impact area and has offered conditions in line with similar premises in the area however, does not demonstrate in particular the protection of children from harm and crime and disorder objectives sufficiently.

It is the responsibility of the applicant to meet the four Licensing Objectives under the Licensing Act 2003, namely The Prevention of Crime and Disorder, Public Safety, The Prevention of Public Nuisance and The Protection of children from Harm.

The role of a Premises Licence holder requires a high level of responsibility and the ability to manage a licence premises to a competent and high standard on a day-to-day basis. The holder will be responsible for the safety of the public and any issues that could potentially arise in relation to the said premises which in turn would undermine the four Licensing Objectives.

Should this Premises Licence be granted I would ask for the consideration of the following conditions to be added:-

- 1. Personal Licence holder to be on duty at all times when the premises is open for the purpose of selling alcohol.**
- 2. SIA registered door staff to be employed at all times the premises is open for sale of alcohol from 23:00 to 02:00 hours or the terminal hour stated in the licence for the sale of alcohol if different.**



I would also ask the Committee members to consider the terminal hour for alcohol be reduced to 23:00 hours which would then negate the need for condition 2 to be considered.

South Wales Police as a Responsible Authority believes that the grant of this application as it stands would have a negative impact on all four licensing objectives. The applicant has clearly not demonstrated how the premises would not add to the Cumulative Impact Assessment.

South Wales police submit that this is a reasonable and proportionate response to this application and the above information is submitted for your information and consideration on behalf of the Chief of Police.

Yours sincerely,

Nicola Evans

Police Licensing Officer
(On behalf of the Chief Officer of Police)

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.
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DIRECTORATE OF PLACE

Civic Centre, Oystermouth Road,
Swansea, SA1 3SN

www.swansea.gov.uk

Please ask for: Licensing

E-mail: evh.licensing@Swansea.gov.uk

Lindsey Stock
The Licensing Section
The Guildhall
Swansea
SA1 4PE

Date: 13th June 2024

Dear Ms Stock,

Licensing Act 2003 – New Premises Licence Application, South Wales Grocers Ltd,
55 The Kingsway, Swansea

The Licensing Authority as a Responsible Authority makes the following representation to the grant of the above-mentioned premises licence.

The premises is described as *“a small independently owned convenience store concentrating on providing a mixed range of consumable goods and household products. The premises owner would like the ability to compliment the sale of foodstuffs with the provision of alcohol”*.

The location of the premises is on the Kingsway, Swansea which is included within the Cumulative Impact Assessment area adopted by this Council in July 2023, having first been introduced in 2013 (Referenced at 6.7 of the Statement of Licensing Policy).

Cumulative impact is as we are aware, the potential impact on the promotion of the licensing objectives of a significant number of licensed premises concentrated in one area e.g. the potential impact on the prevention of crime and disorder and public nuisance.

The Cumulative Impact Assessment (CIA) states at paragraph 5.11 that should the applicant not be able to demonstrate that their operation will not add to the cumulative impact, a licence should be refused.

It is the opinion of the Licensing Authority in this case that the applicant has not provided sufficient information as to why the premises licence application should be granted nor has the applicant sufficiently demonstrated how the licensing objectives will be promoted.

The premises subject to this application is also in close proximity to InfoNation, 47 The Kingsway, Swansea's one-stop shop for young people, offering information, advice, and support services to some of the most vulnerable young people in Swansea and proposes to open when these services are offered to young people.

This application proposes trading Monday to Sunday, 24 hours per day with licensable activities, namely the sale of alcohol terminating at 0200hrs.

The Licensing Authority acknowledges that the applicant has stated in the application itself that the application "has taken into consideration the fact the venue sits within the cumulative impact area and as such has offered conditioning in line with a venue in such an area, to ensure that the objectives are upheld." However, the application does not demonstrate this further, taking into account the location, times of operation and type of surrounding premises, in particular of note, the protection of children from harm objective has not been addressed sufficiently.

I submit this as a representation on behalf of the Licensing Authority acting as a Responsible Authority under the Licensing Act 2003, as I consider that the applicant has not demonstrated how the premises will promote the licensing objectives, in particular, the prevention of crime and disorder, public nuisance and the protection of children from harm and therefore not add to the Cumulative Impact Assessment.

Kind Regards

Yvonne Lewis
Licensing Department