

Equality Impact Assessment Screening Form – Appendix C

Please ensure that you refer to the Screening Form Guidance while completing this form. If you would like further guidance please contact your directorate support officer or the Access to Services team (see guidance for details).

Section 1

Which service area and directorate are you from?

Service Area: CORPORATE PROPERTY

Directorate: PLACE

Q1(a) WHAT ARE YOU SCREENING FOR RELEVANCE?

Service/ Function	Policy/ Procedure	Project	Strategy	Plan	Proposal
☐	☐	☐	☐	☐	☒

(b) Please name and describe below

Appropriation of a vacant surplus property at 78 Walter Road, Swansea, SA1 4PS
from Education to Housing

Q2(a) WHAT DOES Q1a RELATE TO?

Direct front line
service delivery

☒ (H)

Indirect front line
service delivery

☐ (M)

Indirect back room
service delivery

☐ (L)

(b) DO YOUR CUSTOMERS/CLIENTS ACCESS THIS...?

Because they
need to

☐ (H)

Because they
want to

☐ (M)

Because it is
automatically provided to
everyone in Swansea

☐ (M)

On an internal
basis
i.e. Staff

☒ (L)

Q3 WHAT IS THE POTENTIAL IMPACT ON THE FOLLOWING...

	High Impact (H)	Medium Impact (M)	Low Impact (L)	Don't know (H)
Children/young people (0-18)	☐	☐	☒	☐
Any other age group (18+)	☐	☐	☒	☐
Disability	☐	☐	☒	☐
Gender reassignment	☐	☐	☒	☐
Marriage & civil partnership	☐	☐	☒	☐
Pregnancy and maternity	☐	☐	☒	☐
Race	☐	☐	☒	☐
Religion or (non-)belief	☐	☐	☒	☐
Sex	☐	☐	☒	☐
Sexual Orientation	☐	☐	☒	☐
Welsh Language	☐	☐	☒	☐
Poverty/social exclusion	☐	☐	☒	☐
Carers (inc. young carers)	☐	☐	☒	☐
Community cohesion	☐	☐	☒	☐

Q4 HAVE YOU / WILL YOU UNDERTAKE ANY PUBLIC CONSULTATION AND ENGAGEMENT RELATING TO THE INITIATIVE?

☐ YES

☒ NO

(If NO, you need to consider whether you should be undertaking consultation and engagement – please see the guidance)

If yes, please provide details below

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Q5(a) HOW VISIBLE IS THIS INITIATIVE TO THE GENERAL PUBLIC?

High visibility ☐ (H)	Medium visibility ☐ (M)	Low visibility ☒ (L)
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(b) WHAT IS THE POTENTIAL RISK TO THE COUNCIL'S REPUTATION? (Consider the following impacts – legal, financial, political, media, public perception etc...)

High risk ☐ (H)	Medium risk ☐ (M)	Low risk ☒ (L)
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Q6 Will this initiative have an impact (however minor) on any other Council service?

☒ Yes ☐ No If yes, please provide details below
It will provide additional Council Housing for rent.

Q7 HOW DID YOU SCORE? Please tick the relevant box

MOSTLY H and/or M → HIGH PRIORITY → ☐ EIA to be completed
Please go to Section 2

MOSTLY L → LOW PRIORITY / NOT RELEVANT → ☒ Do not complete EIA
Please go to Q8 followed by Section 2

Q8 If you determine that this initiative is not relevant for a full EIA report, you must provide adequate explanation below. In relation to the Council's commitment to the UNCRC, your explanation must demonstrate that the initiative is designed / planned in the best interests of children (0-18 years). For Welsh language, we must maximise positive and minimise adverse effects on the language and its use. Your explanation must also show this where appropriate.

A vacant former education building that has been declared surplus is to be converted to four, one bedroom flats, along with the re-development of the adjoining land to provide a further four one bedroom residential units, in order to provide Council housing.

There appear to be no Welsh language implications.

Once appropriated a detailed option appraisal will be carried out to determine the exact designs.

Section 2

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email – no electronic signatures or paper copies are needed.

Screening completed by:
Name Richard John MRICS
Job title: Disposals surveyor
Date: 07/12/2020
Approval by Head of Service:
Name: Geoff Bacon
Position: Head of Service
Date: 07/12/2020

Please return the completed form to accesstoservices@swansea.gov.uk