



**To/  
Councillor Robert Francis-Davies  
Cabinet Member for Investment,  
Regeneration and Tourism**

**BY EMAIL**

*Please ask for:  
Gofynnwch am:*

*Direct Line:  
Llinell Uniongyrchol:*

*e-Mail  
e-Bost:*

*Date  
Dyddiad:*

**Overview & Scrutiny**

**01792 636292**

**scrutiny@swansea.gov.uk**

**27<sup>th</sup> June 2018**

**Summary:** This is a letter from the Service Improvement and Finance Performance Panel to the Cabinet Member for Investment, Regeneration and Tourism following the meeting of the Panel on 19<sup>th</sup> June 2018. It concerns the Commissioning Review for Cultural Services.

Dear Councillor Francis-Davies,

On 19<sup>th</sup> June 2018, the Service Improvement and Finance Performance Panel met to consider the Commissioning Review – Cultural Services.

Thank you for attending with your officers Tracey McNulty and Jamie Rewbridge.

The report concerned the procurement exercise undertaken for Leisure and Cultural facilities following the Commissioning Review which began in 2015.

We thank the officers involved in this extensive piece of work. We recognise the depth and breadth of this complex report and how much effort has gone in to putting this together.

The Panel have some points we would like to highlight from the meeting;

1. We are surprised by how long this process has taken considering the initial Commissioning Review concluded in November 2015.
2. We accept that the process was as fair as it could have been and the assessment criteria was robust and well thought out.
3. The Panel want to reiterate that the prices, opening hours and access of the leisure facilities should remain unchanged for users.
4. The Panel would also like to support the proposal that the staff terms and conditions of employment are protected going forward.

**OVERVIEW & SCRUTINY / TROSOLWG A CHRAFFU**

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**GUILDHALL, SWANSEA, SA1 4PE / NEUADD Y DDINAS, ABERTAWE, SA1 4PE**

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5. We want to reiterate the commitment that all of the assets concerned remain in Council ownership.
6. It is also very important that the borrowings for this endeavour are contained within the 'leisure' budget.
7. Importantly, we want to see that an independent organisation undertakes the condition surveys of all of the buildings. We do not feel that it would be appropriate for these surveys to be undertaken internally therefore an external provider should be considered.
8. We have addressed difficulties around condition surveys in the past and we need to ensure we learn lessons from any previous experiences and improve going forward.

There is no requirement to formally respond to this letter but we would welcome any feedback.

Yours sincerely,



**Councillor Chris Holley**  
**Convener, Service Improvement and Finance Scrutiny Performance Panel**  
✉ [cllr.chris.holley@swansea.gov.uk](mailto:cllr.chris.holley@swansea.gov.uk)