Introduction - Councillors Remuneration

The Independent Remuneration Panel for Wales (IRPW) states that each Authority shall publish an Annual Schedule of Member Remuneration. This schedule shows the names and amounts that Members (Councillors) and Co-opted Members are entitled to as regulated by the Independent Remuneration Panel for Wales.

The schedule must contain the following information:
a) Named Members who are to receive only the Basic Allowance;
b) Named Members who are to receive Band 1 and Band 2 Senior Salary, the Office and Portfolio held and the amount to be paid;
c) Named Members who are to receive Band 3 and Band 4 Senior Salary, the Office and Portfolio held and the amount to be paid;
d) Named Members who are to receive the Co-opted Member fee and whether they are a Chair or Ordinary Member;

In addition to the above the following statements must be included in the schedule:
a) Conformation by the Authority that the maximum limit of Senior Salaries set for the Council has not been exceeded, except to include a temporary cover for the family absence of the appointed Office holder;
b) Statement of Allowable Expenses and the duties for which they may be claimed for Care, Travel and Subsistence Expenses, Arrangements for;
c) Arrangements for the payment of salaries, allowances and fees to all Members and Co-opted Members of the Authority; arrangements for making claims for Care, Travel and Subsistence Expenses, arrangements for the avoidance of duplication and arrangements for re-payment of salaries, allowances and fees. The schedule must also include the duties for which Members and Co-opted Members are able to claim travel, subsistence and care allowances.

Local Authorities must also declare in the Schedule whether:
a) A statement of the basic responsibility of a Councillor is in place;
b) Role descriptions of Senior Salary Office holders is in place;
c) Records are kept of Councillors Attendance;
d) Records are kept of any Councillor activity;
e) Annual Reports