

Councillors ICT Allowance Claim Form

Councillor Name:	Robert Smith
Address:	[REDACTED]
Post Code:	[REDACTED]

Please provide details of ICT items or support purchased. In accordance with the Independent Remuneration Panel for Wales (IRPW) Councillors' ICT Allowance payments will only be made to Councillors following the completion of this form **together with the relevant receipt(s)**.

Date Purchased	Item / Service Purchased	Cost
21.4.20	HP Pavilion 15-cw1500sa 15.6" Laptop	£449.00
21.4.20	Microsoft 365 Personal	£59.99
Total Amount Claimed		£508.00

Note:

- i) *I have incurred these costs to enable me to fulfil my duties as a Councillor in accordance with the IRPW.*
- ii) *Councillors' ICT Allowance. Year of Election is £1,008. Remaining Term of Office is £200 p.a. x 4 years (£800). The sum of £800 may be taken as a lump sum from Year 2 providing a receipt is provided. The Authority will not pay any additional monies until the following Local Government Election.*
- iii) *Co-optees are entitled to a fifth of the amounts.*

Councillor Signature:	[REDACTED]	Date:	25 May 2020
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For Office Use	Checked By:	<i>CAD</i>	Payroll No.:		Month Paid:	
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