

City & County of Swansea - Councillor's Annual Report 2018-2019

This Councillor's Annual Report outlines activities over the year ending **08 May 2019**. It is provided for the information of all constituents and for no other purpose. The views expressed in this report are those of the Councillor and do not necessarily reflect the views of the City and County of Swansea.

Councillor:	Penny Matthews	Electoral Ward:	Llansamlet
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Senior Salary Position:	Chair - Licensing Committee
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Section 1: Constituency activities

I regularly held Councillor advice Surgeries and regularly attended meetings of the friends of Primrose Park. I helped organise and deliver both the summer and Christmas fun days.

I visited and kept in touch with the Birchgrove and Trallwn OAP Group, and organised a combined Christmas lunch for the two groups.

I was and continue to be a Governor at Trallwn Primary School and work closely with the Head teacher through, amongst other things, the appointments of several members of staff.

I have worked closely with the housing team in relation to the updating of a number of homes in the Ward.

Section 2: Councillor attendance at selected Council body meetings

Attendance at Council body meetings is only one of the important elements of a Councillor's duties. Councillors are also active by holding surgeries, attending meetings and dealing with general electoral division enquiries.

Councillors attendance can be [viewed here](#).

Section 3: Councillors role and responsibilities

Councillor responsibilities can be [viewed here](#).

Councillor appointments to outside bodies can be [viewed here](#).

I set up a Neighbourhood Watch Page on Facebook and gave regular updates.

My Llansamlet Labour News Page was regularly updated with local events and Council updates on Road closures etc.

I attended PACT meetings in the Ward and worked closely with the Police Community Support Officers (PCSO's) in the area.

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Section 4: Initiatives and Special activities

The major campaign in the area was the planning application for an incinerator in the Ward as this was near the Nature reserve, the local Welsh School and homes. I supported the Residents fight to get the application refused, it's now under appeal with the Welsh Assembly.

I also supported residents fight to oppose a planning application for a Costa cafe in the middle of a densely populated area.

I have also been asked to support an application for yellow lines on one road in the area.

Section 5: Learning and Development

Councillors training can be [viewed here](#).

Section 6: Other activities and issues

I have been privileged to Chair the Licensing Committee for the City and County. I have regular meetings with the trade and Officers and find these work well. I have visited the Pipehouse Wharf and am looking forward to the operation moving to new premises in the near future.

Licensing covers a wide spectrum from Taxis to premises to HMO's to dangerous animals to pavement licenses to street trading, the role is vast but extremely interesting.

Section 7: Councillors Remuneration

Senior Salary (Committee Chair): £22,300

Councillors travel and subsistence claim forms can be [viewed here](#).

Councillors annual expenses and allowances can be [viewed here](#).

Date:	29/01/2020
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