

City & County of Swansea - Councillor's Annual Report 2014-2015

This Councillor's Annual Report outlines their activities over the year ending **18 May 2015**. It is provided for the information of all constituents and for no other purpose. The views expressed in this report are those of the Councillor and do not necessarily reflect the views of the City and County of Swansea.

Councillor:	Penny Matthews	Electoral Division:	Llansamlet
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Senior Salary Position:	Chair of General Licensing
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Section 1: Constituency activities

I held regular surgeries together with my Ward colleagues at Birchgrove and Trallwn Community Centres.

I joined with Ward Colleagues on a variety of local issues in campaigning for fair play at the Emily Site when the site was flooded, met with the developer in ensuring they understand the impact of their actions. I attended a meeting with Residents to address fly tipping in Midland Place and Officers introduced measures that will be monitored for 3 months.

I regularly updated the Facebook page I started "Llansamlet Labour News". I find increasingly people are posting on social network sites issues that I address and am able to find resolutions for.

Section 2: Councillor attendance at selected Council body meetings

Attendance at Council body meetings is only one of the important elements of a Councillor's duties. Councillors are also active by holding surgeries, attending meetings and dealing with general electoral division enquiries.

Attendance % based on Committee membership shown below:

Area 1 Development Control Committee	3	/	7	43	%
Council	13	/	17	76	%
Development Management & Control Committee	7	/	7	100	%
Economy & Investment Cabinet Advisory Committee	4	/	7	57	%
General Licensing Committee	16	/	16	100	%
Licensing Sub-Committee	2	/	2	100	%
Local Development Plan Advisory Group	1	/	1	100	%
Statutory Licensing Committee	5	/	5	100	%
Statutory Licensing Sub Committee	10	/	10	100	%
OVERALL	61	/	72	85	%
Scrutiny Meetings					
Schools Performance Scrutiny Panel	2	/	7	29	%
OVERALL	2	/	7	29	%

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Section 3: Councillors role and responsibilities

I regularly attended Governor meetings at both Trallwn and Birchgrove Schools.
I attended meetings with Persimmon regarding the Emily Site.
I also attended a Public meeting regarding Midland Place and Fly Tipping.
I always attended Ward Meetings.
I dealt with a number of personal cases of a delicate nature.
I always dealt with issues as soon as possible, often visiting residents in their homes.

Section 4: Initiatives and Special activities

Chair of Licensing Committee and Chair of Licensing Sub Committee.
I attended PACT meetings in both Trallwn and Birchgrove
I supported residents with a variety of issues from dog poo bins to supporting disabled residents who have difficulty negotiating pavements.
I have dealt with a number of delicate personal cases.
Supported residents in keeping the environment clean and clear.

Section 5: Learning and Development

I attended the following training sessions:

06/08/2014 - Public Engagement

23/07/2014 - Data Protection (including role as Data Controller)

Section 6: Other activities and issues

For the last two years I took the lead on organising a Party in Primrose Park. I organised and negotiated for the equipment, liaised with Communities First, and twice secured Asda as our sponsors. Last year not only did we have the bouncy castle and usual attractions, we were really lucky to have our local Irish Dance Group give an amazing display that left us spellbound. We also had a visit from Minnie Mouse and Micky Mouse, who were joined by Pepper Pig. There were games for all ages and a DJ supplied some background music which was paid for by a local businessman.

Section 7: Councillors Remuneration

Senior Salary: £22,000 Chair of General Licensing Committee

Councillors travel and subsistence claim forms can be viewed here:

<http://democracy.swansea.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13266&path=0&LLL=0>

Councillors annual expenses and allowances can be viewed here:

<http://democracy.swansea.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13284&path=0&LLL=0>

Date:	04.06.15
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