



Report of the Chair

Scrutiny Programme Committee – 12 August 2019

Membership of Scrutiny Panels and Working Groups

Purpose:	The Scrutiny Programme Committee is responsible for appointing members and conveners to the various scrutiny panels / working groups that are established. This report advises of relevant matters that need to be considered.
Content:	This report is provided to facilitate any changes that need to be made.
Councillors are being asked to:	<ul style="list-style-type: none">• agree the membership of Panels and Working Groups reported, and any other changes necessary.
Lead Councillor:	Councillor Mary Jones, Chair of the Scrutiny Programme Committee
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Legal Officer:	Debbie Smith
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1. Introduction

- 1.1 In accordance with Council report 18 October 2012, when current scrutiny arrangements were agreed, the Scrutiny Programme Committee is responsible for appointing members and conveners to the various scrutiny panels / working groups that are established.

2. Proposed Revision to Current Scrutiny Panel / Working Group Membership

- 2.1 Development & Regeneration Performance Panel.

ADD Councillor Philip Downing

Following this change the revised membership of this Panel will be 16:

Labour Councillors: 5

Philip Downing	Peter Jones
Joe Hale	Mike White
Terry Hennegan	

Liberal Democrat/Independent Councillors: 7

Peter Black	Jeff Jones (CONVENER)
Wendy Fitzgerald	Mary Jones
Chris Holley	Susan Jones
Lynda James	

Conservative Councillors: 4

Steve Gallagher	Paxton Hood-Williams
David Helliwell	Will Thomas

3. Performance Panel Conveners

- 3.1 In accordance with the Committee's wishes, and since the last Committee meeting, the following Performance Panel has met and appointed a convener for the 2019/20 municipal year, noted as follows:

Performance Panel	Convener
Development & Regeneration (17 July)	Councillor Jeff Jones (re-appointed)

As with the other Performance Panel conveners, Councillor Jeff Jones will continue to attend Committee meetings as co-opted member, and be a member of the Public Services Board Scrutiny Performance Panel.

NB – the first meeting of the Natural Environment Performance Panel will be arranged as soon as possible, in order that a convener can be appointed and work plan discussed / agreed.

4. New Panels and Working Groups

- 4.1 Following agreement of a new work programme expressions of interest were sought from all non-executive councillors to lead and/or participate in the following panels and working groups:

- Inquiry Panel
 - Procurement
- Working Groups
 - Brexit
 - Staff Health & Well-being
 - Road Safety

4.2 The interest from councillors is reported for agreement (see **Appendix 1**).

5. Guiding Principles

5.1 When determining membership / conveners or agreeing any changes there are some key considerations for the Committee:

- It is necessary for more than one political group to be represented on each panel / working group.
- These bodies also need to be of a manageable size in terms of team working and effective questioning.
- To ensure that all political groups have opportunities and are engaged.
- Good scrutiny practice places emphasis on respect for minority party wishes around both chairing of such bodies and the work programme.
- Being fair and balanced in the appointment of conveners, when there is interest from more than one councillor, e.g. giving opportunity to those who have not acted as convener previously.
- The Committee should reflect on the existing 'balance' of conveners to help inform future appointments.
- A minimum of three members should be present at all meetings.

6. Membership List of Existing Scrutiny Panels / Working Groups

6.1 A complete membership list of existing Scrutiny Panels and Working Groups is attached for the Committee's information - see **Appendix 2**.

7. Legal Implications

7.1 There are no specific legal implications raised by this report.

8. Financial Implications

8.1 There are no specific financial implications raised by this report.

Background Papers: None

Appendices: None