

City & County of Swansea - Councillor's Annual Report 2013-2014

This Councillor's Annual Report outlines their activities over the year ending **7 May 2014**. It is provided for the information of all constituents and for no other purpose. The views expressed in this report are those of the Councillor and do not necessarily reflect the views of the City and County of Swansea.

Councillor: Jan Curtice	Electoral Division: Penyrheol
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Section 1: Constituency activities

I was the Secretary/ Treasurer of the local labour Ward and Junior Vice Chair of the Gower County Labour Party.

I attended all ward and county party meetings. Surgeries were held in both Penyrheol and Grovesend once a month. Quarterly meetings were held with the local police and quarterly meetings were held with the local housing officer.

I undertook "walkabout the ward and talk" to constituents. I was a Member of Gorseinon Town council and served as Town Mayor.

Section 2: Councillor attendance at selected Council body meetings

Attendance at Council body meetings is only one of the important elements of a Councillor's duties. Councillors are also active by holding surgeries, attending meetings and dealing with general electoral division enquiries.

Appeals and Awards Committee	3	/	4	75	%
Appointments Committee	18	/	19	95	%
Area 2 Development Control Committee	11	/	12	92	%
Council	14	/	15	93	%
Development Management & Control Committee	8	/	8	100	%
Gower AONB Partnership Group	2	/	4	50	%
LA Governor Panel	9	/	9	100	%
Scrutiny Programme Committee	12	/	16	75	%
OVERALL	77	/	87	89	%

Attendance % based on Committee membership shown above.

Section 3: Councillors role and responsibilities

Member of the Swansea Council for Voluntary Services (SCVS); Vice Chair of the Labour Group; Member of the Gower Area of Outstanding Natural Beauty (AONB); Member of the Adoption Panel; Vice Chair of the Resources Committee with Mid and West Fire Authority; Member of the Welsh Local Government Association; Member of the Regional Collaborative Committee Western Bay; Member of the Scrutiny Panel

Section 4: Initiatives and Special activities

I obtained both a Bus Shelter and a Mail Box for Grovesend. Installation of yellow lines in various areas around the ward still ongoing. I was involved in obtaining "Site of importance for Nature Conservation" (SINC) status in Parc Melyn Mynach and Sport and Play Equipment for Parc Y Werin will be in place soon.

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I met with officers to solve parking problems around Gorseinon Hospital. I met with Officers and did walkabout in Grovesend to point out various problems within the ward I campaigned with Cabinet Member, Officers, Head Teacher and Ward members for a crossing in Grovesend.

Section 5: Learning and Development

I undertook the following training sessions:

27/03/2014 - Understanding Asylum Seeker and Refugee Issues

21/02/2014 - Active Listening Skills

27/11/2013 - Understanding the Council Budget

25/10/2013 - Corporate Parenting

17/06/2013 - Recruitment & Selection

Various dates - Leadership Academy

Looked after Children training

Training on Older peoples issues in Cardiff

Also in the process of undertaking an Equalities Champion Training programme which spans both the 2013-2014 and 2014-2015 municipal year.

I have also received the following training sessions with the Fire Authority:

Chairing Skills; Fire Authority training on Standards Committee; Fire Authority training at Earlswood; Personal Development Reviews

Section 6: Other activities and issues

Governor for both Penyrheol and Pengelli Primary Schools.

Councillor Champion for Older People.

I campaigned with officers regarding safety issues around the Nisa Store in Penyrheol.

I attended Gypsy Traveller Meetings regarding potential sites within the ward.

I attended all 50 plus meetings and met with the Older Peoples Commissioner.

I carried out a ward walkabout with Chris Sivers, Director for Place.

Section 7: Councillors Remuneration

Basic Salary - £13,175 per annum.

Councillors travel and subsistence claim forms can be viewed here:

<http://democracy.swansea.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13266&path=0&LLL=0>

Councillors annual expenses and allowances can be viewed here:

<http://democracy.swansea.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13284&path=0&LLL=0>

Date:	22 May 2014	Cllr Jan Curtice
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