

City & County of Swansea - Councillor's Annual Report 2016-2017

This Councillor's Annual Report outlines their activities over the year ending **24 May 2017**. It is provided for the information of all constituents and for no other purpose. The views expressed in this report are those of the Councillor and do not necessarily reflect the views of the City and County of Swansea.

Councillor: LYNDA JAMES	Electoral Division: PENNARD
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Section 1: Constituency activities

I have dealt with many local problems such as bus services, pot holes, sink holes, rubbish collections, litter and flooding. I also provided advice and support on a number of individual issues and passed on referrals of a wide range of topics. I am always available at home, by telephone or email and will visit constituents at their homes if more convenient to them.

Monthly surgeries – I held two surgeries each month in Pennard Library and Pennard Produce Market.

Planning – I reviewed all planning applications for the ward and visited the majority of sites. I "called in" contentious applications to go to committee and contacted enforcement Officers when required.

Section 2: Councillor attendance at selected Council body meetings

Attendance at Council body meetings is only one of the important elements of a Councillor's duties. Councillors are also active by holding surgeries, attending meetings and dealing with general electoral division enquiries.

Audit Committee	9	/	11	81.82	%
Council	15	/	16	93.75	%
Gower AONB Partnership Steering Group	3	/	4	75.00	%
Overall	27	/	31	87.10	%
Scrutiny Meetings:					
Service Improvement & Finance Performance Panel	13	/	15	86.67	%
Building Sustainable Communities Inquiry Panel	2	/	3	66.67	%
Tackling Poverty Inquiry Panel	5	/	12	41.67	%
Planning Working Group	3	/	3	100.00	%
Overall	23	/	33	69.70	%

Section 3: Councillors role and responsibilities

I was a member of several Scrutiny Inquiry and working groups as outlined above in section 2. I was also vice chair of the Audit Committee.

Section 4: Initiatives and Special activities

Library - Worked with Friends of Pennard Library to continue to fight to retain a library in Pennard .

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LDP - One of the significant continuing concerns I am involved in is with the Local Development Plan and its potential impact on our community.

School Governor - I took an active part in both Pennard Primary School and Bishopston Comprehensive School as a school governor.

Pedestrian crossings – Organised crossings in both Kittle and Pennard to ensure everyone can cross the road safely especially the children walking to both Pennard Primary School and to Bishopston Primary and Bishopston Comprehensive Schools.

Section 5: Learning and Development

Long standing auditor in the public sector specialising in IT and Information Systems. I undertook the following training -

11/05/2017 - Code of Conduct

07/07/2016 - Wales Planning Act - Development Management Procedures

14/06/2016 - Audit Committee Training - Knowledge and Skills Framework

School Governor Training:

02/02/17 - Management of Absence

26/01/17 - Redundancy

Section 6: Other activities and issues

I produced regular non – political Newsletters to constituents covering topics relevant to Pennard ward and which I believe would be of interest. I have always voted according to my conscience and what I believe is best for my constituents.

Pennard Community Council – I have attended the majority of the community council meetings and taken forward issues raised in that forum. As a member of the community council I took an active lead in many of the council activities such as the Community Hall and also ran the monthly Produce and Craft Marke for the council.

Section 7: Councillors Remuneration

Basic Salary: £13,300 (2016-2017)

Councillors travel and subsistence claim forms can be viewed here:

<http://democracy.swansea.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13266&path=0&LLL=0>

Councillors annual expenses and allowances can be viewed here:

<http://democracy.swansea.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13284&path=0&LLL=0>

Date: