

City & County of Swansea - Councillor's Annual Report 2013-2014

This Councillor's Annual Report outlines their activities over the year ending **7 May 2014**. It is provided for the information of all constituents and for no other purpose. The views expressed in this report are those of the Councillor and do not necessarily reflect the views of the City and County of Swansea.

Councillor: Gloria Tanner	Electoral Division: Mynyddbach
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Section 1: Constituency activities

- * Held regular surgeries every 3 weeks @ Treboeth Public Hall & at Clase Community Centre.
- * Attended Pact meetings on a monthly basis.
- * Regular meetings with residents of Sheltered Accommodation @ Penrhiw Court Clase.
- * Quarterly meetings with Police @ Penlan Police Station.
- * School Governors meetings at Clase Primary School.
- * Quarterly meetings with Clase Community Management Committee.
- * Regular meetings with Communities First @ Clase Community Centre.
- * Worked with Communities first on future projects such as "Playing areas in Clase" & on a Horses' project.
- * Worked closely with PCSO' on Road Safety & off road bikes.
- * Held regular site visits to monitor fly tipping, litter & potholes.
- * Worked with Council Officers to ensure that business premises are kept up to Standard.

Section 2: Councillor attendance at selected Council body meetings

Attendance at Council body meetings is only one of the important elements of a Councillor's duties. Councillors are also active by holding surgeries, attending meetings and dealing with general electoral division enquiries.

Area 2 Development Control Committee	7	/	12	58	%
Council	12	/	15	80	%
Development Management & Control Committee	3	/	8	38	%
Equalities Committee	1	/	3	33	%
Performance & Delivery Committee	2	/	3	67	%
Trustees Panel	1	/	5	20	%
OVERALL	26	/	46	57	%

Attendance % based on Committee membership shown above.

Section 3: Councillors role and responsibilities

Member of the following Scrutiny Panels:

Children & Family Services.

Inward Investment.

Social Care.

Member of an outside body – Swansea Council for Voluntary Service (SCVS).

Member of Housing single Allocation List .

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Section 4: Initiatives and Special activities

Public Transport working group.
Payday Loans Campaign.
Swansea East Food Bank – Volunteer.

Section 5: Learning and Development

I have 26 years' experience of helping people through representation during my career as a Civil Servant & Trade Union official.

I attended the following training sessions:

25/10/2013 - Corporate Parenting
17/10/2013 - Emotional Intelligence
14/10/2013 - Pre Decision Making

Section 6: Other activities and issues

I have vast experience of representing people with individual personal & work problems. The wellbeing of the residents in my ward of Mynyddbach has my attention first & foremost.

On a daily basis I dealt with telephone queries & e-mail messages seeking my assistance. I often visited them in their homes if invited. On some occasions residents would visit me in my home for privacy. I am myself a Council Tenant & often their problems are mine too. Council tenants appreciate this & tend to speak with me more than other Councillors in the ward.

When dealing with individual concerns I always use e-mail as it is more professional & gives me a paper trail of decisions & actions.

I make every effort to keep residents informed of developments. If uncertain I ensure that I speak with appropriate departments to ensure that residents receive the correct information.

I guarantee "Confidentiality" at all times when dealing with residents & I am recognised as trustworthy & willing to go that extra mile on their behalf.

Section 7: Councillors Remuneration

Basic Salary - £13,175 per annum.

Councillors travel and subsistence claim forms can be viewed here:

<http://democracy.swansea.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13266&path=0&LLL=0>

Councillors annual expenses and allowances can be viewed here:

<http://democracy.swansea.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13284&path=0&LLL=0>

Date:	3 July 2014
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