

# City & County of Swansea Councillor's Annual Report 2014-2015

This is the report by the Councillor below concerning their activities over the **year ending 8 May 2015**. It is provided for the information of all constituents and for no other purpose. The views expressed in this report are those of the Councillor and do not necessarily reflect the views of the City and County of Swansea.

**Councillor: June Burtonshaw**

**Electoral Division: Penderry**

**Cabinet Member for Place from May to November 2014\***

**Back Bencher from November to present**

## Section 1: Constituency activities

Three PACT meetings held in ward (Portmead & Blaenymaes / Mountbatten Court / Penlan Governor of Blaenymaes Primary School  
Governor of Portmead Primary School  
Portmead & Blaenymaes / Penlan Housing Forum meetings  
Surgeries 2<sup>nd</sup> and 4<sup>th</sup> Friday in the month  
Taken part in a number of activities in the ward, e.g. Bake off with residents of Penlan and 'Meet the Workers' with children from Clwyd School  
Attended activities held by Communities First e.g. presentation of certificates

## Section 2: Councillor attendance at selected Council body meetings

Attendance at Council body meetings is only one of the important elements of a Councillor's duties. Councillors are also active by holding surgeries, attending meetings and dealing with general electoral division enquiries.

Attendance % based on Committee membership shown below.

Appeals and Awards Committee*	6 / 8	75%
Appointments Committee*	-	-
Area 2 Development Control Committee*	6 / 8	75%
Cabinet*	5 / 5	100%
Chief Executive's Appraisal & Remuneration Committee*	1 / 1	100%
Community / Town Council's Forum*	-	
Council	14 / 16	87.5%
Development Management & Control Committee*	4 / 7	57.15%
Local Development Plan Advisory Group*	1 / 1	100%
Student Liaison Forum*	1 / 1	100%
Sustainable Development Fund Panel*	-	
Business & Management Cabinet Advisory Committee**	5 / 7	71.43%
OVERALL	43 / 54	75.44%
(Scrutiny Meetings – Not Applicable)		

## Section 3: Councillors role and responsibilities

Cabinet Briefing\*  
Cabinet Away Days\*  
South West Wales Integrated Transport Forum (Vice-Chairman)\*

West Wales Waste Management Forum\*  
Welsh Local Government Association\*  
West Wales WLGA Housing Forum (Chairman)\*  
Meetings with Welsh Government Cabinet Members and officers\*  
Meeting with all Welsh authorities on Housing\*  
HMO Working Group\*  
Armed Forces Covenant Committee and Grants Committee  
Attended a number of memorial services and other functions as Armed Forces Champion

#### **Section 4: Initiatives and Special activities**

Meetings with ward councillors in my role as Cabinet Member\*  
Meeting with residents in my role as Cabinet Member\*  
Meetings with First Cymru\*  
Meetings with Police

#### **Section 5: Learning and Development**

26/11/2014 – Defamation  
08/10/2014 – How to get the most out of your tablet / smartphone

#### **Section 6: Other activities and issues**

I dealt regularly with enquiries from constituents of Penderry Ward the City and County of Swansea as a whole.

I was the Council's Armed Forces Champion and regularly attended functions / meetings with Armed Forces Personnel

#### **Section 7: Councillors Remuneration**

Remuneration until November 2014 = £14,755.57 (Senior Salary – Cabinet Member\*)  
Remuneration from November 2014-2015 = £7,156.71 (Basic salary)

Councillors' travel and subsistence claim forms can be viewed here:

<http://democracy.swansea.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13266&path=0&LLL=0>

Councillors' annual expenses and allowances can be viewed here:

<http://democracy.swansea.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13284&path=0&LLL=0>

**Signed by Councillor: June Burtonshaw**

**Date: 22.12.2015**