

City & County of Swansea - Councillor's Annual Report 2013-2014

This Councillor's Annual Report outlines their activities over the year ending **7 May 2014**. It is provided for the information of all constituents and for no other purpose. The views expressed in this report are those of the Councillor and do not necessarily reflect the views of the City and County of Swansea.

Councillor:	June Burtonshaw	Electoral Division:	Penderry
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Cabinet/Executive Portfolio:	Cabinet Member for Place
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Section 1: Constituency activities

I attended PACT meetings in Portmead & Blaenymaes / Mountbatten Court / Penlan
Governor of Blaenymaes Primary School
Governor of Portmead Primary School
Portmead & Blaenymaes / Penlan Housing Forum

Section 2: Councillor attendance at selected Council body meetings

Attendance at Council body meetings is only one of the important elements of a Councillor's duties. Councillors are also active by holding surgeries, attending meetings and dealing with general electoral division enquiries.

Appeals and Awards Committee	4	/	4	100	%
Appointments Committee	17	/	18	94	%
Area 2 Development Control Committee	7	/	12	58	%
Armed Forces Community Covenant Signatories Panel	4	/	4	100	%
Cabinet	18	/	18	100	%
Chief Executive's Appraisal & Remuneration Committee	1	/	2	50	%
Community / Town Councils Forum	2	/	3	67	%
Council	14	/	15	93	%
Development Management & Control Committee	4	/	8	50	%
Local Development Plan Advisory Group	1	/	1	100	%
Student Liaison Forum	0	/	3	0	%
OVERALL	72	/	88	82	%

Attendance % based on Committee membership shown above.

Section 3: Councillors role and responsibilities

Cabinet Member for Place:
Cabinet
Cabinet Briefing
Cabinet Executive Away Days
Council
WLGA

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WLGAs South West Region for Housing (Chaired meetings)
HMO Working Group
Student Liaison Committee
West Wales Waste Forum
South West Wales Integrated Transport Forum (Chairman)
Armed Forces Covenant meeting (Chairman)
Armed Forces Covenant Funding (Chairman)
Petitions Hearings

Section 4: Initiatives and Special activities

Met with Welsh Government Ministers
Met with petitioners
Met with groups of residents on Housing matters
Meeting with ward councillors and officers in my role as Cabinet Member
Attended various remembrance services in Swansea
Together with Leader I launched the Plant a Poppy Appeal
Presented prizes at Swansea in Bloom Schools Competition and Swansea in Bloom
Presented awards to various parks
Launched number of campaigns in my capacity as Cabinet member e.g. three bags, no smoking in children's play areas, Dog fouling, etc

Section 5: Learning and Development

I attended a Leadership Academy Training course during 2013-2014.

Section 6: Other activities and issues

I regularly dealt with enquiries from constituents of Penderry Ward and the City and County as a whole.

I attended social functions within the ward, e.g. fetes, school performances, carol concerts, etc.

I attended Labour Group meetings and Labour Group Executive meetings. I was and still am the Assistant Secretary of the Labour Group.

I attended Penderry Ward Labour Party meetings.

As Penderry Ward members we held surgeries in St Teilos Church and Penlan Community Centre once a month. Posters were displayed throughout the ward

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Section 7: Councillors Remuneration

Senior Salary – £31,900 per annum

I do not claim travel expenses.

Councillors travel and subsistence claim forms can be viewed here:

<http://democracy.swansea.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13266&path=0&LLL=0>

Councillors annual expenses and allowances can be viewed here:

<http://democracy.swansea.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13284&path=0&LLL=0>

Date: 15.7.2014