



## Report of the Convener

### Public Services Board Scrutiny Performance Panel

## Annual Review of Work

<b>Purpose:</b>	As the municipal year comes to an end it is good practice to reflect on the Panel's work, experience, and effectiveness.
<b>Content:</b>	A summary of the year's activities and achievements is provided.
<b>Councillors are being asked to:</b>	<ul style="list-style-type: none"><li>• Reflect on the year's work; and</li><li>• Share ideas to improve the effectiveness of PSB scrutiny</li></ul>
<b>Lead Councillor:</b>	Councillor Mary Jones Chair / Convener of the Public Services Board Performance Panel.
<b>Lead Officer &amp; Report Author:</b>	Bethan Hopkins - Scrutiny Officer Tel: 01792 636292 E-mail: Bethan.hopkins@swansea.gov.uk

### 1. Background

1.1 As this is the final meeting of this municipal year the Panel is invited to reflect on the year's scrutiny work, experience and effectiveness. Any ideas that will improve the effectiveness of the scrutiny of the PSB are welcome.

1.2 To help panel members a summary of the year's work is attached.

1.3 Some of the questions the Panel may want to consider:

- What went well?
- What did not go so well?
- Has the Panel's work focused on the right things?
- What have we learnt that will help us with future PSB scrutiny?

## **2. Overview**

- 2.1 The PSB Scrutiny Panel was established in line with requirements of the Well-being of Future Generations (Wales) Act 2015. (NB - the Scrutiny Programme Committee is the designated scrutiny committee for scrutinising Swansea Public Services Board but has set up the Panel to undertake this role)
- 2.2 The Panel has a core membership of 10, including 7 scrutiny councillors and 3 representatives of partner agencies. (NB - Natural Resources Wales declined the invitation to join the Panel and the Probation Service does not have a non-executive arm from which to provide a nominee, the Police and Crime Commissioner Panel also declined the invitation)

## **3. Remit of the Panel**

- 3.1 The overarching purpose of the Public Services Board Scrutiny Performance Panel is to consider “What difference is Swansea Public Services Board making for citizens?”
- 3.2 In terms of statutory requirements, scrutiny is expected to:
  - Formally receive the Wellbeing Assessment and Wellbeing Plan from the Public Services Board (PSB)
  - Act as a statutory consultee for the Wellbeing Assessment and Wellbeing Plan
  - Receive the Annual Progress report that outlines the steps taken to meet the objectives within the Wellbeing Plan.

## **4. Supporting Data**

- Number of Panel meetings = 6 (1 training session)
- Number of Conveners letters = 3

## **5. Future Work Programme**

- 5.1 The implementation of the Wellbeing Plan will mean that scrutiny of the activity relating to the objectives will form the major part of the Panels work in 2018/2019.
- 5.2 This will include;
  - Scrutiny of the governance arrangements of the Public Services Board
  - Question and Answer sessions with each core member
  - Presentations and updates from selected agencies with responsibility for delivery

Appended:

- Completed Work Plan 2017-2018
- Panel Update for Scrutiny Programme Committee May 2018

## Appendix 1

### Public Services Board Performance Panel Wednesdays at 10am Work Plan 2017/18

<u>Meeting Details</u>	Items to be discussed
<b>Committee Room 5 Guildhall 10am – 12pm (9.30am Pre-Meeting when required)</b>	
<u>Meeting 1</u>  Wednesday 30 <sup>th</sup> August 2017	<ul style="list-style-type: none"><li>• <b>Terms of Reference</b></li><li>• <b>Wellbeing Assessment review and briefing</b> Steve King – Information, Research &amp; GIS Team Leader</li><li>• <b>PSB Update – Officer Briefing</b> Chris Sivers – Director of People</li><li>• <b>Draft work plan discussion</b></li></ul>
<u>Training</u>  Wednesday 13 <sup>th</sup> September 2017  10am – 11.45am Committee Room 3C Guildhall	<ul style="list-style-type: none"><li>• <b>PSB/Wellbeing and Future Generations Scrutiny Information Session</b> Penny Gruffydd – Sustainable Policy Officer</li></ul>
<u>Meeting 2</u>  Wednesday 25 <sup>th</sup> October 2017	<ul style="list-style-type: none"><li>• <b>Domestic Abuse – Work Stream</b> Jane Whitmore – Partnership and Commissioning Manager Chris Sivers – Director People Megan Stevens – Key 3 Project Worker</li><li>• <b>Ageing Well – Work Stream</b> Jane Whitmore – Partnership and Commissioning Manager Chris Sivers - Director People Polly Gordon – Life Stages Partnership Manager</li></ul>
<u>Meeting 3</u>  Wednesday 13 <sup>th</sup> December 2017	<ul style="list-style-type: none"><li>• <b>Draft Wellbeing Plan Discussion</b> Penny Gruffydd - Sustainable Development Officer Suzy Richards - Sustainable Development Officer</li></ul>

<p><u>Meeting 4</u></p> <p>Thursday 29<sup>th</sup> March 2018</p>	<ul style="list-style-type: none"> <li>• <b>Early Years – Work Stream</b> Sian Bingham – Prevention and Early Intervention Strategic Manager Chris Sivers – Director of People</li> <li>• <b>Welsh Audit Office Update</b> Cllr Mary Jones</li> </ul>
<p><u>Meeting 5</u></p> <p>Wednesday 9<sup>th</sup> May 2018</p>	<ul style="list-style-type: none"> <li>• <b>Update on Well-being Plan and Next Steps</b> Penny Gruffydd – Sustainable Development Officer Suzy Richards - Sustainable Development Officer</li> <li>• <b>Future Generations Act and Scrutiny - Guidance</b></li> <li>• <b>Annual Review of panels work and Work Plan 2018/19</b></li> </ul>

## Appendix 2

### Public Services Board Scrutiny Performance Panel Update

#### 1. Remit of the Panel

It is a statutory obligation that each Local Authority must ensure its overview and scrutiny committee has the power to:

- a) Review or scrutinise the decisions made or actions taken by the public services board;
- b) Review or scrutinise the board's governance arrangements;
- c) Make reports or recommendations to the board regarding its functions or governance arrangements;
- d) Consider matters relating to the board as the Welsh Ministers may refer to it and report to the Welsh Ministers accordingly; and
- e) Carry out other functions in relation to the board that are imposed on it by the Act.

#### 2. Introduction

The Panel is focused on contributing to the Scrutiny of the Public Services Board by providing a critical friend for the Chair of the Public Services Board and helping to ensure accountability.

#### 3. Key Activities

The Panel held four meetings between August 2017 and May 2018. There was also a training session in December 2017 looking at the Wellbeing of Future Generations Act 2015 and the Wellbeing Plan. This has resulted in three convener's letters being sent to the Chair of the Public Services Board. The main issues covered during the meetings are below:

30 <sup>th</sup> August 2017	<ul style="list-style-type: none"><li>• Role of Panel and Work Plan</li><li>• Wellbeing assessment Overview</li><li>• PSB Update</li></ul>
13 <sup>th</sup> September 2017	<ul style="list-style-type: none"><li>• PSB/Wellbeing and Future Generations Scrutiny Information Session</li></ul>
25 <sup>th</sup> October 2017	<ul style="list-style-type: none"><li>• Domestic Violence Work Stream Update</li><li>• Ageing Well Work Stream Update</li></ul>
13 <sup>th</sup> December 2017	<ul style="list-style-type: none"><li>• Draft Well-being Plan Overview</li></ul>
29 <sup>th</sup> March 2018	<ul style="list-style-type: none"><li>• Early Years Work Stream Update</li><li>• Welsh Audit Office Conference Update</li></ul>

9 <sup>th</sup> May 2018	<ul style="list-style-type: none"><li>• Update on Wellbeing Plan and Next Steps</li></ul>
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#### **4. Achievements / Impact**

##### The Well-being Plan

The Panel provided scrutiny of the draft well-being plan.

Recommendations were made about Housing, Air Quality and Communities. We felt these should have more prominence in the Well-being Plan; particularly housing which the Panel feels should be very visible in the plan. We feel appropriate, safe and secure housing is the foundation from which the other actions can build on.

The Panel have also suggested that the Wellbeing Plan needs specific activities under the objectives so that organisations are linked to outcomes in a measurable way. This will make it easier to measure success and to refocus resources if necessary.

##### Work streams

The Panel have also had presentations about the Domestic Violence, Aging Well and Early Years work streams which are all producing very positive work which we hope will be built upon.

After hearing of the successes in the Jig-so and Penderi Primary Early Years Pilot Project, the Panel also suggested a substantial focus be on mental health, with the ABMU senior managers providing appropriate resources and approaching the subject with a preventative attitude.

#### **4. Future Work Programme**

Next year's work programme will focus more on individual organisations and activities under the objectives.

The first meeting will focus on the governance arrangements of the Public Services Board and invite the Chair of the PSB to feedback.

The next meetings will be split into two items. The first item will invite a Public Services Board core member to discuss their views and participation. The second item will invite one of the organisations delivering an activity to feedback on progress to date.