

Please, Submit claims within 3 months of duty with fuel VAI receipt.

CO-OPTED MEMBER TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM


23 NOV 2017

Co-opted Member Name:	ALAN M THOMAS	Vehicle Reg.	[REDACTED]	Month Ending:	NOV. 2017
Address:	[REDACTED]	Engine Size	[REDACTED]	Post Code:	[REDACTED]
		Fuel Type (e.g. Petrol/Diesel)	[REDACTED]		

(1)	(2)	Time of Meeting		(5)	(6)	Travel Allowances				Co-opted Member Allowance Rate		Totals (Column 9+10)		
		(3)	(4)			Name of meeting please indicate with (C) if you Chaired the meeting	Travel by own vehicle		Allowance Claimed (Column 7x8)		Set by IRPW (See Rates Below)			
							(7)	(8)	£	p	£			p
08/08/2017 / /	HOME	2PM	4.12P M	GUILDH ALL	AUDIT COMM. (C)	10	45p	4	50	128	00	132	50	
26/09/2017 / /	HOME	2PM	4.05P M	GUILDH ALL	AUDIT COMM. (C)	10	45p	4	50	128	00	132	50	
/ /							45p							
/ /							45p							
/ /							45p							
/ /							45p							
/ /							45p							
/ /							45p							
/ /							45p							

Co-opted Member Allowance Rates (As set by the Independent Remuneration Panel for Wales (IRPW)):			265.00
Chair of Audit /Standards Cttee: > 4 hrs = £256, < 4 hrs = £128	Chair of Community/Town Council Standards Sub Cttee: > 4 hrs = £226, < 4 hrs = £113	Other Ordinary Co-opted Member: > 4 hrs = £198, < 4 hrs = £99	Amount Claimed:

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as a Co-opted Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.

For Office Use
Checked by: 

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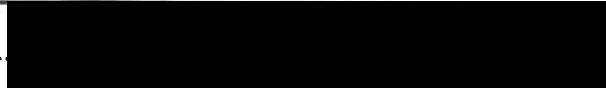
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- B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.
- C) If using a private vehicle whilst on Council business, Co-Opted Members should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.
- D) An e-mail from the Co-opted Member will be accepted as a signature providing the name of the Co-opted Member is included.

Payroll N

Date 21st Nov 2017

Signature of Co-opted Member



Month P

