

COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM
(PLEASE COMPLETE THIS FORM IN BLACK INK)

-3 APR 2017

pg 1062

Councillor:	PAUL LLOYD	Vehicle Reg.		Month Ending:	MARCH 2017
Address:		Engine Size		Post Code:	
		Fuel Type (e.g. Petrol/Diesel)			


(1)	Start & End of Duty Place e.g. Home (2)	Time of Meeting		Location of Duty Place e.g. Civic Centre (5)	Description of Approved Duties (If not a Standard Council Diary meeting please provide the name of the officer present) (6)	Travelling Allowances				Subsistence		Totals				
		Start (3)	End (4)			Travel by Vehicle		Fares, Tolls, Parking, etc (9) £ p	Total Travelling Allowance Claimed (10) £ p		Outside the Authority's Area Only (11) £ p		Totals (12) £ p			
						Miles (7)	Rate (8) p		£	p	£	p	£	p		
✓ 1	13/17	HOME	10-00	11-10	GUILDHALL	FLOOD RISK M'MENT SCRUTINY GROUP WORKING	10	45	-	-	4	50	-	-	4	50
✓ 2	13/17	HOME	14-00	15-15	GUILDHALL	CORPORATE BRIEFING	10	45	-	-	4	50	-	-	4	50
✓ 7	13/17	HOME	14-00	14-40	GUILDHALL	PLANNING COMMITTEE	10	45	-	-	4	50	-	-	4	50
✓ 10	13/17	HOME	10-00	11-15	GUILDHALL	LICENSING COMMITTEE	10	45	-	-	4	50	-	-	4	50
✓ 13	13/17	HOME	10-00	11-45	GUILDHALL	SUSTAINABLE DEVELOPMENT FUND PANEL	10	45	-	-	4	50	-	-	4	50
✓ 15	13/17	HOME	15-00	15-20	GUILDHALL	DEVELOPMENT CAC	10	45	-	-	4	50	-	-	4	50
✓ 16	13/17	HOME	10-00	11-30	GUILDHALL	GOWER LANDSCAPE PARTNERSHIP	10	45	-	-	4	50	-	-	4	50
✓ 27	13/17	HOME	19-00	20-30	SA3 2EQ	GOWER AONB PARTNERSHIP FORUM	24	45	-	-	4	50	-	-	4	50
✓ 29	13/17	HOME	09-00	12-15	GUILDHALL	BARHUM CENTRE, PARKMILL. Planning & CITY REGENERATION COMMISSIONERS VIEW	10	45	-	-	10	80	-	-	10	80
TOTAL										4	50	-	-	4	50	
Less payment received or Claimed from any other body or authority										0	0	-	-	0	0	
Amount Claimed										4	50	-	-	4	50	

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as an Elected Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.

B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.

C) If using a private vehicle whilst on Council business, Councillors should ensure that they have a valid driving licence, MOT and comprehensive vehicle insurance specifically including business and commuting use.

D) An e-mail from the Councillor will be accepted as a signature providing the name of the Councillor is included.

For Office Use	
Checked by:	
Payroll No:	_____
Month Paid:	_____

Date:	30/3/2017	Signature of Councillor:	
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Please, Submit claims within 3 months of duty with fuel VAT receipt

3/4/17

COUNCILLORS TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM

(PLEASE COMPLETE THIS FORM IN BLACK INK)

- 3 APR 2017

PS 2062

Councillor:	PAUL LLOYD	Vehicle Reg.		Month Ending:	MARCH 2017
Address:		Engine Size		Post Code:	
		Fuel Type (e.g. Petrol/Diesel)			

(1)	Date of Meeting	Start & End of Duty	Time of Meeting		Location of Duty	Description of Approved Duties <small>(If not a Standard Council Diary meeting please provide the name of the officer present)</small>	Travelling Allowances				Subsistence		Totals			
			Start	End			Place e.g. Civic Centre	Travel by Vehicle		Fares, Tolls, Parking, etc	Total Travelling Allowance Claimed		Outside the Authority's Area Only		Totals	
								Miles (7)	Rate (8)		£	p	£	p	£	p
✓	30/3/17	HOME	10:00	11:30	CIVIC CENTRE	GOWER LANDSCAPE PARTNERSHIP	9	45	-	4	05	-	4	05		
✓	30/3/17	HOME	2:30	4:00	" "	MICROSOFT 365 TRAINING	9	45	-	4	05	-	4	05		
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/	/															
/	/															
/	/															
/	/															
/	/															
/	/															
TOTAL										8	10			8	10	
Less payment received or Claimed from any other body or authority																
Amount Claimed										8	10			8	10	

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Payroll No: _____

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