

City & County of Swansea - Councillor's Annual Report 2012-2013

This Councillor's Annual Report outlines their activities over the **year ending 8 May 2013**. It is provided for the information of all constituents and for no other purpose. The views expressed in this report are those of the Councillor and do not necessarily reflect the views of the City and County of Swansea.

Councillor:	Christine Richards	Electoral Division:	Lower Loughor
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Cabinet/Executive Portfolio:	Deputy Leader and Cabinet Member for Citizen, Community Engagement & Democracy
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Section 1: Constituency activities

I held regular councillor surgeries at Casllwchwr Primary School along with Town Council colleagues with an additional programme of Street Surgeries throughout the summer. Throughout the year, I ensured that local residents were able to contact me and I dealt with many local issues and personal cases for people in Lower Loughor. I took a keen interest in any scheduled planning developments that took place in Lower Loughor, ensuring local people had their say. I issued newsletters to keep residents informed of my activities, concerns and local initiatives. I continued to be an active governor of both Casllwchwr Primary & Penyrheol Comprehensive Schools.

Section 2: Councillor attendance at selected Council body meetings

Attendance at Council body meetings is only one of the important elements of a Councillor's duties. Councillors are also active by holding surgeries, attending meetings and dealing with general electoral division enquiries.

Appeals and Awards Committee	4 / 8	50 %
Appointments Committee	7 / 9	78 %
Area 2 Development Control Committee	5 / 11	45 %
Cabinet	13 / 15	87 %
Chief Executive's Appraisal & Remuneration Committee	1 / 1	100 %
Community / Town Councils Forum	4 / 4	100 %
Constitution Working Group	8 / 10	80 %
Council	15 / 16	94 %
Development Management & Control Committee	2 / 7	29 %
Joint Consultative Committee	6 / 6	100 %
Student Liaison Forum	1 / 3	33 %
Trustees Panel	4 / 5	80 %
OVERALL	70 / 95	74 %

Attendance % based on Committee membership shown above.

Section 3: Councillors role and responsibilities

Deputy Leader with portfolio for Citizen & Community Engagement, & Democracy & Participation of Young People.

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Developing Citizen Engagement Strategies, Consultation and the Promotion of Openness and Transparency; Developing Local partnerships for Service Improvement, including the Local Service Board; Community Leadership; Democratic Services; Participation – CYP; Petitions; Staff Co-operation and Development.

Section 4: Initiatives and Special activities

After my election in 2008, I asked residents of Lower Loughor what was important to them. There was an overwhelming consensus that Parc Williams was becoming run-down. I worked with council officers to set up Friends of Parc Williams group which works in partnership with City & County of Swansea to aid improvements to our local park and organise events.

I have also supported and taken part in our local litter-picking campaign.

Section 5: Learning and Development

Chief Officer Induction Presentations	11.05.12
Introduction to Overview & Scrutiny	17.05.12
Area Development Control	15.06.12
Chairs and Vice Chairs	04.07.12
Equalities	18.07.12
Code of Conduct / Standards	28.08.12
Good decision making, Bias, Pre-determination and Rules of Natural Justice	29.11.12
Interests, gifts and hospitality	29.11.12
Recruitment & Selection	20.03.13

Section 6: Other activities and issues

Section 7: Councillors Remuneration

Remuneration for 2012-2013 = £37,100 (Senior Salary – Deputy Leader)

Councillors travel and subsistence claim forms can be viewed here:

<http://democracy.swansea.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13266&path=0&LLL=0>

Councillors annual expenses and allowances can be viewed here:

<http://democracy.swansea.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13284&path=0&LLL=0>

Date: 19.05.14