

## City & County of Swansea - Councillor's Annual Report 2013-2014

This Councillor's Annual Report outlines their activities over the year ending **7 May 2014**. It is provided for the information of all constituents and for no other purpose. The views expressed in this report are those of the Councillor and do not necessarily reflect the views of the City and County of Swansea.

<b>Councillor:</b> Wendy Fitzgerald	<b>Electoral Division:</b> Penllergaer
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### Section 1: Constituency activities

Have delivered to all residents three non-political newsletters (4 sheets A4) (July and November 2012 and April 2014) giving updates on all issues that I deal with as ward member. I do not hold surgeries because I prefer to respond immediately to any matter of concern to a resident and I normally visit within hours of a phone call or e-mail. I've completed a large number of forms for constituents, have written letters on their behalf, several to utility companies, attended a tribunal in support of one resident and am in very frequent contact by e-mail with the Council's Housing officers in Gorseinon and Coastal Housing in regard to numerous housing problems. I've also held several meetings with officers from Highway's and Parks, I've attended PACT meetings and also police meetings held in Gorseinon. I've regularly litter picked, have washed dirty road signs and cut back vegetation causing a nuisance on Highways land.

I was very active in ensuring that Parc Penllergaer became an adopted development which was achieved at the end of October 2013.

I was part of the team that put on a very successful Community Fun Day in early July 2013 to celebrate St. David's church 175th anniversary, I and a friend held a charity 'Open Gardens' in late July 2013 (an annual event) raising over a £1000 for the 'Forget Me Not Clubs' and two active groups I helped set up -Icers and Crafters- ran charity events last Christmas and Easter raising nearly £1,100 for Marie Cure and Cystic Fibrosis.

I'm a Community Councillor and board member of the Penllegare Trust, a member of Penllergaer Ladies Guild and of Penllergaer Gardening Club.

### Section 2: Councillor attendance at selected Council body meetings

Attendance at Council body meetings is only one of the important elements of a Councillor's duties. Councillors are also active by holding surgeries, attending meetings and dealing with general electoral division enquiries.

Appointments Committee	18	/	22	82	%
Area 2 Development Control Committee	9	/	12	75	%
Chief Executive's Appraisal & Remuneration Committee	2	/	2	100	%
Constitution Working Group	0	/	1	0	%
Council	15	/	15	100	%
Development Management & Control Committee	8	/	8	100	%
Scrutiny Programme Committee	13	/	16	81	%
OVERALL	65	/	76	86	%

Attendance % based on Committee membership shown above.

### Section 3: Councillors role and responsibilities

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Leader of the Independent Group of Councillors.

Member of the following Inquiry Panels:

Education Inclusion Inquiry panel, Street-scene Inquiry panel, Social Housing Inquiry panel and Welfare Reform Inquiry panel.

### Section 4: Initiatives and Special activities

Have kept all residents updated on the Local Development Plan (LDP) and its significant implications for Penllergaer via my newsletter. Held a packed public meeting last September (after delivering leaflets to all residents affected by LDP proposals) to answer questions and give further information. Subsequently provided detailed information to the Action Committee and to the Community Council.

Fought for community benefit via the 106 agreements for Parc Penderri and am now focusing on ensuring that the £50,000 is being used to upgrade the children's playground on Gors Common. Consultation now completed.

### Section 5: Learning and Development

I attended the following training session:

08/07/2013 - Personal Development Review

I formerly ran a small, specialised language school and also carried out a teaching role within this for many years. I believe I'm a good communicator and administrator and these skills are very helpful in my ward work especially in handling difficult cases on for residents and writing letters on their behalf.

### Section 6: Other activities and issues

My constituents will be made aware of any issues via my newsletter – the next is due out at the end of July 2014 along with the Community Council newsletter.

### Section 7: Councillors Remuneration

Basic Salary - £13,175 per annum.

Councillors travel and subsistence claim forms can be viewed here:

<http://democracy.swansea.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13266&path=0&LLL=0>

Councillors annual expenses and allowances can be viewed here:

<http://democracy.swansea.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13284&path=0&LLL=0>

<b>Date:</b>	30.05.14
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