CO-OPTED MEMBER TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM

Co-opted Member Name:	PAULA O' CONNOR	**Vehicle Reg.**	[redacted]	**Month Ending:**	FEB 2024
		Engine Size	.....		
		Fuel Type (e.g. Petrol/Diesel)	.....		
Address:	[redacted]			**Post Code:**	[redacted]

Date of Meeting (1)	Start & End of Duty: Place e.g. Home (2)	Time of Meeting: Start (3)	Time of Meeting: End (4)	Location (Place) of Duty: e.g. Civic Centre (5)	Description of Approved Duties: Name of meeting please indicate with (C) if you Chaired the meeting (6)	Travel Allowances: Travel by own vehicle: Miles (7)	Travel Allowances: Travel by own vehicle: Rate (8)	Travel Allowances: Allowance Claimed (Column 7x8) (9) £	(9) p	Co-opted Member Allowance Rate: Set by IRPW (See Rates Below) (10) £	(10) p	Totals (Column 9+10) (11) £	(11) p
24/1/24	Home				2 hours p/a read of		45p						
					SWW Gov + Audit comm		45p			134	—	134	—
25/1/24	Home	10:00	11:00	Home	1 hour meeting		45p						
26/2/24	Home	9:30	2:00	Home	Prep for meeting of GSAC –		45p						
					read papers 9:30 – 2:00pm		45p						
					including 1hr Teams with Wess		45p						
					Tony.		45p			268	—	268	—
28/2/24	Home	12:15	3:45	Guildhall	Pre-meeting 12:30 } 3½ hrs		45p						
					GSAC 2:00-3:45 }		45p			134	—	134	—
							45p						

Co-opted Member Allowance Rates (As set by the Independent Remuneration Panel for Wales (IRPW)):

Chair of Audit /Standards Cttee:	Other Ordinary Co-opted Member:	Amount Claimed:
> 4 hrs = £268 < 4 hrs = £134	> 4 hrs = £210 < 4 hrs = £105	536 —

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as a Co-opted Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.

B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.

D) An e-mail from the Co-opted Member will be accepted as a signature providing the name of the Co-opted Member is included.

For Office Use

Checked by: JEP

Payroll No: [redacted]

[redacted] 28/2/2024