

# CO-OPTED MEMBER TRAVELLING AND SUBSISTENCE ALLOWANCES CLAIM FORM

<b>Co-opted Member Name:</b>	PAULA A. O'CONNOR	<b>Vehicle Reg.</b> <b>Engine Size</b> <b>Fuel Type</b> <small>(e.g. Petrol/Diesel)</small>	<div style="background-color: black; width: 100px; height: 20px; margin-bottom: 5px;"></div> .....	<b>Month Ending:</b>	July 2023
<b>Address:</b>	<div style="background-color: black; width: 100%; height: 40px;"></div>			<b>Post Code:</b>	<div style="background-color: black; width: 100%; height: 20px;"></div>

Date of Meeting  (1)	Start & End of Duty  Place e.g. Home (2)		Time of Meeting  Start End (3) (4)		Location (Place) of Duty  e.g. Civic Centre (5)	Description of Approved Duties  Name of meeting please indicate with (C) if you Chaired the meeting  (6)	Travel Allowances				Co-opted Member Allowance Rate		Totals  (Column 9+10)  (11)			
							Travel by own vehicle		Allowance Claimed (Column 7x8)  (9)		Set by IRPW (See Rates Below)  (10)					
							Miles (7)	Rate (8)								
6/7/23	Home				Guildhall	Preparation for attendance at full Council. (1hr)		45p			134	00				
						Arrive at chambers 4:30		45p								
						Left chambers 5:30		45p								
14/7/23	Home				Home	Preparation for GFA Committee and queries with officers (2ws)		45p			134	00				
19/7/23	Home		12:50		Guildhall	Arrived at 1:00pm for pre-meeting with Lay Members then 2pm meeting New Young GFA Commenced 2:30pm		45p			268	00				
						Committee finished 4pm		45p			134	00				

<b>Co-opted Member Allowance Rates (As set by the Independent Remuneration Panel for Wales (IRPW)):</b>			<b>Amount Claimed:</b>
<b>Chair of Audit /Standards Cttee:</b> > 4 hrs = £268 < 4 hrs = £134	<b>Other Ordinary Co-opted Member:</b> > 4 hrs = £210 < 4 hrs = £105		

A) I declare that I have necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as a Co-opted Member of this Authority and that I have actually and necessarily incurred the actual mileage in column 7 above. The amounts claimed are in accordance with the rates determined by the Independent Remuneration Panel for Wales.

B) I declare that the statements above are correct. Except as shown above I have not made, and will not make, any claim under any enactment for travelling or subsistence expenses in connection with the duties indicated above.

D) An e-mail from the Co-opted Member will be accepted as a signature providing the name of the Co-opted Member is included.

**For Office Use**

Checked by: Jel  
19/7/23

Payroll No: [REDACTED]

19/7/2023 [REDACTED]