

Notice of Meeting

You are invited to attend a Meeting of the

**Armed Forces Community Covenant Signatories  
Panel**

**At:** Committee Room 1, Civic Centre, Swansea

**On:** Monday, 26 February 2018

**Time:** 2.00 pm

**Chair:** Councillor June Burtonshaw

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Agenda

Page No.

- 1 Apologies for Absence.
- 2 Disclosures of Personal & Prejudicial Interests.  
[www.swansea.gov.uk/disclosuresofinterests](http://www.swansea.gov.uk/disclosuresofinterests)
- 3 Minutes. 1 - 4  
To approve & sign the Minutes of the previous meeting as a correct record.
- 4 Presentation - Blesma.
- 5 Update from Panel Members.
- 6 Ideas for Commemorations for the 100th Anniversary of the end of World War One.

**Next Meeting:** Monday, 23 July 2018 at 2.00 pm



Huw Evans  
Head of Democratic Services  
16 February 2018

Contact: Gareth Borsden - 01792 636824

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## ARMED FORCES COMMUNITY COVENANT SIGNATORIES PANEL

SIGNATORY	CONTACT	TELEPHONE	EMAIL/ ADDRESS
City & County of Swansea	Councillor June Burtonshaw, AFCC Champion	01792-636923	<a href="mailto:Cllr.June.Burtonshaw@swansea.gov.uk">Cllr.June.Burtonshaw@swansea.gov.uk</a>
Lord Lieutenant	Byron Lewis HM Lord Lieutenant of West Glamorgan		HM Lord Lieutenant of West Glamorgan <a href="mailto:Byron.lewis@btinternet.com">Byron.lewis@btinternet.com</a>
Army	Captain Chris Evans MBE	01792 401528	157 (Welsh) Regt RLC 233 (West Glamorgan) Transport Squadron The Royal Logistic Corps (Volunteers) Army Reserve Centre, The Grange Swansea SA3 5AD <a href="mailto:Chris.evans582@mod.gov.uk">Chris.evans582@mod.gov.uk</a>
RAF	Air Cdr Adrian Williams OBE ADC MA BA FCILT RAF Sqn Ldr S L Cairns MA RAFR	01874- 613889	<a href="mailto:Air-AirOfficerWales@mod.uk">Air-AirOfficerWales@mod.uk</a> <a href="mailto:stuart.cairns958@mod.gov.uk">stuart.cairns958@mod.gov.uk</a> c/o 614 Sqn, Ty Llewellyn, Morgan Street Cardiff, CF10 4FG
Navy	WO1 Steve Jones Lt Cdr Ruth Fleming		<a href="mailto:navymr-cambriauwo@mod.uk">navymr-cambriauwo@mod.uk</a> <a href="mailto:ruth.fleming@royalnavymail.mod.uk">ruth.fleming@royalnavymail.mod.uk</a>
SSAFA	David Singletary	01792- 653432 07940 576977	SSAFA Office, Alamein Road, Landore SA1 2HP <a href="mailto:West.Glamorgan@ssafa.org.uk">West.Glamorgan@ssafa.org.uk</a>
Probation Service	Wayne Driscoll	01792-479318	Wales Probation Trust West Glamorgan House 12 Orchard Street Swansea SA1 5AD
Prison Service	Lauren Watson Governor	01792-485330	HMP Swansea, 200 Oystermouth Road, Swansea, SA1 3SR <a href="mailto:Lauren.Watson@hmps.gsi.gov.uk">Lauren.Watson@hmps.gsi.gov.uk</a>
South Wales Police	Dean Thomas	01639-634313	South Wales Police, Neath Police Station, Gnoll Park Road, Neath, SA11 3BW <a href="mailto:Dean.thomas@south-wales.pnn.police.co.uk">Dean.thomas@south-wales.pnn.police.co.uk</a>
Swansea Bay Regional Equality Council (SBREC)	Taha Idris Chief Executive	01792-457035 07738320375	Swansea Bay Regional Equality Council Mansel House, 101 Mansel Street Swansea, SA1 5UE <a href="mailto:taha.idris@sbrec.org.uk">taha.idris@sbrec.org.uk</a>
Welsh Air Ambulance	Mark Stevens Fundraising Manager	0845-8584999	Wales Air Ambulance, Ty Elusen, Bay Studios Business Park, Fabian Way, Swansea SA1 8QJ <a href="mailto:markstevens@walesairambulance.com">markstevens@walesairambulance.com</a>
Ospreys Rugby	Paul Whapham	01792-616503	Ospreys Rugby, Liberty Stadium, Landore Swansea SA1 2FA PA: <a href="mailto:paul.whapham@ospreysrugby.com">paul.whapham@ospreysrugby.com</a>
Change Step	Kev Bogdan	0728 3414 725	Change Step Peer Mentor 15 Victoria Gardens Neath SA11 3AY <a href="mailto:kevinbogdan@wcada.org">kevinbogdan@wcada.org</a>
Job Centre Plus	Mark Hurry Partnership Manager Swansea		Department for Work and Pensions Swansea Jobcentre, 37-38 High Street, Swansea, SA1 1LS <a href="mailto:MARK.HURRY@DWP.GSI.GOV.UK">MARK.HURRY@DWP.GSI.GOV.UK</a>
ABMU (NHS)	Jan Worthing Locality Director	01792-601850	ABMU Health Board, Swansea Locality, 12 <sup>th</sup> Floor, Oldway Centre, 36 Orchard Street Swansea <a href="mailto:Jan.worthing@wales.nhs.uk">Jan.worthing@wales.nhs.uk</a> PA: <a href="mailto:Claire.joseph@wales.nhs.uk">Claire.joseph@wales.nhs.uk</a>
Mid and West Wales Fire and Rescue Service	Gail Smith Andy Grove		<a href="mailto:g.smith@mawwwfire.gov.uk">g.smith@mawwwfire.gov.uk</a> <a href="mailto:a.grove@mawwwfire.gov.uk">a.grove@mawwwfire.gov.uk</a>
Swansea Council for Voluntary Service (SCVS)	Alyx Baharie	01792-544005	Voluntary Action Centre, 7 Walter Road, Swansea SA1 5NF <a href="mailto:alyx_baharie@scvs.org.uk">alyx_baharie@scvs.org.uk</a>
Royal British Legion – Swansea Branch	Squadron Leader Phil. C. Flower MBE DL RAFVR(T)	02032-072450 07500 764080 07814177193	City of Swansea Branch Royal British Legion c/o 1, Maes-Y-Coed, Kingsbridge, Gorseinon Swansea.SA4 6RN <a href="mailto:pflower@britishlegion.org.uk">pflower@britishlegion.org.uk</a> <a href="mailto:pcfmb.215@ntlworld.com">pcfmb.215@ntlworld.com</a>

University of Wales Trinity St David	Medwin Hughes Vice Chancellor	01792-481216	Mount Pleasant, Swansea, SA1 6ED <a href="mailto:medwin.hughes@sm.uwtsd.ac.uk">medwin.hughes@sm.uwtsd.ac.uk</a> PA: Eirwen Nicholls ( <a href="mailto:e.nicholls@uwtsd.ac.uk">e.nicholls@uwtsd.ac.uk</a> ) or Margaret Williams <a href="mailto:m.r.williams@uwtsd.ac.uk">m.r.williams@uwtsd.ac.uk</a>
Gower College Swansea	Mark Jones Principal & Chief Executive	01792-284059	Gower College Swansea, Tycoch Road, Swansea SA2 9EB <a href="mailto:mark.jones@gowercollegeswansea.ac.uk">mark.jones@gowercollegeswansea.ac.uk</a>
Swansea University	Peter Neville	01792-295391	English Language Training Services, Margam Building, Swansea University, Swansea SA2 8PP <a href="mailto:p.l.neville@swansea.ac.uk">p.l.neville@swansea.ac.uk</a>
Remploy Swansea	Eleonora Evans Stephanie Pass	0300-456-8032 07786976291	Remploy Employment Services, Alexandra House, 1 Alexandra Road, Swansea, SA1 5ED. <a href="mailto:eleonora.evans@remploy.co.uk">eleonora.evans@remploy.co.uk</a> <a href="mailto:stephanie.pascoe@remploy.co.uk">stephanie.pascoe@remploy.co.uk</a> .
Citizens Advice Swansea Neath Port Talbot	Jackie Preston, Chief Executive	01792-739914	Citizen Advice, Llys Glas, Pleasant Street, Swansea.SA1 5DS <a href="mailto:jackie.preston@citizensadvicesnpt.org.uk">jackie.preston@citizensadvicesnpt.org.uk</a>
Age Cymru Swansea Bay	Chief Executive Officer	01792- 648886	Ty Davies, Tawe Business Village Phoenix Way Enterprise Park Swansea SA7 9LA <a href="mailto:enquiries@agecymruswanseabay.org.uk">enquiries@agecymruswanseabay.org.uk</a>
Veterans NHS Wales	Victoria Williams		<a href="mailto:Victoria.Williams4@wales.nhs.uk">Victoria.Williams4@wales.nhs.uk</a>
SSAFA/Change Step	Sandy Shaw		<a href="mailto:nptdivsec.ssafa@yahoo.co.uk">nptdivsec.ssafa@yahoo.co.uk</a>
Adrian Rabey	British Training Board		<a href="mailto:Adrian@britishtrainingboard.org.uk">Adrian@britishtrainingboard.org.uk</a>
Antony Rabey	Aartic Training		<a href="mailto:Antony@aarticts.co.uk">Antony@aarticts.co.uk</a>
Louise Snelgrove Capt Roy Griffiths	Merchant Navy Association		<a href="mailto:LOOPYLOUISE1@hotmail.com">LOOPYLOUISE1@hotmail.com</a> <a href="mailto:gpeter42@aol.com">gpeter42@aol.com</a>
Peter Evans	Royal British Legion		<a href="mailto:PEvans@britishlegion.org.uk">PEvans@britishlegion.org.uk</a>
Sue Richards- Hoskin	Cruse		<a href="mailto:morgannwg@cruse.org.uk">morgannwg@cruse.org.uk</a>
Shelley Elgin	Regional Recovery Manager	07916 640892	<a href="mailto:Shelley.elgin@helpforheroes.org.uk">Shelley.elgin@helpforheroes.org.uk</a>
Thomas Hall	Blesma		<a href="mailto:bsowest@blesma.org">bsowest@blesma.org</a>
Spencer Martin	Voluntary Sector Relationship Coordinator		<a href="mailto:Spencer.martin@swansea.gov.uk">Spencer.martin@swansea.gov.uk</a>
Nigel Jones	Special Events Manager		<a href="mailto:Nigel.jones@swansea.gov.uk">Nigel.jones@swansea.gov.uk</a>



City and County of Swansea

## Minutes of the **Armed Forces Community Covenant Signatories Panel**

Committee Room 1 - Civic Centre, Swansea

Monday, 4 December 2017 at 2.00 pm

**Present:** Councillor J E Burtonshaw (Chair) Presided

### **Representing Organisations:**

Alyx Baharie, SCVS  
Adrian Bailey, SCVS  
Shelley Elgin, Wales/Cymru / Help for Heroes  
Captain Chris Evans MBE, 157(Welsh) Regt RLC  
Alison Fisher, South Wales Police  
Lt Cdr Ruth Fleming, Navy Reserve  
Thomas Hall, Blesma  
Roth Hitchens, Wales/Cymru / Help for Heroes  
Paul Jones, Probation  
Anna Looker, Royal British Legion  
Jackie Preston, Citizens Advice Bureau  
Adrian Rabey, British Training Board  
David Singletary, SSAFA

### **Officer(s)**

Gareth Borsden	Democratic Services Officer
Nigel Jones	Special Events Manager
Spencer Martin	Voluntary Sector Relationship Coordinator

### **Apologies for Absence**

Sue Richards-Hoskins, Antony Rabey & Eve Warburton

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## **20 Disclosures of Personal & Prejudicial Interests from Members.**

None.

## **21 Former Councillor ACS (Tony) Colburn**

The Chair referred with sadness to the death of former Councillor Tony Colburn, who was also a member of the Panel, representing the Royal British Legion (Mumbles & South Gower Branch).

All present stood in silence as a mark of sympathy and respect.

## **22 Minutes.**

**Resolved** that the Minutes of the Panel held on 25 September be agreed as a correct record.

## **23 Update from Panel Members.**

Panel members provided verbal updates relating to the current and proposed activities, events, and workloads of their respective groups & organisations, including the following areas:

### Navy

Ruth Fleming reported that the Naval Families Network meetings will begin next March. She indicated that the Tawe Division had attended ten remembrance events.

### Army

Chris Evans reported that he had attended the All Wales Covenant meeting in Wrexham recently. He indicated that the STOMP event at the Grange last week had proved successful and that Armed Forces Day in 2017 would be the same day as the Air Show, so events will be based around the Cenotaph due to the logistics for the weekend. He stated that three parades had been attended by the Division over the Remembrance period. He reported that the Swansea Council had recently won a silver award at a ceremony in Cardiff and that he himself had come runner up in the personal category.

### Special Events

Nigel Jones reported that the second flagpole was now in place in Castle Square for events there. He re-iterated the arrangements for the Air Show and Armed Forces day which will be based around the Cenotaph area. He also referred to the Now the Hero project that will start next September.

### Royal British Legion

Anna Looker reported that the Service Children in Education guide was now available via their website, if Members of the panel could share and promote it would be useful. She reported that it seems that the "Count Them In" campaign seems likely to be successful if the informal feedback proves correct, it will mean the question relating to "Service in the Armed Forces" would be included in the 2021 census. She also referred to the "Great Pilgrimage" event to the Menin Gate in Ypres is to be held to commemorate a similar event held 90 years ago. It is hoped up to 2000 people will attend, with hopefully representatives from every branch in the country. Fund raising activities will be undertaken to help subsidise the cost of the trip for attendees.

### Help for Heroes

Shelly Elgin reported that they had just appointed Amanda Thomas as a key worker for the South West area. She also indicated that they had also secured in excess of £500k funding for 7 new support staff who will work in association with Change Step.

### South Wales Police

Alison Fisher reported that Officers had recently attended substance misuse training events, and Officers in custody suites continue to try and identify "veterans" at every opportunity.

British Training Board

Adrian Rabey reported that a further 22 companies have signed up to the guaranteed interview scheme. He stated the "Drop In" centre in Eaton Road, Brynhyfryd continues to prove successful, with Greggs now donating some food for events, all Members of the Panel were welcome to attend.

SSAFA

Dave Singletary reported that casework continues to increase and become more technical, particularly due to recent benefits changes. He stated that a new member of staff has recently been appointed who has expertise on benefit/pension issues, so this should assist the organisation greatly. He outlined that the SSAFA ball will again be held at the Aberavon Beach Hotel in February and all Members of the Panel were welcome to attend.

Blesma

Tom Hall indicated that he was pleased to be attending his first meeting, and outlined the primary focus of his organisation in helping limbless veterans and family members.

University of Wales – Trinity St David's

Details of a bursary available for courses at the University for veterans/service personnel were distributed to the Panel.

City and County of Swansea

Spencer Martin reported further on the Silver award won by the Authority at the recent Covenant ceremony in Cardiff, and indicated that the Authority will continue to strive towards achieving the Gold award. He referred to the MOD fund for strengthening relationships within Health Authorities which NPT Council are coordinating a funding bid for, if successful it would lead to a full time officer being appointed in the local ABMU Health Authority area to collect relevant data.

The Chair thanked Chris Evans for attending the event in Wrexham on her behalf, and indicated she continues to be involved in individual housing cases where she can assist organisations and individuals. She indicated that Swansea Council has introduced extra points for service personnel/veterans which is proving successful. She indicated the possibility of events next year to commemorate the 100 years of the RAF, more details would follow in due course. She also indicated that the Welsh Guards would be invited to attend Swans games in the February at the Liberty Stadium. She outlined the feedback from the Remembrance Day Service at St Marys and stated that the Archbishop has indicated his desire to get the Church more involved in the covenant.

**24 Swansea Council for Voluntary Services - Co-production.**

Adrian Bailey, Development Officer from SCVS gave a detailed powerpoint presentation to the Panel relating to the issue of Co-production.

He outlined the basic history, context and principles behind the development of the Co-production idea, what's currently happening with consultation and options and possibilities for the future going forward.

He referred to the legislative changes introduced under the Wellbeing of Future Generation Act, which effectively means anyone affected by changes, particularly around Social Care should not only be consulted, but can ask to be part of the production process.

This should mean that all plans and initiatives should be co-produced with the organisations and people affected by its potential outcomes.

He indicated that a new co-production strategy is currently being developed by Swansea Council, its aims will include the better engagement of the public, particularly those people with disabilities and impairments that would be affected by changes to social care provision.

The meeting ended at 3.10 pm

**Chair**